



**Manheim Township UCC Board of Appeals**

**2020 Organizational Meeting Minutes**

**January 16, 2020 - 7:00 PM @ Township Municipal Office Building**

**Members Present:**

**Keith Good  
Steven Kelley  
Barbara Bieganski  
Connie King**

**Others Present:**

**Andrew S. Bowman, Secretary to the Board  
Yasmin Nicholas, Manheim Township High School Student**

**2020 Annual Organizational Meeting:**

- Meeting was opened at 7:20 PM**
- Roll call**
- No *Applications for Appeal* requesting hearing were received.**
- Elected Jim Mehaffey as chairperson. Motion made by Barbara Bieganski and seconded by Steve Kelley. Motion passed unanimously.**
- Elected Connie King as vice chairperson. Motion made by Steve Kelley and seconded by Keith Good. Motion passed unanimously.**
- Updated the 2020 Board of Appeals (BOA) Directory (See attachment).**
- Reviewed 2020 UCC BOA meeting and hearing dates:**

**All meetings and hearings will be held at the Municipal Office Building bimonthly on the third Thursday at 7 p.m. in accordance with official advertisement in the Lancaster Newspaper. Single family home and townhouse appeals must be heard within 30 days of receipt of appeal.**

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**2020 Meeting and Hearing schedule:**

- **January 16, Organizational Meeting**
  - **March 19**
  - **May 21**
  - **July 16**
  - **September 17**
  - **November 19**
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- Reviewed *Manheim Township UCC Application for Appeal* form. New fillable .PDF application has been created and updated to Township Website.**
  
  - Discussed Manheim Township's plan for rental housing program slated for start in January 2021 and discussed changes to the Fire Alarm Licensing requirements and the updated Fire Alarm Ordinance coming in 2020.**
  
  - There was no additional business.**
  
  - Meeting adjourned at 7:40 PM**

**Please let me know if there are any corrections, which need to be made to these minutes, or if you have any questions.**

**Regards,**

**Andrew S. Bowman  
Secretary to the PA UCC Board of Appeals**

EC: UCC Board of Appeals Members (5)  
Township Commissioner Sam Mecum  
Sean Molchany, Township Manager  
UCC Board of Appeals (paper and electronic files)

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