

Manheim Township Parks & Recreation Board

**MONTHLY BOARD MEETING MINUTES**

**Tuesday, January 8, 2019**

- I. The meeting of the Manheim Township Parks and Recreation Board was held at the Stauffer Mansion Blue Room on Tuesday, January 8, 2019. Chairman Bohan called the meeting to order at 5:30 PM. In addition to Chairman Bohan, board members present were Braswell, Keene, Boufford, Kreiner, and Smith. Also present was Commissioner O'Brien and Recreation & Park Planning Director Margie Earnest. Guests present included: Avery Kohl, 208 Suncrest Road, Lancaster, PA and Jillian Rogers, 287 Delp Road, Lancaster, PA.
- II. **Review and Approval of Parks & Recreation Board Meeting November 13, 2018** – Mr. Smith made the motion to accept the November 13, 2018 Minutes as written. Ms. Kreiner seconded this motion. The motion was then approved unanimously.
- III. **Treasurer's Report** – Director Earnest reported that the 2019 budget passed. Director Earnest also reported that she will share the 2019 Capital items at next month's meeting.
- IV. **Committee Reports:**
  - A. **Facilities Maintenance** – Mr. Keene observed and asked about the Landis Woods Trail - before Christmas approximately 30 ft. section of sidewalk that did not previously connect poured concrete to connect. Mr. Keene asked about the Weaver Road playground installation. Director Earnest explained that we did receive written proof of installation and guarantee from the playground company and installer. May 2019 completion of the pathway at Lancaster Bible College. Equipment has been received and will be installed spring 2019. This equipment includes a zip line.
  - B. **Facilities Coordination** – No report.
  - C. **Program** – No report.
  - D. **Youth Sports** – Chairman Bohan stated that the 1<sup>st</sup> and 2<sup>nd</sup> grade basketball program is "fabulous". There are over 400 enrolled in the youth basketball program this year. Mrs. Braswell reported that in the 11/12 grade division there are only 2 teams vs. 10 teams last year. Mrs. Braswell stated that this is possibly due to the new on-line registration process this year and perhaps students didn't know how to register.
- V. **Director's Report** – The Director's Report was enclosed within the package. Director Earnest reported that an 80's skate night is scheduled at the Activities Center for 1/13/18. The first Roller Derby bout of 2019 is in March. Facilities Program Manager Baylor is now attending the Dutchland Derby board meetings in an attempt to better coordinate with them. Director Earnest reported that we have been trying to start a junior derby league. Facility Program Manager Baylor is also working on the 2019 pool staffing already hosting a welcome back party. Returning and new pool staff will be interviewed. Director Earnest stated that the Commissioners increased wages for swim staff again this year.
- VI. **Liaison Reports**
  - A. **Commissioner's Report** – Commissioner O'Brien reported that the 2019 budget was passed. He also reported that the next meeting will be held at the Library. A few items that are on the agenda include: the Oregon Dairy issue and the swearing in of new board members. Vice-Chairman Keene questioned the status of MT Soccer request for building a club house that was presented at the MTPRB meeting 11/13/18. Commissioner O'Brien stated that he has no information.
  - B. **School Board Report** – Mr. Smith reported that the new bus and student drop off area amidst the construction at the front entrance area of the High School is working nicely. He also reported that the band parking lot (between HS and MS) has been torn up so that new construction and roads can begin. The new entrance at Brecht Elementary is nearly completed. Mr. Smith also reported that research is being done with a company that will report on potential total student enrollment vs. new housing and what that is going to mean for the District.
  - C. **Boettcher House Museum Board Report** – No meeting, no report.
  - D. **Pathway Committee** – No report. Vice-Chairman Keene reported that the 1<sup>st</sup> meeting of 2019 will be at the end of the month.

(Continued)

**VI. Liaison Reports (cont'd.)**

**E. Manheim Township Historical Society** – Ms. Kreiner reported that the Christmas Open House on December 8 and 9 was well attended. Ms. Kreiner shared that on 1/22/19, the Historical Society will host a 20% off benefit at JB Dawson (restaurant). Ms. Kreiner also reported that they missed getting their schedule of events in the Winter/Spring 2019 edition but will be included in the summer edition.

**VII. Action Items**

**A. Board Member Recommendation** – Chairman Bohan explained the Board Member Recommendation process to the guests present. As one board member was not reappointed for a next term, there is a board opening. Chairman Bohan reported that he and Vice –Chairman Keene met before this meeting and interviewed Kay Mann. Representing the Personnel Committee, Chairman Bohan recommended Kay Mann as a new board member. Mr. Boufford seconded this motion. This motion was approved unanimously.

**VIII. Discussion**

**A. Old Business**

**B. New Business**

Director Earnest invited members to the 1/17/19 P.J. Whelihan's basketball program fundraiser which is 15% gift to the program, all day and includes all food and alcohol. There are handouts available at the front desk. Mrs. Braswell asked if the high school boys program were informed of the fundraiser. Director Earnest stated that they should have been or will be.

**IX. Correspondence**

**X. Public Comments** – None.

Chairman Bohan briefly explained MTPR Board responsibilities and history to the high student guests present. The student guests are present as a requirement for a government class. Vice-Chairman Keene asked the guests a few questions with regard to their current and future needs of the recreation department. Vice-Chairman Keene asked if it would be beneficial to the Board to include a high school representative. One of the guests stated that student council members occasionally attend school board members. Mrs. Braswell asked guests if they looked at the activities editions that are published throughout the year. Guests stated that they did look to see if there were any classes they were interested in.

**XI. Adjournment** – The meeting was adjourned at 6:15 PM with a motion made by all.

**Next meeting Tuesday, February 5, 2019 . 5:30 PM . Stauffer Mansion Blue Room**