



## **Manheim Township UCC Board of Appeals**

### **2019 Organizational Meeting Minutes**

**January 17, 2019 - 7:00 PM @ Township Municipal Office Building**

#### **Members Present:**

**Keith Good  
Steven Kelley  
Barbara Bieganski  
James Mehaffey  
Connie King**

#### **Others Present:**

**Sam Mecum, Manheim Township Commissioner  
Andrew S. Bowman, Secretary to the Board**

#### **2019 Annual Organizational Meeting:**

- Roll call completed and welcoming of new board member, Connie King. Connie is a registered architect and interior designer and is a great addition to the code board of appeals.**
- No *Applications for Appeal* requesting hearing were received.**
- Elected Jim Mehaffey as chairperson. Motion made by Steve Kelley and seconded by Keith Good. Motion passed unanimously. Elected Connie King as vice chairperson. Motion made by Barbara Bieganski and seconded by Steve Kelley. Motion passed unanimously.**
- Updated the 2019 Board of Appeals (BOA) Directory (See attachment).**
- Reviewed *Manheim Township UCC Application for Appeal* form.**

- Reviewed 2019 UCC BOA meeting and hearing dates:

All meetings and hearings will be held at the Municipal Office Building bimonthly on the third Thursday at 7 p.m. in accordance with official advertisement in the Lancaster Newspaper. Single family home and townhouse appeals must be heard within 30 days of receipt of appeal.

**2019 Meeting and Hearing schedule:**

- January 17, Organizational Meeting
  - March 21
  - May 16
  - July 18
  - September 19
  - November 21
- Discussed Manheim Township's pending building code Ordinance that will be taking the place of Ordinances 2004-7, 2004-8 and 2005-6. We are waiting on full review and comments from PA Department of Labor and Industry so that we can act on that pending Ordinance.
  - Discussed examples of granted code modifications from 2018.
  - There was no additional business.
  - Meeting adjourned at 7:45 p.m