



Application for Appeal
Uniform Construction Code Board of Appeals

1840 Municipal Drive, Lancaster, PA 17601 (717) 569-6406, ext. 6
CodeCompliance@ManheimTownship.org

Filing Date: _____ Permit No. / Rental Housing License # _____

(Property Address)

Appellant (Owner of Record or Owner's Agent Name)

Address _____

Phone No. _____ Cell No. _____

Owner of Record (if different from the Appellant)

Address _____

Phone No. _____ Cell No. _____

**Nature of Appeal – PA Uniform Construction Code/Building Code
Complete Section A.1**

**Nature of Appeal – Ordinance 2021-16 Property Maintenance and Rental Housing
Complete Section A.2**

Instructions: Please complete all applicable sections. Submit six (6) copies of any additional technical information such as plans, specifications and pictures for review by the Board. Return the application, additional information, and the applicable fee, to the Building Code Official (BCO), at the above listed address, no later than seven (7) business days before the scheduled meeting date of the Board.

Section A.1 Nature of Appeal – PA Uniform Construction Code (34 PA Code § 403.121.)

Please check the appropriate box or boxes:

(1) Building Code Official’s Decision

Appellant hereby appeals the decision of the Director of Code Compliance (Building Code Official) regarding the provisions of Section(s) _____ of the Uniform Construction Code as adopted by Manheim Township Ordinance No. 2019-1 as amended, and/or Ordinance _____ as it pertains to the property.

Appeal of Building Code Official’s Decision (35 P.S. § 501. (c)(2))

Check the appropriate box or boxes for the Board or Appeals to consider:

- The true intent of the code or the rules legally adopted there under was incorrectly interpreted; or
- The provisions of the code do not fully apply;
- An equivalent form of construction is to be used.

The factual basis upon which the Director of Code Compliance (Building Code Official) has erred: Attach additional documents and photographs if necessary.

(2) Variance of UCC: Code and Section: _____

(3) Request for Extension of Time.

The factual basis upon which the owner or owner’s agent requests a variance or extension of time.

Section B

Please check one of the following boxes:

- Board Hearing Appeal Fee - \$350.00:** The owner or owner’s agent requests a public hearing with the Board of Appeals. Testimony will be transcribed by a court reporter.
- Board Review without Hearing Fee - \$100.00:** The owner or owner’s agent submits this application to the Board of Appeals for review of documents without a public hearing. The application shall include the submittal of substantiating documents and a written brief to the Board for independent review and issuance of a written decision.

Section C

Owner or owner’s agent attests that the information presented herein is correct.

Signature _____ Date _____

Print Name _____ Telephone No. _____

Address _____

Facsimile No. _____ Email: _____

Section D

Owner or owner’s agent will be represented by legal counsel: Yes No

Name of legal counsel: _____

Address _____

Telephone No. _____ Cell No. _____

Email address _____

FOR BOARD OF APPEAL ADMINISTRATIVE USE

Date appeal received: _____ day of _____, 20 _____

Received by: _____ Amount Paid: _____ Check No.: _____

Comments: _____
