

Manheim Township Parks & Recreation Board

**MONTHLY BOARD MEETING MINUTES**

**Thursday, February 6, 2018**

- I. The meeting of the Manheim Township Parks and Recreation Board was held in the Blue Room of the Stauffer Mansion on Tuesday, February 6, 2018. Chairman Bohan called the meeting to order at 5:31 PM. In addition to Chairman Bohan, board members present were Boufford, Keene, Kreiner and Ziegler. Also present was Recreation & Park Planning Director Margie Earnest and Commissioner Tom O'Brien. Guest present included: Chris Yates, 326 Powell Drive, Lancaster, PA 17601, Manheim Township Youth Boys Youth Lacrosse representative and Aldo Romano, 223 Buckfield Drive, Lititz, PA 17543, Manheim Township Youth Girls Lacrosse representative.
- II. Review and Approval of Parks & Recreation Board Meeting January 2, 2018 Minutes – Mr. Keene made the motion to accept the January 2, 2018 Minutes as written. Mr. Smith seconded the motion. The motion was then approved unanimously.
- III. **Treasurer's Report** – Director Earnest distributed to the Board members the updated list of Capital Projects. Stream restoration is part of the MS4 project and is directed under Phil Mellott, Public Works Director. Director Earnest reviewed updated projects. Director Earnest stated Jaycee Park has \$95,000 budgeted in 2018 for Phase I renovations. In addition, we received \$68,000 of the \$136,000 DCNR grant. Bid documents are currently being prepared by our consultant.

Chairman Bohan stated that he will distribute an updated list of Board Appointments and Committees for 2018.

**IV. Committee Reports:**

- A. ***Facilities Maintenance*** – The monthly report was enclosed within the packet.
- B. ***Facilities Coordination*** – No report.
- C. ***Program*** – No report.

**Youth Sports** – Forwarded the meeting at this time to IX. New Business, Item B. Boys and Girls LAX request and presentation. Mr. Romano, guest, distributed and presented a proposal to build a practice training wall at the Athletic Complex. The wall dimensions are approximately 30' wide and 15' high and 15' back. Mr. Yates, guest, presented the construction design concept of the wall. Director Earnest asked how the project will be funded. Mr. Yates explained that the clubs will be reaching out to other clubs and that it would be financed through a number of donors. Chairman Bohan explained the Township process. The committee will get together to choose the location. Mr. Boufford made a motion to support the concept of the construction of a LAX practice wall. This motion was seconded by Ms. Kreiner. The motion was then approved unanimously.

- V. **Director's Report** – The Director's distributed the report. Director Earnest explained that the Pavilion Reservation payments policy has changed this year to full payment at time of booking. Director Earnest reported that the Sand Trap Restaurant will now fall under the Recreation Department and a Food Services Manager (Sara Urban) has been hired to oversee that location, in addition to all other concession facilities and services. Director Earnest stated that she will be providing various reports on the progress of the Sand Trap for the coming year. She further explained that the Sand Trap lost revenue last year and she would like to see that turned around for this year. Chairman Bohan asked if we will be providing the catering services for the golf outings. Director Earnest stated that we would be and that we already have requested from Ken Ord, Golf Director, all confirmed and unconfirmed outing dates in an effort to begin planning. Director Earnest also reported that the Commissioners approved the hiring of a full-time Naturalist. The Boettcher House will be transitioned into a Nature Preschool. The Boettcher House Museum Board will continue to offer and host their concert series and the Landis Woods Art Show. The annual Herb Fest may be potentially moved to Stauffer Park. Director Earnest reported that we have received a request for Food Truck Event. This would be a co-sponsored event. Details will follow.

**VI. Liaison Reports**

**A. Commissioner's Report** – Commissioner O'Brien reported that the Commissioners have approved co-payment (1/2) of the resurfacing of the tennis courts at Reidenbaugh.

**B. School Board Report** – Mr. Smith reported that the Board voted that they will not raise taxes more than 2.25%; the 2018-2019 District Calendar has been approved; and approved two (2) new courses. They also took a tour of the High School. Turf being repaired on soccer fields and football field continuing, weather permitting.

**C. Boettcher House Museum Board Report** – No report.

- Continued -

**VI. Liaison Reports (Cont'd.)**

**D. Pathway Committee** – Minutes included with packet. Director Earnest reported that two (2) projects have been approved: connection behind Nitrauer Elementary and safe crossing at Community Park (Petersburg Road).

**E. Manheim Township Historical Society** – Ms. Kreiner reported the 2018 upcoming events.

**VII. Action Items**

A. Fee schedule – Director Earnest distributed and reviewed increases for the 2018 Fee Schedule. A motion was made by Mr. Smith to accept the 2018 fee schedule. This motion was seconded by Mr. Ziegler. The motion was approved unanimously.

**VIII. Discussion**

**A. Old Business**

None.

Vice-Chairman Keene commented that Manheim Township is working hard (\$1.2 million) to mitigate run off in our streams. LNP Article?

**B. New Business**

1.) Boys and Girls LAX request and presentation – Presented at IV. Committee Reports, Item D. Youth Sports (see above).

**IX. Correspondence** – Received Thank You from Dr. Felty, Superintendent, Manheim Township School District. Director Earnest will e-mail this correspondence.

**X. Public Comments** – None.

**XI. Adjournment** – The meeting was adjourned at 6:32 PM with a motion made by Vice-Chairman Keene.

Next meeting Tuesday, March 6, 2018, 5:30 PM at the Stoner House.