

Manheim Township Parks & Recreation Board

MONTHLY BOARD MEETING MINUTES

June 5, 2012

I. The regular meeting of the Manheim Township Parks and Recreation Board was held in the Stauffer Mansion Blue Room on Tuesday, June 5, 2012. Chairman Bohan called the meeting to order at 6:30 PM. In addition to Chairman Bohan, board members present included Hillard, Keene, Lee, Miller and Walz. Also present was Recreation and Park Planning Director Earnest, Public Works Director Neff and Commissioner Martin. Guests present included: Mr. Larry Pulkrabek, 230 Eshelman Road, Lancaster, PA 17601, Mrs. Peg Adams, 1960 Melody Lane, Lancaster, PA 17601, Joy DeLorenzi, Community Relations, and Mr. Brad Heckelman, Regional Sales Manager, Hikvision USA, Inc.

II. **Review and Approval of May 1, 2012 Board Minutes** – Mrs. Miller made the motion to approve the May 1, 2012 Minutes as written. Vice-Chairman Lee seconded this motion. All ayes.

III. **Treasurer's Report** – In Ms. DeSha's absence, there was no report.

Meeting moved forward to VIII. Discussion, B. NewBusiness, Item 1. Park Security Camera Presentation:

Mr. Brad Heckelman, Regional SalesManager of Hikvision, USA, Inc. made a presentation on security cameras. These cameras would be placed in various parks throughout the Township in an effort to thwart vandalism. Mr. Heckelman stated that a 2 mega pixel camera(s) would be the "most bang for the buck". Mr. Heckelman stated that he will contact a Hikvision representation to prepare quotations to be submitted to the Township. Director Earnest asked that the quotations be specific to park locations and per camera price. Will be incorporated into 2013 CIP requests.

IV. **Committee Reports**

- A. *Facilities* – Mr. Keene had no report. Director Earnest invited Board members to attend the rededication of memorial (tree) plaques, a volunteer project at Community Park 6/6 at 5:30 PM.
- B. *Personnel* – Director Earnest reported that interviews were being scheduled for Receptionist/Program Secretary position Wednesday, 6/6, Thursday, 6/7 and Friday, 6/8.
- C. *Program* – No report.
- D. *Public Relations* – None.
- E. *Youth Sports* – Mr. Lee reported that he, Chairman Bohan and Director Earnest met with Commissioners Heck and Martin regarding the Youth Sports Agreements, to date, not being returned (or signed).

V. **Director's Report** – In addition to Director's Report (which was enclosed), Director Earnest reported that the hollow sycamore tree project (LCC) has been delayed due to wet weather. It is anticipated that the project will get started in July or August. Director Earnest reported that a meeting was held on hosting a Humans vs. Zombies event. Tentatively scheduled to be staged on June 26. Registration for this program will be advertised on Facebook. Director Earnest answered questions regarding field rentals that were asked by Vice-Chairman Lee.

VI. **Liaison Reports (enclosed).**

- A. *Overlook Community Foundation Report* – Minutes enclosed. Mr. Hillard asked Chairman Bohan where the OCF acquires their revenue. Chairman Bohan explained that revenue is received through leasing agreements.
- B. *Commissioner's Report* – Commissioner Martin had no report.

(Continued)

- C. *School Board Report* – Mrs. Miller asked if members wanted to receive all that was enclosed or just a brief synopsis. Synopsis preferred by some. Mrs. Miller commented that the district had a great graduation. Commissioner Bohan wondered why the task of paving Valley Road was one week before school closing.
- D. *Boettcher House Museum Board Report* – Minutes enclosed.
- E. *Pathway Committee* – Minutes were not enclosed.
- F. *MT Dog* – Mr. Walz reported that there will be an Overlook Dog Swim on Saturday, August 11. Director Earnest stated that this is one of the Department’s program offerings. Chairman Bohan shared that bids have been received (by OCF) for water line extensions in two areas of the campus.
- G. *Habitat MT* – Director Earnest announced that Habitat MT’s next meeting is 6/14 at 5:30 PM (Stauffer Mansion). Volunteer project, 6/6 at 5:30 PM, Spring House (OCC) led by Kelsey Frey. Mr. Keene questioned the status of the proposed meadow planting at Meadow Lane in Landis Woods. Director Earnest reported that this project will be held Saturday, 6/9.

Mr. Keene questioned the status of the MTHS sound equipment storage issue (listed on Adult & Family Program Manager Norton’s report). Director Earnest stated that this was no longer an issue.

VII. **Action Items**

- A. None.

VIII. **Discussion**

A. *Old Business*

- 1.) Lancaster Catholic Senior Project – Director Earnest reported that this item will be removed from the agenda and might possibly return in the fall (with the start of school).

B. *New Business*

- 1.) *Park Security Camera Presentation* – Previous.
- 2.) *Joy DeLorenzi, Department of Labor & Industry Grant Employee* – Introduced herself and shared background. Reported on what projects she has been working on while with the township.

IX. **Correspondence** – None.

- X. **Public Comments** – Guest Larry Pulkrabek commented that at least a third of the Township’s residents were in the retired category, in regards to increasing senior programming opportunities. He thanked everyone for what they do.

XI. **Adjournment** - The meeting was adjourned at 8:15 PM with a motion made by Chairman Bohan.

Respectfully submitted,

Lorri Haney