

Manheim Township Parks & Recreation Board

MONTHLY BOARD MEETING MINUTES

Tuesday, October 2, 2018

- I. The meeting of the Manheim Township Parks and Recreation Board was held at the Stauffer Mansion Blue Room on Tuesday, October 2, 2018. Chairman Bohan called the meeting to order at 5:30 PM. In addition to Chairman Bohan board members present were Braswell, Keene, Boufford, Kreiner, Smith and Ziegler. Also present were Commissioner O'Brien and Recreation & Park Planning Director Margie Earnest.
- II. **September 2, 2018 Minutes** to be reviewed at November meeting
- III. **Treasurer's Report** –Director Earnest reported that the 2019 Capital budget is being worked on now and conversation about the 2019 Operating budget and personnel will be held Wednesday, 10/3 in the AM. Regarding staffing, the Public Works Department are down a few employees.
- IV. **Committee Reports:**
 - A. **Facilities Maintenance** – Chairman Bohan reported that the monthly parks maintenance report was enclosed.
 - B. **Facilities Coordination** – No report. Director Earnest reported that 1st and 2nd grade have been added to Youth Basketball program.
 - C. **Program** – No report. Vice-Chairman Keene asked what the "Trunk and Treat" event was. Director Earnest explained that the Police Department asked if they could be included in our Halloween Carnival event to be held 10/27/18 at Stauffer Park. Assorted vehicle (police cruiser, fire truck, ambulance, recreation van, etc.) trunks are decorated and treats provided.
 - D. **Youth Sports** – No report. Chairman Bohan commented that he would like to share w/ Youth Program Manager Stopa regarding 3rd/4th grade baseball players playing double headers.

Director Earnest reported that there will be a presentation by the MT Soccer Club at the November meeting. This will be another presentation regarding the club house.
- V. **Director's Report** – The Director's Report was enclosed within the package. Director Earnest reported on recent past events – Landis Woods Art Show and Food Truck event (9 trucks). There will be another Food Truck event at Stauffer Park upcoming sponsored by Fun101. The Fun101 event will have twenty trucks, Director Earnest reported. WIOV Fall Fest is Sunday, October 7. The Alzheimer's Walk at the Overlook Community Campus was also held Saturday, 9/29. Director Earnest reported that we are interviewing for the Facilities Manager position that was vacated by Becky Slick. Two (2) candidates are being 2nd interviewed on Wednesday (10/3). Director Earnest reported that both applicants 2nd interview will be held at Overlook Pool.
- VI. **Liaison Reports**
 - A. **Commissioner's Report** – Commissioner O'Brien had no report.
 - B. **School Board Report** – Mr. Smith reported that bids were awarded for safe school improvements for Brecht Elementary and the High School. The Board also approved the purchase of a new financial administration software and struggling through the rain and high school renovations.
 - C. **Boettcher House Museum Board Report** – Ms. Kreiner reported that the last meeting's minutes were enclosed. The Landis Woods Art Show held Saturday, September 29 had an attendance of approximately 1,500 visitors. Vice-Chairman Keene commended the volunteers that helped on this day from 7:30 AM to 6 PM to ensure that the event went well. THANK YOU to John and Patti Beaumont and Sarah, Bonnie Hauser, Alex Van Pelt, Margie Earnest, Jerry Schrawder, Bob and Liz Landis, Doreen Kreiner, and Dolly and Mike Keene. Mr. Keene also commented that without these volunteers the event could not have happened. Vice-Chairman also commended the Public Works Department staff for their help as well.

(Continued)

VI. Liaison Reports (Continued)

D. Pathway Committee – No report. No meeting. There will be a meeting later this month. Vice-Chairman Keene reported that the \$76,000 Stoner Park to Lancaster Bible College path should be completed by the end of this year, according to Public Works Director Phil Mellott.

E. Manheim Township Historical Society – Ms. Kreiner reported on the Trash to Treasure event that was held on 9/15. Same amount of vendors, more buyers this year. Next year's event will be a Craft Show (\$25 vendor tables and \$5 admission to visitors). Ms. Kreiner also reported that the Halloween Party is scheduled for 10/27 and the Stoner House Open House will be held 12/7 and 12/8.

VII. Action Items

None.

VIII. Discussion

A. Old Business

Status of Stoner Farm Development – Chairman Bohan reviewed last month's meeting's request. The Board's consensus was to see if a combination of fees in lieu of land and also land acquisition. Director Earnest reported that she met with Township Manager Sean Molchany, Planning and Zoning Director, Lisa Douglas (+ 1 staff), Public Works Director Mellott and Township Engineer, Bill Saurers, as well as the Developer to discuss the combination (50/50 split = 2.46 acreage + 2.5 acres fee in lieu of monies). The concentration area was on the 50/50 combination request. The developers are going to put together drawings of what has been proposed.

Ms. Kreiner shared that she had received an e-mail from a resident that would like to send a letter regarding acquiring all of the acreage (vs. 50/50 combination) and asked who they should send the letter to. Director Earnest asked Ms. Kreiner to forward the e-mail to her and she would forward to Township Manager and Planning & Zoning Director. Director Earnest stated that unless the Parks & Recreation Board wanted to change its recommendation to the Planning Commission, which was the 50/50 split, that this will be a recommendation to the Commissioners as well, who will make the ultimate decision. Director Earnest and Vice-Chairman Keene will have a meeting on-site. Director Earnest reported that there is no street lighting going in at the development, there is a non-active pipeline (Sun) that will probably be cut and we could be potentially used for more sport field areas (acquiring an additional 2.5 acres). Chairman Bohan asked approximate timeline for decision on their recommendation? Director Earnest stated that a decision will probably be made by next month as all would like to move forward. There was no further discussion.

Celebrate MT - Mr. Ziegler reported on the last meeting. Meeting topics included: Community group participants invited, parade route (from St. Peter's Lutheran, Delp Road to Bassett Drive), invite elementary schools to enter float in parade. Mr. Ziegler stated that he would like to get the costs of previous Community Day parade (past years). The deadline for the school district for 2019 events is mid-January for participation approval. Mr. Ziegler asked if outside food vendors can be invited to the event as Stoner Grille is there. Director Earnest explained that the Stoner Grille does not have "carte blanche" and that outside vendors could be invited. Mr. Ziegler questioned insurance coverage for participating groups in the parade. Director Earnest stated that she will need to investigate. Mr. Zeigler stated that he will continue to formulate this event for 2019. Chairman Bohan asked that he keep the board members updated with any additional information.

B. New Business

None.

IX. Correspondence

X. Public Comments – None.

XI. Adjournment – The meeting was adjourned at 6:33 PM with a motion made by all.

Next meeting Tuesday, November 13, 2018 . 5:30 PM . Stauffer Mansion Blue Room