

Manheim Township Parks & Recreation Board

MONTHLY BOARD MEETING MINUTES

May 3, 2011

- I. The regular meeting of the Manheim Township Parks and Recreation Board was held in the Stauffer Mansion Blue Room on Tuesday, May 3, 2011. Chairman Bohan called the meeting to order at 7:00 p.m. In addition to Chairman Bohan, board members present included DeSha, Keene, Laubach, Miller and Walz. Mr. Lee was absent. Also present was Recreation Director Earnest, Commissioner Martin. Guests present included: Mr. John Furry, 1366 John Adams Drive, Lancaster, PA 17601, a member of the Non-Motorized Path Team, Mr. Karl Wenger, 674 Royal View Drive, Lancaster, PA 17601, and Mr. Larry Pulkrabek, 230 Eshleman Road, Lancaster, PA 17601.
- II. **Review and Approval of April 4, 2011 Minutes** – There were three amendments to the minutes. It was written that Mr. Lee was absent from the meeting. He was, in fact, present. Mr. Keene pointed out that his report regarding the Non-Motorized Path Team and the Heritage Path was not completely reported in the Minutes. Director Earnest explained that there was a recording issue and the minutes were prepared by notes. Mr. Keene asked that the following sentence be stricken from the minutes, "Recommendations go through the MTPR Board and then recommended to the Commissioners". Mr. Keene also pointed out that it was incorrectly noted that Bonnie Hauser was standing in for Clair Garman on the Art Show Committee. Mr. Keene explained that Ms. Hauser is taking Gail Haldy's position on the Boettcher House Museum Board while she is on a leave of absence. With the previous amendments so noted, a motion was made to accept the May 3, 2011 Minutes. This motion was approved unanimously.
- III. **Treasurer's Report** – Ms. DeSha reviewed the financial summary through the end of March. Mr. Keene questioned why the Sand Trap Restaurant was included in the Recreation budget. Ms. DeSha explained that numerous discussions have been had over the years regarding moving that line item to another department (Golf). Commissioner Martin suggested to Director Earnest that she request to have it removed from the 2012 budget. Ms. DeSha questioned Recreation Director Earnest if the Weaver Road income and expenditures would be included in the 2012 budget. Recreation Director Earnest stated that she is unsure if income can be judged at this time and also stated that she will check on it. Commissioner Martin suggested that for the next few years Weaver Road accounting should be kept separate. Recreation Director Earnest explained what is included advertising, rentals, recreation programs. Naming rights (fees collected), sports groups' per head fees will not be included. Expenditures included in the Recreation Budget for Weaver Road include fees for production of the advertising signage, payment to the sports groups for their portion of sale of advertising, recreation program expenditures, field manager fees. Maintenance of the park will be included in the Public Works budget. Chairman Bohan asked Recreation Director Earnest to e-mail all members the information (that she just reported on regarding Weaver Road budget line items). Mr. Pulkrabek, guest, stated that this facility is going to be a "political football" for the next few years and urged the Recreation Director Earnest to keep concise, accurate records of this facility.
- IV. **Committee Reports**
 - A. **Facilities** - Mr. Keene stated that he is waiting for answers to questions that he posed to Public Works Director Neff. On May 19, he and Public Works Director Neff will begin parks/facilities reviews.
 - B. **Personnel** - Vice-Chairman Laubach had no report. Recreation Director Earnest reported on the status of the pools' hiring. She also explained that Playground and Day Camp staff will be receiving additional training on First Aid and CPR.
 - C. **Program** - Mrs. Miller stated that a Program Committee meeting was held and shared new summer programs/camps that will be held.
 - D. **Public Relations** - Chairman Bohan had no report.
 - E. **Finance** - No further report.

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IV. Committee Reports (Cont'd.)

F. **Comprehensive Parks, Recreation, Open Space Plan and Greenway Infrastructure Plan** – Recreation Director Earnest reported that the next meeting will be held Thursday (5/12). The public meeting was originally scheduled for May 17 (Election Day) but that date will be changed. Recreation Director Earnest stated that she will e-mail everyone with the Public Meeting date. Chairman Bohan stated that the Overlook Community Foundation meeting was also scheduled for May 17 and will probably also be rescheduled.

