

MONTHLY BOARD MEETING MINUTES

Thursday, August 17, 2017

- I. The meeting of the Manheim Township Parks and Recreation Board was held at the Sand Trap Restaurant on Thursday, August 17, 2017. This meeting was rescheduled from Tuesday, August 1, 2017. Chairman Bohan called the meeting to order at 5:13 PM. In addition to Chairman Bohan, board members present included Boufford, DeLeo, Keene and Kreiner. Also present was Recreation & Park Planning Director Margie Earnest and Commissioner DiMeo.
- II. **Review and Approval of Parks & Recreation Board Meeting June 6, 2017 Minutes** – Vice-Chairman Keene made the motion to accept the June 6, 2017 Minutes as written. Mr. DeLeo seconded the motion. The motion was then approved unanimously.
- III. **Treasurer's Report** – Director Earnest updated the Board on the 2017 Capital accomplishments since last month. Director Earnest reported that retaining walls at Stoner Park (pavilion and round-about) have been completed with plantings around each to take place in spring of 2018. The distance trail markers for Stoner Park have been ordered and it is anticipated that they will be installed this fall. Director Earnest reported that we are surveying various park property lines to ensure park maintenance is being performed on the correct areas.
- IV. **Committee Reports:**
 - A. ***Facilities Maintenance*** – The June report was enclosed within the packet.
 - B. ***Facilities Coordination*** – No report. Director Earnest reported that the Cooperation Agreement between Manheim Township and the School District will be reviewed at the September meeting.
 - C. ***Program*** – Director Earnest reported that the Fall Activities flyer has come back from the printer and will be mailed shortly.
 - D. ***Youth Sports*** – No report. Vice-Chairman Keene commented that he had seen that a new set of Youth Sports Standards was being introduced through NYSCA. Vice-Chairman Keene stated that he will research and share this information.
- V. **Director's Report** – The Director's report was included within the packet. Director Earnest commented that the National Night Out event was great. The upcoming events are listed. Skyline Pool closed August 11 and Overlook Pool will remain open until Labor Day (9/4/17). Director Earnest reported that the pool season has been good. Vice-Chairman Keene questioned Dog Park issues mentioned on Director's Report. Director Earnest explained that since the resolution of the Dog Park Board we have taken on overseeing issues that arise at the Dog Park. She further explained that there are two (2) members of the MT Dog that are volunteering. Chairman Bohan recognized Director Earnest for being President Elect, PA Recreation & Parks Society. Vice-Chairman Keene asked how the 7v7 football program went. Director Earnest explained that the event went very well.
- VI. **Liaison Reports**
 - A. ***Commissioner's Report*** – Commissioner DiMeo had no report. Vice-Chairman Keene questioned the status of the sewer line bids that were due 8/12. Commissioner DiMeo reviewed the project timeline: Bid opening 8/15, contract awarded 8/21, project started 9/18 and completed by 10/6/17.

Chairman Bohan thanked Commissioner DiMeo for expanding the Board and Commissions Picnic to its current level.
 - B. ***School Board Report*** – Mr. DeLeo reported that Jay Markey has been hired as the construction project representative for the Middle School building project. Starting September 2017, Mr. DeLeo announced that the work sessions are going to be at various schools (September at Reidenbaugh). Mr. DeLeo stated that at the Reidenbaugh work session the status of use of the tennis courts will be discussed.
 - C. ***Boettcher House Museum Board Report*** – Ms. Kreiner reported that the July music/wine tasting event went very well. The Landis Woods Art Show event is full (artists). Vice-Chairman Keene reported that Thornhill Winery will be at the show in the afternoon for wine tasting.
 - D. ***Pathway Committee*** – No report.

E. Manheim Township Historical Society –Ms. Kreiner reminded members of the 9/9/17, a “Trash to Treasures” event that will be held at the Activities Center (distributed posters) and at 4 PM a 9/11 Ceremony which will be held at the 9/11 site. Also, distributed Halloween event flyers.

VII. Action Items

None.

VIII. Discussion

A. Old Business

None.

B. New Business

IX. Correspondence – Merchandiser Ad (Director Earnest has copies.)

X. Public Comments – None.

XI. Adjournment – The meeting was adjourned at 5:44 PM.

Next meeting September 5, 2017 at Stauffer Mansion.