



**Manheim Township UCC Board of Appeals 2021  
Organizational Meeting Minutes  
January 21, 2021 - 7:00 PM Via Zoom Call**

**Members Present:**

**Charlie Yohe**

**Barbara Bieganski**

**Jim Mehaffey**

**Connie King**

**Others Present:**

**Andrew S. Bowman, Secretary to the Board**

**Sam Mecum, Vice President Manheim Township Board of Commissioners**

**2021 Annual Organizational Meeting:**

- Meeting was opened at 7:05 PM
- Roll call
- No *Applications for Appeal* requesting hearing were received.
- Elected Connie King as chairperson. Motion made by Barb Bieganski and seconded by Charlie Yohe. Motion passed unanimously.
- Elected Charlie Yohe as vice chairperson. Motion made by Connie King and seconded by Barb Bieganski. Motion passed unanimously.
- Updated the 2021 Board of Appeals (BOA) Directory (See attachment).
- Reviewed 2021 UCC BOA meeting and hearing dates:

All meetings and hearings will be held at the Municipal Office Building bimonthly on the third Thursday at 7 p.m. in accordance with official advertisement in the Lancaster Newspaper. Single family home and townhouse appeals must be heard within 30 days of receipt of appeal.

**2021 Meeting and Hearing schedule:**

- |                            |                |
|----------------------------|----------------|
| ➤ January 21, Org. Meeting | ➤ July 15      |
| ➤ March 18                 | ➤ September 16 |
| ➤ May 20                   | ➤ November 18  |

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- Reviewed Manheim Township UCC Application for Appeal available on website [UCC Code Board of Appeals Application](#)
- PA UCC & RAC review of 2018 I-Codes – Timeline for Adoption Act 36 of 2017. RAC Review began 5.14.19 so 33 months from that initial review would in theory set adoption of 2018 I-Codes at 2.14.22. Jim provided insight given his recent involvement in RAC meetings and his ongoing involvement as a member of a Technical Advisory Board (TAC) supporting the PA code adoption process.
- Discussed Manheim Township’s plan for rental housing program slated for start in January 2022 and likelihood that the Board may see an increase in cases given the start of active enforcement of life safety inspections of rental properties.
  - There was no additional business.
  - Motion to adjourn by Connie King, Seconded by Charlie Yohe.
  - Meeting adjourned at 7:31 PM

Please let me know if there are any corrections, which need to be made to these minutes, or if you have any questions.

Regards,

**Andrew S. Bowman**  
Secretary to the PA UCC Board of Appeals

**EC: UCC Board of Appeals Members (5)**  
**Township Commissioner Sam Mecum**  
**Ben Marchant, Interim Township Manager**