



Department of Planning and Zoning

1840 Municipal Drive Lancaster, PA 17601-4162

(717) 569-6406

Fax (717) 560-4183

GRADING PERMIT

PRINT CLEARLY

Date: _____

Permit Number: _____

APPLICANT'S NAME	PHONE NO.	<p>"I hereby certify that I am the property owner of record, or owner's authorized agent and am authorized to make this application for the work proposed on the approved plan. I further agree to comply with all applicable ordinances and regulations adopted by Manheim Township."</p> <hr/> <p><i>Signature of Property Owner or Authorized Agent (Permit Applicant)</i></p> <hr/> <p><i>Printed Name of Permit Applicant</i></p>	
ADDRESS	EMAIL:		
CITY	STATE		ZIP CODE
CONTRACTOR'S NAME	PHONE NO.		
ADDRESS (NO P.O. BOXES)	EMAIL:		
CITY	STATE		ZIP CODE
PROJECT CONTACT PERSON NAME & PHONE NUMBER & EMAIL			
PROJECT ADDRESS/LOCATION:			
DESCRIPTION OF WORK:			

1. Title and Date/Revision Date of Approved and Recorded Plan:

2. Along with this Permit Application, the Applicant shall submit **via email** a PDF copy of the full approved plan set, including PCSM, E&S, and HOP plans, along with a scanned copy of the signed, sealed, and recorded plan sheet.
3. The Grading Permit Application fee for this project is \$_____, in accordance with the Township fee schedule.
4. If paying by check, make checks payable to "Manheim Township Commissioners". The Permit will not be issued until the fee is paid.
5. The issuance of this Permit does not release the Applicant from the conditions of any applicable Township, state, or federal regulations.
6. This Permit must remain on the job site until the project is completed.
7. All improvements shall be installed by the Applicant in accordance with the approved Plan.
8. The issuance of this Permit authorizes Applicant to undertake earth disturbances/site construction as shown on the approved Plan. **The Applicant shall contact Township Engineer Jeff Shue at C.S. Davidson at 717-481-2991 a minimum of 48 hours prior to the start of site work.**
9. The grading permit fee is a non-refundable application fee for projects involving earth disturbance/site construction. The cost for site inspections by the Township Engineer will be billed to the Applicant separately and paid out of the Applicant's plan review and inspection escrow account. If the escrow account has been depleted below 50% of the original escrow amount, the Applicant will be required to deposit additional funds to replenish the escrow account. If costs exceed the amount of escrow funds available, the Applicant will be required to pay the invoices as well as replenish the escrow account.



FOR OFFICE USE ONLY

SIGNATURE OF PLANNING & ZONING OFFICIAL

Date: _____

Grading Permit Application Fee \$_____ ☐ Cash: _____ ☐ Check No. _____ ☐ CC

Void if Not Validated