

Manheim Township Parks & Recreation Board

MONTHLY BOARD MEETING MINUTES

Tuesday, March 6, 2018

- I. The meeting of the Manheim Township Parks and Recreation Board was held in the Blue Room of the Stauffer Mansion on Tuesday, March 6, 2018. Chairman Bohan called the meeting to order at 5:31 PM. In addition to Chairman Bohan, board members present were Boufford, Keene, Kreiner, Smith and Ziegler. Also present was Recreation & Park Planning Director Margie Earnest and Commissioner O'Brien.
- II. Review and Approval of Parks & Recreation Board Meeting February 6, 2018 Minutes – Ms. Kreiner made the motion to accept the February 6, 2018 Minutes as written. Mr. Boufford seconded the motion. The motion was then approved unanimously.
- III. **Treasurer's Report** – Director Earnest reported that there was no significant change to the updated list of Capital Projects for this month. The restroom building at Destination is 35% completed and the renovations for the Nature Preschool at the Boettcher House are nearly complete. We anticipate completion to be April 1.
- IV. **Committee Reports:**
 - A. ***Facilities Maintenance*** – The monthly report was enclosed within the packet. Director Earnest reported that invasive Bradford Pear trees have been removed at the “back 40” by the Destination Playground. New native species will be planted.
 - B. ***Facilities Coordination*** – Mr. Ziegler discussed bringing back Community Day that had been held in previous years including a parade and festivities around Homecoming (10/6/18?). Ideal would be to partnership with the school district. Possibly start at Community Park and ending at Overlook Community Campus. Vice-Chairman Keene shared some historical information on the Community Day Celebration that had taken place in the past. The first location of the event was Stauffer Park (parade route Grandview Heights to Stauffer Park north) and event was moved to the Overlook Community Campus (sans parade). Director Earnest reported that there are currently ten (10) outside special events in the parks. FUN 101 has scheduled a food truck event (“Food Truck Frenzy”) on Friday, 8/31/18 which will include twenty-three (23) food trucks and music. Also, Director Earnest reported that another Food Truck event is in the pre-planning stages between the Recreation Department and Occupational Development Center. This event is planned for Stauffer Park. Chairman Bohan stated that this topic will continue to be on the agenda.
 - C. ***Program*** – No report. The Spring/Summer Aquatic guide has been mailed out.
 - D. ***Youth Sports*** – Director Earnest reported that the Manheim Township Soccer Club has moved most of their play to Baker Fields (F & M College). The club will continue to utilize the Foundation fields (Overlook Community Campus) and some areas at MTAC (Manheim Township Athletic Complex). We have purchased soccer goal cages to replace some of the goals that the Soccer Club moved.
- V. **Director's Report** – The Director's Report was enclosed within the package. Director Earnest reported that there was a “soft opening” of the Sand Trap Restaurant (Overlook Golf Course). Our department, Director Earnest further explained, is now managing the Sand Trap and Sara Urban has been hired as the Food Services Director. Food Services Manager Urban is on the PLCB Liquor License. We will taking over responsibilities to Fall Fest (hosted by WIOV). Sue Funk will continue as our Concessions Manager. We applied and received a \$2,000 grant from Target for the nature preschool supplies. Vice-Chairman Keene shared grant information from the Sierra Club which has been applied for but we have not heard back as far as award. Chairman Bohan asked if the Target grant that was received was a national or local grant. Director Earnest explained that it was both; applied nationally but awarded locally (Belmont Square Target).
- VI. **Liaison Reports**
 - A. ***Commissioner's Report*** – Commissioner O'Brien shared that a few of the Commissioners will be “establishing a communications link” every 60 days with representatives from the School District (Board member, Nikki Rivera and Superintendent Felty) to discuss common issues between the two entities. Commissioner O'Brien stated that Community Day will be a topic of discussion at these meetings. Director Earnest stated that a “field trip” will be scheduled later in the spring.

– Continued –

VI. Liaison Reports (Continued)

B. School Board Report – Mr. Smith reported that the Board approved quite a few 1st and 2nd policy changes. Also, a new parent drop off location is being established for High School students.

C. Boettcher House Museum Board Report – No report. Ms. Kreiner reported that the first meeting of the year will be held on 3/14/18.

VI. Liaison Reports (Cont'd.)

D. Pathway Committee – No report.

E. Manheim Township Historical Society – No report. Ms. Kreiner reported on an upcoming event. A lecture about the Stehli Silk Mill will be held at the Armstrong Manor on 5/30/18. An architect will present. Director Earnest requested that Ms. Kreiner e-mail the information to everyone.

VII. Action Items

None.

VIII. Discussion

A. Old Business

1.) Boys and Girls LAX request and presentation – Vice-Chairman Keene reported that the proposed locations for the lacrosse practice training wall were reviewed and determining the best and safest location on the property (MTAC). Currently, waiting to hear back from the Lacrosse group.

B. New Business

1.) Park Acreage Recommendation from Comprehensive Plan – Director Earnest reported on inquiry regarding the Comprehensive Plan which recommended that based on the projected resident increase by the year 2030 we should acquire an additional 180 acres. Director Earnest reported that six (6) park acres that the township owns, was not noted on the Comp Plan in Stonehenge by Reidenbaugh school, so the total can be slightly reduced. Presently, there is no land that is earmarked right now for park land acquisition. Discussion was held as to what/when point is the plan updated/modified? Chairman Bohan suggested that this topic be on the agenda each month.

IX. Correspondence – Received bike trails request. Looking for specifically a mountain bike trail. Director Earnest reported on the status of the present skate park. Could this be a combined amenity (bike/skate)?

X. Public Comments – None.

Vice-Chairman Keene shared that there was a nice article in LNP on the Dutchland Rollers.

Director Earnest reported that Doug Tallamy, speaker, will be present to the community, "Restoring Nature Relationships on our Community" at F & M College on 3/22/18. Commissioner O'Brien would like to attend the evening session. Director Earnest asked board members to contact her if interested.

Director Earnest asked members to take a look at their calendars for this year's Boards and Commissions Picnic potentially slated for Wednesday, 8/22/18.

XI. Adjournment – The meeting was adjourned at 6:30 PM with a motion made by all.

Next meeting Tuesday, April 3, 2018, 5:30 PM at the Stauffer Mansion.