

Manheim Township Parks & Recreation Board

**MONTHLY BOARD MEETING MINUTES**

**April 5, 2011**

- I. The regular meeting of the Manheim Township Parks and Recreation Board was held in the Stauffer Mansion Blue Room on Tuesday, April 5, 2011. Chairman Bohan called the meeting to order at 7:00 p.m. In addition to Chairman Bohan, board members present included DeSha, Keene, Laubach, Lee, Miller and Walz. Also present was Recreation Director Earnest, Commissioner Martin and Township Manager Rimer. Mr. Lee was absent. Guests present included: Mr. Jeff Grandner, 2859 Pebblebrook Drive, Lancaster, PA 17601, a representative with MT Dog, Steve and Alex McFarland, 105 Princess Avenue, Lancaster, PA 17601., Larry Pulkrabek, 230 Petersburg Road, Lititz, PA 17543.
- II. **Review and Approval of March 1, 2011 Minutes** – A motion was made to accept the March 1, 2011 Minutes as written. This motion was approved unanimously.
- III. **Treasurer's Report** – Ms. DeSha reviewed the financial summary through the end of February.
- IV. **Commissioner and Liaison Assignments** - This item was an item on the Agenda of 3.1.11 and addressed 3.1.11.
- V. **Committee Reports**
  - A. **Facilities** - Mr. Lee reported on the status of the seating area on the soccer fields at the Weaver Road Athletic Complex. Mr. Lee witnessed lawn chairs on the field edge instead of spectators sitting on stands. Mr. Lee asked Recreation Director Earnest would have staff stop opening the double gate (along the soccer fields). Chairman Bohan suggested that staff put together immediately signage suggestions for seating directions. Discussion was held regarding spectator safety. Ms. DeSha reported that the new playground equipment at Community Park would be installed by May 15.

Ms. DeSha reported on the status of the Great PA Cleanup which will be held Saturday, May 7 (Overlook Community Campus and Stauffer Parkf) and invited all board members to attend. Ms. DeSha asked all that were interested to e-mail her with their availability. Ms. DeSha also reported that the fire pit within the Overlook Community Campus was in a state of disarray. Mr. Keene suggested that the fire pit area be removed.
  - B. **Personnel** - Vice-Chairman Laubach had no report.
  - C. **Program** - Mrs. Miller shared with the Board the Spring Activities Edition. She also reported that there will be a Program Committee meeting scheduled prior to the summer edition.
  - D. **Public Relations** - Chairman Bohan had no report. Mr. Keene commented that he had read an article in the newspaper which commented about the reservation process for the new Weaver Road Athletic Complex and questioned what was going on. Recreation Director Earnest explained that she and Youth Sports Manager Hildebrand are handling each rental request on an individual basis. Ms. DeSha suggested that facilities calendars be on the web.
  - E. **Finance** - No additional report.
  - F. **Comprehensive Parks, Recreation, Open Space Plan and Greenway Infrastructure Plan** – Recreation Director Earnest reported that the next meeting will be held Thursday (4/13). She also reported that the surveys have been mailed out.
  - G. **Youth Sports Committee** - Mr. Lee reported that each youth sports organization has been met with. Mr. Lee asked board members to review individual sports standards (copies of each were distributed to each member) and report back so they can be updated and then be presented to each youth sport. Mr. Lee shared a sport incident. Discussion was held regarding Commissioners reactions to "resident rants".

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G. **Youth Sports Committee (Cont'd.)** Chairman Bohan moved the meeting forward by asking if anyone (in the audience) had any comments. Mr. Lee introduced Mr. Jeff Grandner, a representative with the group MT Dog. Mr. Lee stated that he has received a request from a dog park member for the addition of restrooms and water. Mr. Lee stated that plans have been reviewed in order to supply water to the dog park area. Mr. Lee commented that this item will also be presented and discussed at the MT Dog Board meeting. Chairman Bohan stated that the water issue had also been discussed at the Overlook Community Foundation meetings. Ms. DeSha questioned why water was needed at the dog park. Mr. Lee explained that fresh water would be beneficial (rather than pond water which in the summer months is harmful to the dogs).

VI. **Director's Report** – Recreation Director Earnest reviewed Director's Report that was distributed which included the Weaver Road Athletic Complex advertising package which was recently updated and also up to date sales reports. Recreation Director Earnest reported that she will be meeting with Mr. Lee on the Youth Sports Agreements. A "model" sports agreement will be created and each sports group may have an addendum attached to the model agreement. Recreation Director Earnest reported also that Clair Garman, President of the Boettcher House Board, is home from the hospital and accepting visitors. His phone number was distributed.

VII. **Old Business (No Items)**

VIII. **New Business**

**Correspondence** – None

Reduce Weaver Road advertising discount by 50%; "new introductory period" to end 6.30.11.

VIII. **Overlook Community Foundation Report** – Chairman Bohan reported that the board's minutes were include in this month's package. He also reported that Carl Neff, Public Works Director, attended last month's meeting and has asked the Foundation to pay for the maintenance of their property.

IX. **Commissioner's Report** – Commissioner Martin had no report.

X. **School Board Report** – Mrs. Miller reported that the 2012 budget is being prepared. Chairman Bohan will be attending the School Board meeting on 4.21.11 and will be making a presentation on the MTPR.

XI. **Museum Board Report** – Mr. Keene reported on the last program that was presented at the Museum. Mr. Nat Netscher, local historian, presented "Where in the World are you in Manheim Township?". This program was an hour long presentation. Mr. Keene reported also that Bonnie Hauser has volunteered to stand in (in Mr. Garman's absence).

XII. **Non-Motorized Path Team** - Minutes of the last meeting were included in this month's package. Mr. Laubach reported that signage for the current paths were discussed. Mr. Keene reported that the Heritage Path which runs half way through the township. Recommendations go through the MTPR Board and then recommended to the Commissioners.

MT Dog - Mr. Lee asked Township Manager Rimer if there was any funding (in 2011 budget)for the Overlook Dog Park. Township Manager Rimer explained that there was no money specifically earmarked for the Overlook Dog Park in 2011.'

Public Comments - Mr. Larry Pulkarbek, guest, reported that 100 containers of oak trees were planted last Saturday. A portion of these trees were donated to Habitat MT for planting. Mr. Pulkrabek commented on the Spring Activities edition, commenting that the balance of activities looked great. However, activities for middle school age children are in demand.

XII. **Adjournment** - The meeting was adjourned at 9:35 PM.