



# Comprehensive Plan Committee/BOC Community Engagement Consultant Kick-off Meeting Agenda

<b>Date:</b>	Monday, September 18, 2023
<b>Time:</b>	5:30 PM – 7:00 PM
<b>Platform:</b>	In-Person
<b>Invitees:</b>	Comprehensive Plan Committee & Project Team
	Board of Commissioners
	Michael Baker

**Meeting Objective:** Kick-Off meeting with the new Community Engagement Consultant

Topic:	Time:
1) <b>Welcome and Introductions</b>	<b>5:30 PM</b>
2) <b>Project Scope, Schedule, and Key Tasks</b> <i>See attached Gantt Chart</i>	<b>5:40 PM</b>
3) <b>CPC Expectations and Project Outcomes Discussion</b>	<b>5:50 PM</b>
4) <b>Issues and Opportunities</b> a) The short game: What is the one thing you would change tomorrow, if you could?  b) The long game: What are you willing to invest in over the long term?  c) What do you want Manheim Township to look like in the next 10 to 20 years?	<b>6:10 PM</b>
5) <b>Open Agenda and Next Steps</b>	<b>6:55 PM</b>
6) <b>Adjournment</b>	<b>7:00 PM</b>

\*Please contact the Project Manager, Katherine Wyrosdick, if you have any questions [Katherine.wyrosdick@mbakerintl.com](mailto:Katherine.wyrosdick@mbakerintl.com)



	23-Sept	23-Oct	23-Nov	23-Dec	24-Jan	24-Feb	24-March	24-Apr	24-May	24-June	24-July	24-Aug	24-Sept	24-Oct	24-Nov
1. Site Tour	20 <sup>th</sup>														
2. CPC Meetings	18 <sup>th</sup> *	12 <sup>th</sup>	9 <sup>th</sup>	18 <sup>th</sup> *	11 <sup>th</sup>	8 <sup>th</sup>	18 <sup>th</sup> *	11 <sup>th</sup>	9 <sup>th</sup>	17 <sup>th</sup> *	11 <sup>th</sup>	8 <sup>th</sup>	16 <sup>th</sup> *	10 <sup>th</sup>	14 <sup>th</sup>
CPC Agenda		Survey Workshop w/ CPC and Event identification	Public Engagement Strategy Review and Advisory Committee				Transect Workshop	Survey Report and Advisory Committee Interim Report							
3. PMT Team	20 <sup>th</sup>														
4. Public Engagement Strategy Draft			Draft to CPC												
5. Advisory Committee Mtg				Invitations Out	1 <sup>st</sup> Round										
6. Online Survey															
7. Pop Up Events		CPC Review and input					Educational Transect Workshop								
8. Interim Community Engagement Report															
9. Final Community Engagement Report															

\* Joint CPC/BOC Meetings