

# Manheim Township Code Compliance Department

## Non-Residential Building Permit Fee Worksheet

Please fill in all the spaces that pertain to the work being performed.

Street Address: \_\_\_\_\_

Permit No.: \_\_\_\_\_

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### **NEW CONSTRUCTION AND ADDITIONS**

First Floor: \_\_\_\_\_ Square Feet

Second Floor/Mezzanine: \_\_\_\_\_ Square Feet

Third Floor: \_\_\_\_\_ Square Feet

Basement: \_\_\_\_\_ Square Feet

**Total Square Footage** \_\_\_\_\_ **x \$0.85=Total New Construction/Addition Fee \$**  
**\_\_\_\_\_ Minimum Fee for New Construction and Additions is \$250.00.**

Deck/Exterior Ramp: \_\_\_\_\_ Square Feet x \$0.45 = \$ \_\_\_\_\_  
**Minimum Fee for Decks is \$200.00.**

Canopies: \_\_\_\_\_ Square Feet x \$0.55 = \$ \_\_\_\_\_  
(Opened-sided drive-thru, bus shelter, pavilion, etc.)  
**Minimum Fee for Canopies is \$200.00.**

Site-Built Accessory Structures: \_\_\_\_\_ Square Feet x \$0.55 = \$ \_\_\_\_\_  
**Minimum Fee for Accessory Structures is \$200.00.**

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### **ALTERATIONS**

Dollar Value of Work Being Performed (materials & labor): \$ \_\_\_\_\_

<u>Project Dollar Value</u>	<u>Permit Fee</u>
\$300.00 - \$4,999.99	\$250.00
\$5,000 - \$14,999.99	\$300.00
\$15,000 and above	\$500.00 plus \$6.00 for each additional \$1,000 (Round up to the nearest \$1,000)

**Total Alteration Permit Fee** \$ \_\_\_\_\_

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Total New Construction/Addition Permit Fee: \$ \_\_\_\_\_

Total Alteration Permit Fee: \$ \_\_\_\_\_

**Total Code Compliance Dept. Building Permit Fee:** \$ \_\_\_\_\_

***There will be additional fees including a PA UCC Mandated Educational Fee  
and other fees assessed by the Planning & Zoning Department.***

***\*\*A payment invoice will be provided to the permit applicant prior to the permit issuance.***



# **Non-Residential Building Permit Applications**

*The following information must be provided at time of permit submittal.*

- Completed and signed permit application.
- Completed Non-Residential Permit Fee Schedule Worksheet

## **For New Construction and Additions:**

- Two (2) copies of construction documents including site plans, floor plans with each room identified, wall cross-sections and any specifications, manufacturer's information sheets, and calculations for the Code Compliance Department; and
- Two (2) additional copies of the site plan, separate from the construction documents, for the Planning and Zoning Department; and

## **For Interior Alterations:**

- Two (2) copies of construction documents including floor plans with each room identified, wall cross-sections and any specifications, manufacturer's information sheets, calculations; for the Code Compliance Department; and
- Two (2) additional copies of the floor plan with the use of each room identified, separate from the construction documents, for the Planning and Zoning Department.
- Two (2) full sets of site plans, separate from the construction documents, will also be required by the Planning and Zoning Department if the interior alterations affect the site plan requirements.

**Note:** One (1) copy of the evidence of any other agency approvals such as, but not limited to, the Pa. Dpt. of Health, Pa Dpt. of Labor & Industry (Elevators), Water Authority, Sewer Authority, is required prior to permit issuance.

***The Code Compliance Department will not accept incomplete permit applications.***