



## **Uniform Construction Code Board of Appeals**

### **2014 Organizational Meeting Minutes**

**January 16, 2014 - 7:00 PM at the Municipal Office Building**

**Members Present:**

**Keith Good, Associate AIA - Chairperson**

**Barbara Bieganski**

**Steven Kelley, AIA**

**Paul Frazee, AIA**

**Others Present:**

**Donald C. Forry, Secretary to the Board**

**Absent:**

**Maryann Marotta, AIA**

**2014 Annual Organizational Meeting:**

- 1. There was no Application for Appeal received.**
- 2. Updated the 2014 Board of Appeals (BOA) Directory.**
- 3. Elected Keith Good as chairperson. Motion made by Steve Kelley and seconded by Paul Frazee. Motion passed unanimously. Elected Barbara Bieganski as vice chairperson. Motion made by Steve Kelley and seconded by Paul Frazee. Motion passed unanimously.**
- 4. Barbara Bieganski issued new door access card**
- 5. Reviewed 2014 UCC BOA meeting and hearing dates:**

**All meetings and hearings will be held at the Municipal Office Building bimonthly on the third Thursday at 7 p.m. in accordance with official advertisement in the Lancaster Newspaper. Single family home appeals must be heard within 30 days of receipt of appeal.**

**BOA Minutes  
January 16, 2014**

**2014 Meeting and Hearing schedule:**

- January 16 - Organizational Meeting
- March 20
- May 15
- July 17
- September 18
- November 20

6. Reviewed *Manheim Township UCC Application for Appeal* form.
7. Discussed 2009 IBC appendix B - Board of Appeals. The Board concluded that 2009 IBC Appendix B did not have to be adopted because the UCC Board of Appeals section adequately describes guidance on the qualification of board members.
8. Discussed UCC code adoption process and Senate Bill 1023. Pennsylvania's earliest I Codes adoption is January 1, 2018 unless there is legislation.
9. *Chapter 11, Accessibility of the 2012 International Building Code* was effective 12/31/12 and requires that buildings and facilities must comply with the accessibility requirements found in other chapters of the *2012 International Building Code* and in the *ICC/ANSI A117.1 - 2009 Accessible and Usable Buildings and Facilities* standard. Appendix E (Supplementary Accessibility Requirements) is also adopted. This applies to certain recreational facilities as well.
10. There was no additional business
11. Meeting adjourned at 7:50 p.m.

Please let me know if there are any corrections which need to be made to these minutes, or if you have any questions.

Respectfully Submitted,



Donald C. Forry, Secretary to the UCC Board of Appeals

EC: UCC Board of Appeals Members (5)  
Township Commissioners, Sam Mecum and Ian Hodge  
Sean Molchany, Township Manager  
UCC Board of Appeals file (paper copy)