

MANHEIM TOWNSHIP STORMWATER MANAGEMENT PLAN SUBMITTAL REQUIREMENTS

All plan submissions to the Township must include the following, as applicable. Both hard copy and digital copy submittals are required to be submitted to the Township, as described below.

HARD (PAPER) COPY SUBMITTAL:

- A completed stormwater management plan application with original signature
- Application fee and expense escrow deposit (refer to fee schedule at office or website www.manheimtownship.org)
- One (1) full-size paper copy of the full plan set, containing the following certificates:
 - a) Stormwater Management Plan Certification
 - b) Certificate of Professional Geologist
 - c) Certificate of Ownership, Acknowledgement of Plan, and Offer of Dedication
 - d) Certificate of Review by the Township Engineer
- Documentation including a project description/narrative, modification requests, applications to outside agencies, and outside agency review letters, if applicable

DIGITAL SUBMITTAL:

- Full plan set and all support documentation
- Digital only: Stormwater management and E&S reports, any other reports/studies, including draft Stormwater Management Agreement and Declaration of Easement

Send digital submittals to Planning and Zoning Director Sharyn Young at syoung@manheimtownship.org.

Submittals for the Township Engineer shall be made directly to the engineer, in digital format only:

- Jeff Shue, PE, C.S. Davidson – jss@csdavidson.com
- Nate Hardman, EIT, C.S. Davidson – njh@csdavidson.com

NOTE:

1. Stormwater management plans do not get reviewed by the Township Planning Commission. The Township Board of Commissioners review stormwater management plans only if modifications are requested from the Stormwater Management Ordinance.
2. Once all review comments and administrative requirements have been satisfied (including but not limited to financial security, any outside agency approvals, and a digital copy of the approved plan in AutoCAD data file format), submit adequate copies of the signed and sealed record plan sets and one copy of the signed and notarized Stormwater Management Agreement and Declaration of Easement to the Township for signatures.

Please contact Sharyn Young at 717-569-6406 ext. 1105 or syoung@manheimtownship.org if you have any questions about these requirements.