

Manheim Township Parks & Recreation Board

MONTHLY BOARD MEETING MINUTES

January 4, 2011

- I. The regular meeting of the Manheim Township Parks and Recreation Board was held in the Stauffer Mansion Blue Room on Tuesday, January 4, 2011. Chairman Bohan called the meeting to order at 7:00 PM. In addition to Chairman Bohan, board members present included DeSha, Laubach, Lee and Miller. Also present was Recreation Director Earnest and Commissioner Martin. Guest present was Mr. Larry Pulkrabek, 230 Eshleman Road, Lancaster, PA 17601.

Prior to the start of the meeting Chairman Bohan made two announcements. He will be having back surgery on Friday, January 14, 2011. He also announced that he will be retiring in May, 2011.

- II. **Review and Approval of Parks & Recreation Board Meeting December 7, 2010 Minutes** – Mrs. Miller made a correction to Item XI. School Board Report. Minutes should state that Chairman Bohan will be invited to a future meeting of the School Board. Minutes stated that he would be attending “next month’s meeting”. With this correction so noted, Ms. DeSha made a motion to approve the December 7, 2010 Board Minutes as corrected. This motion was seconded by Mr. Laubach and then approved unanimously.

- III. **Treasurer’s Report** – Ms. DeSha announced that she had just received reports dated the end of November. She reported that she will give a detailed report at next month’s meeting which will reflecting the full year. Ms. DeSha questioned a few items that were listed under the Capital budget. Ms. DeSha explained that the 2011 Budget was listed on the website. Director Earnest explained that Public Works Director Neff was out of the office during the month of December. Director Earnest explained the vending program that will begin in 2011.

IV. **Committee Reports:**

Facilities – Mr. Lee reported that two (2) signs have been placed on the Weaver Road property. These signs are informational and list where to call to inquire about advertising at the site. Director Earnest explained that the Comprehensive Plan will incorporate any amenity changes at the site.

Ms. DeSha questioned when the new playground equipment will be installed at Community Park. Director Earnest stated that it will be installed by May, 2011. Ms. DeSha also asked when the “Great PA Cleanup” could be scheduled for 2011. In addition to date, a location also needs to be chosen. Director Earnest explained that the date may already have been selected and she will check on it.

Vice-Chairman Laubach asked if the rusted fire pit within Jaycee Park could be removed, as it is hazardous and used as a “smoking” pit by older children.

Personnel – Chairman Bohan reported that the Board appointments (2 openings) were tabled at the last Commissioner’s meeting. Chairman Bohan further explained that he contacted Township Manager Rimer and received the following information: If the resolution is signed on 1.10.11 (by the Commissioners) new MTPR Board members could be sworn in on 1.22.11; resolution signed on 1.10.11, new MTPR Board members could be sworn in on 1.24.11 or other. This will delay Committee member assignments for 2011 until February. Mr. Lee announced that he will not be in attendance at the February meeting.

Program – Ms. DeSha commented that she participated in one of the No School Skate days (last week). Ms. DeSha suggested a punch card be utilized for fitness programs at the OAC. Chairman Bohan suggested more preschool offerings (during the day) and also programming for “tweens”.

Public Relations – No report.

Finance – No further report.

Non-Motorized Pathway Committee – Director Earnest reported that there was a meeting held in December. Director Earnest stated that she will invite John Furry (member) to attend next month’s meeting to bring all up to date on what is happening in this committee.

Comprehensive Parks, Recreation, Open Space and Greenway Infrastructure – Director Earnest reported that this item was incorporated within the Director’s Report.

- VI. **Director’s Report** – Eventis dissolved as of 12.31.10. Discussion was held on having parents sign off on receiving of the Youth Sports Standards.

(Continued)

VII. **Old Business**

VIII. **New Business**

Correspondence – Enclosed – Letter received from metro State College of Denver – A Thank You for hosting intern, Erika Anderson.

IX. **Overlook Community Foundation Report** – Chairman Bohan had no report.

X. **Commissioner's Report** – Commissioner Martin had no report.

XI. **School Board Report** – Mrs. Miller reported that the District Office has been moved to the Bucher complex.

XII. **Museum Board Report** – Ms. DeSha reported that there was no meeting in December.

XIII. **Public Comments** – Guest, Mr. Pulkrabek stated that he hoped the board had their “full team” by February.

IX. **Adjournment** - The meeting was adjourned at 8:16 PM.

1.6.11