



MANHEIM TOWNSHIP PUBLIC WORKS RESIDENTIAL BLOCK PARTY APPLICATION

1840 Municipal Drive, Lancaster, PA 17601

Email: publicworks@manheimtownship.org

Phone: 717-569-6406 Ext. 1129

A block party is a large public party in which members of a single neighborhood gather together. **Block party applications must be submitted no less than 14 days in advance of the date of the event.**

PLEASE READ THE FOLLOWING BEFORE SUBMITTING YOUR APPLICATION:

1. If the road you are requesting is NOT Municipality owned, your Block Party Application will not be accepted/reviewed.
2. Block party applications must be signed by at least 51% of residents on the block requested. Please have residents complete and sign the back of this application.
3. Resident submitting this application must be an adult and must reside on the block being closed.
4. Only one signature per household will be accepted.
5. Only official barricades from Manheim Township are authorized to be used for block parties.
6. Barricades and/or cones are provided at no cost for block parties. Missing or damaged barricades and/or cones are the responsibility of the Block Party Applicant and shall be charged at the replacement cost plus a 10% Administrative Fee.
7. Fill in all boxes with an (*) and send completed form to publicworks@manheimtownship.org
8. Photocopies of the application will not be accepted.

Failure to follow the guidelines in the permit, any violation of state and local laws, Manheim Township ordinances, may result in the immediate revocation of this permit, shutting down of the block party, and denial of future permits for the same block, regardless of petitioner. Future requests for blocks previously revoked may be reconsidered at the Township's discretion.

*APPLICANT'S NAME:		*DAYTIME PHONE NUMBER:	*EMAIL:
*HUNDRED BLOCK(S) OF STREET TO BE CLOSED: (Roads are required to be open overnight)		*FROM (STREET):	*TO (STREET):
*DATE OF EVENT:		*EVENT START TIME:	*EVENT END TIME:
*APPLICANT'S ADDRESS:			*NUMBER OF PEOPLE ATTENDING:
THIS FORM WILL BE RETURNED IF NOT SIGNED BY THE APPLICANT	<i>*I hereby acknowledge that I shall be bound by all applicable laws and ordinances. I will carry this application, once approved, during the effective date and time of my event and shall be liable for any loss, damage, or injury sustained by any person or by the Township resulting from the activity for which the approval was given.</i>		
*APPLICANT'S SIGNATURE:		*DATE:	
-TOWNSHIP USE ONLY-			
NUMBER OF BARRICADES PROVIDED:		NUMBER OF CONES PROVIDED:	
DATE RECEIVED:	<input type="checkbox"/> APPROVED <input type="checkbox"/> DENIED	NOT VALID UNLESS SIGNED BY AUTHORIZED PERSONNEL OF MANHEIM TOWNSHIP. SIGNATURE: _____ DATE: _____	

