

Manheim Township Parks & Recreation Board

MONTHLY BOARD MEETING MINUTES

Thursday, August 16, 2018

Rescheduled from 8/7/18

- I. The meeting of the Manheim Township Parks and Recreation Board was held at Overlook Park, Sand Trap Restaurant on Thursday, August 16, 2018. This meeting was rescheduled from 8/7/18. Vice-Chairman Keene called the meeting to order at 5:07 PM. In addition to Vice-Chairman Keene, board members present were Bohan (arrived at 5:15 PM), Boufford, Kreiner, Smith and Ziegler. Also present was Recreation & Park Planning Director Margie Earnest and Commissioner Donna DiMeo.
- II. **Review and Approval of Parks & Recreation Board Meeting June 5, 2018 Minutes** – Ms. Kreiner made the motion to accept the June 5, 2018 Minutes as written. Mr. Smith seconded the motion. The motion was then approved unanimously.
- III. **Treasurer's Report** – Director Earnest reported on the status of the completion of 2018 Capital projects. Jaycee Park, Phase 1 renovations are close to going out to bid. Lancaster Bible College multi-use path is 20% complete, also close to going out to bid. MTAC playground equipment has been selected and will be presented to the Commissioners for approval as the costs came in a bit over budget. The MTAC project installation is being outsourced. The Boettcher House regrading and planting improvements still need to be done. Basketball court resurfacing and pavilion work (retaining wall repair at Rotary Pavilion and painting of Kiwanis #1 Pavilion) at Community Park is complete. Chairs and umbrellas at Overlook and Skyline are complete. The playground equipment for Overlook Pool has been received and will be installed soon by our crew. Vice-Chairman Keene requested that Phil Mellott, Public Works Director, give an update to the Board members on MS4 projects that are on-going within MT parks. Director Earnest stated that she will add this item to the September 2018 agenda.
- IV. **Committee Reports:**
 - A. **Facilities Maintenance** – Chairman Bohan reported that the monthly parks maintenance report was enclosed.
 - B. **Facilities Coordination** – No report.
 - C. **Program** – No report. Fall Activities edition distributed.
 - D. **Youth Sports** – Chairman Bohan reported that youth sport groups are registering for fall season.
- V. **Director's Report** – The Director's Report was enclosed within the package. Pavilions are at 323 to date. Vice-Chairman Keene asked what the status was with the Food Truck event that is slated for September 29. Director Earnest reported that the event is co-sponsored by the Occupational Development Center. We have approximately \$2,300 in sponsorships and four (4) food trucks. Director Earnest will send a list of what trucks are participating and food trucks that have been contacted to participate. Another Food Truck event is slated for Friday, 8/31 at Stauffer Park hosted by Fun101 (radio station). There will be twenty-four (24) food trucks, music and other assorted activities. Overlook Pool will be closed the week of 8/26 due to school starting and staff reduction.
- VI. **Liaison Reports**
 - A. **Commissioner's Report** – No report.
 - B. **School Board Report** – Mr. Smith reported that the bid has been awarded for excavating the new pad for the Middle School and established the new parent drop off at the High School due to construction. Director Earnest reported that the High School tennis teams are using the Stauffer Park courts for the fall season. Director Earnest shared that additional tennis courts may be introduced at Overlook Park. Discussion with Phil Mellott, Public Works Director to move Skate Park to Municipal Park. This project will be included in the 2019 budget, Director Earnest further explained.
 - C. **Boettcher House Museum Board Report** – Minutes enclosed within packet. Ms. Kreiner reported that the Landis Woods Art Show will be Saturday, September 29. The Nature Preschool will be starting in September. The teacher that has been hired will be teaching a lesson to the children enrolled in the last week of summer Nature Camp. There are additional Preschool Open House dates scheduled. The Parent Meeting is scheduled for Thursday, August 23rd.

(Continued)

D. Pathway Committee – No report. Minutes included within packet.

E. Manheim Township Historical Society – Ms. Kreiner reported on the most recent program being held 8/28, Iron Hill Give 20 event. The Trash to Treasures event will be held 9/15/18 and is advertised in the fall activities edition to be held at the Overlook Activities Center. A Halloween event will be held at the Stoner Grille – 2nd Floor on 10/27/18.

VII. Action Items

None.

VIII. Discussion

A. Old Business

None.

Chairman Bohan requested that the Celebrate MT event be included in the upcoming meeting agendas. Mr. Ziegler shared an update. The parade route is being figured out. Potentially leave from St. Peter's Lutheran Church to Overlook Community Campus on Delp Road.

B. New Business

2019 Board Meeting Dates – Director Earnest shared potential rescheduling of meetings: 1/1/19 to 1/8/19, 10/1/18 to Wednesday, 10/2/19, 11/6/19 to 11/12/18. These dates were approved by all and will be advertised.

IX. Correspondence – None enclosed.

X. Public Comments – None.

XI. Adjournment – The meeting was adjourned at 5:45 PM with a motion made by all.

Next meeting Tuesday, September 4, 2018 . 5:30 PM . Stauffer Mansion Blue Room