G. **Youth Sports Committee** - In Mr. Lee's absence, there was no report. Recreation Director Earnest reported that a meeting has been held to discuss Youth Sports Agreements. Mr. Laubach questioned if Coaches' Background checks could be somehow integrated within each agency (that requests them). Discussion was held regarding what each agency requires. Mr. Laubach pointed this out in an effort to save dollars in everyone's budgets.

VI. **Director's Report** – Recreation Director Earnest stated that there was no written report. She reported that signage had been placed at the Weaver Road facility directing spectators where to sit (not on field!). She also reported that 9 - 5 x 9 and 6 - 3 x 5 signs have been placed to date (Weaver Road). Ms. DeSha stated that the signs are not that visible. Recreation Director Earnest stated that some of the signs needed to be adjusted. Heritage Trail Grand Opening date set for Saturday, May 21. All will receive an invitation. A MT Boy's Lacrosse tourney will be held this weekend. Recreation Director Earnest also reported that she is in negotiations with Lancaster Lightning in naming rights for field. Recreation Director stated that she will report more about this as she receives the information. The MT Dog group cancelled their April meeting and Recreation Director Earnest stated that Mr. Lee was not informed of the cancellation. She further explained that we will continue to "work out the bugs" in our joint venture with MT Dog. Recreation Director Earnest reminded the board members of two (2) upcoming events: Saturday, May 7th - Great PA Cleanup and Saturday, June 25 - Weaver Road Grand Opening event. Ms. DeSha reported that due to decline in volunteers for this year, the Great PA Cleanup event will only be held at the Overlook Community Campus (originally scheduled to include Stauffer Park). Recreation Director Earnest also shared an invitation, on Roy Baldwin's behalf, the Stoner House Open House Fundraiser and Reception which will be held Saturday, May 22.

At this time, the meeting was forwarded to Item XII. Non-Motorized Path report.

XII. **Non-Motorized Path Report** - Mr. John Furry, representative on the Non-Motorized Path Team, made a presentation on the Non-Motorized Path Team's recent activities. Mr. Furry explained that discussions have been held recently regarding students walking to school (or lack of students walking to school). Bette Oberle, Transportation Coordinator for Manheim Township School District, is now a current member of the team. Mr. Furry reported that out of the 5,800 public school students (MT), 430 are designated as walkers (7.4%). Mr. Furry explained that the state sets the criteria for designated walking students. Mrs. Oberle has proposed to begin discussions regarding convenient, safe accesses for students walking to school. Mr. Furry also reported that Susan Lackmann, Lancaster General Health employee and Lighten Up Lancaster representative is also a new member to the team. Mr. Furry shared current Non-Motorized Path map. Chairman Bohan thanked Mr. Furry for his efforts and presentation.

VII. Old Business

A. **Heritage Path Grand Opening Date** - Invitations will be going out to announce this event which is scheduled for Saturday, May 21.

VIII. New Business

A. **Recommendation of Name for New Park** - Mr. Keene made a motion to name the Weaver Road complex Manheim Township Athletic Complex. This motion was accepted with all ayes. Mr. Pulkrabek, guest, questioned name chosen.

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VIII. **New Business (Cont'd.)**

- B. **Review of Park Rules and Regulations** - Recreation Director Earnest will meet with Mr. Keene to review rules and regulations.

VIII. **Overlook Community Foundation Report** – Chairman Bohan reported that as there was no quorum, there was no meeting.

IX. **Commissioner's Report** – Commissioner Martin had no report.

X. **School Board Report** – Mrs. Miller reported that the 2012 budget is being prepared.

XI. **Museum Board Report** – Mr. Keene reported that Mr. Garman has been given the "go ahead" to drive.

XII. **Non-Motorized Path Team** - Report by Mr. Furry given earlier.

XIII. **MT Dog** - In Mr. Lee's absence, there was no report.

XIV. **Habitat MT** - Recreation Director Earnest reported that the Habitat MT group will be volunteering at the Great PA Clean Up event on May 7. Next meeting will be May 12 on site at the MT Compost Park at 8:30 a.m.

XII. **Adjournment** - The meeting was adjourned at 8:20 PM.