



**Code Compliance Department** 1840 Municipal Drive  
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## **FIRE PERMIT**

### **FIREWORKS SUBMITTAL REQUIREMENTS:**

***APPLICATION AND PERMIT DOCUMENTS MUST BE SUBMITTED AT LEAST THIRTY (30) DAYS BEFORE THE DISPLAY/SHOOT DATE.***

***Any application received less than thirty (30) days before display/shoot date will not be accepted.***

- Completed and signed “*Fire Permit*” application, and \$250.00 fee per display, plus the UCC Mandated Education Fee.
- Reimbursement of neighborhood notification fee (if applicable) shall be paid prior to the permit issuance. The Township will notify the property owners surrounding the shoot site as determined by the Director of Code Compliance.
- Completed “*Hold Harmless Agreement*” (attached) signed by each party: property owner, tenant, and pyrotechnics contractor.
- Proof of insurance coverage, with reputable insurance companies licensed to do business in the Commonwealth of Pennsylvania, naming the Township as an additional insured, as follows:
  - [1] Workers' compensation/liability: \$500,000 per accident.
  - [2] General liability insurance: \$1,000,000 per occurrence.
  - [3] Intrastate liability insurance: \$3,000,000 per occurrence.
  - [4] Umbrella liability: \$1,000,000 per occurrence.
- Two (2) copies of a detailed site plan showing distances of fireworks discharge area to spectator viewing areas, fallout area, parking areas, buildings, overhead utilities and streets.
- Two (2) copies of quantities and sizes of aerial shells and ground display pieces to be discharged.
- The owner/sponsor shall provide personnel to monitor crowd control at the display site. Provide a written narrative as to how security will be provided or modify the detailed site plan making note as to how security will be provided.
- Contact Manheim Township Fire Rescue (MTFR) at 717-397-5881 extension 112 at least thirty (30) days in advance of the date set for display to coordinate MTFR presence for display fireworks display(s). MTFR is to be onsite for all display fireworks shoots.