

Manheim Township Parks & Recreation Board

MONTHLY BOARD MEETING MINUTES

Tuesday, May 2, 2017

- I. The meeting of the Manheim Township Parks and Recreation Board was held at the Boettcher House Museum on Tuesday, May 2, 2017. Chairman Bohan called the meeting to order at 5:42 PM. In addition to Chairman Bohan, board members present included Boufford, DeLeo, and Kreiner. Also present was Recreation & Park Planning Director Margie Earnest and Commissioner DiMeo.
- II. **Review and Approval of Parks & Recreation Board Meeting March 7, 2017 Minutes** – The 4/4/17 Minutes at Section IV. Committee Reports, Item B. Facilities Coordination, last sentence were corrected to read “Director Earnest stated that when she spoke with Mr. Koch, Manheim Township School District Plant Manager he suggested that these facilities are **not** required as part of the curriculum and could be removed.”, (addition of the word not). Mr. DeLeo made the motion to accept the Minutes as corrected. Ms. Kreiner seconded the motion. The motion was then approved unanimously.
- III. **Treasurer’s Report** – Director Earnest stated that she will e-mail the updated 2017 Capital Budget report. Director Earnest reported on this report verbally. Completed items include Skyline recirculation project, Skyline tennis and basketball courts, fence installed around the Bocce courts at Overlook Community Campus, repairs to fence at Manheim Township Athletic Complex and the southern restroom at Community Park. Director Earnest reported that she received notification that a resident is interested in making a donation to bocce courts.
- IV. **Committee Reports:**
 - A. ***Facilities Maintenance*** – The March report was enclosed within the packet.
 - B. ***Facilities Coordination*** – Director Earnest reported that the Township solicitor is still reviewing the Cooperation Agreement between the Township and the School District. Director Earnest reported that in addition to the Township/School District agreement the solicitor is currently also reviewing the Dog Park closure and the Christmas Light Show. Mr. DeLeo reported that the tennis courts at Reidenbaugh are closed (locked) and the School Board will meet in September and decide what to do with that area. The PTO is interested in opening the tennis courts up for the summer and would like to purchase one (1) replacement net and suggested/requested that the Township purchase a net also. Mr. DeLeo reported that the existing basketball and volleyball courts are still useable at the area. Mr. DeLeo asked Director Earnest what part of the school tract is Township owned. Director Earnest explained that the ballfields, the open field and pathway, and some of the trees. Director Earnest stated that she will bring the park/school site plan to the June meeting for all to review.
 - C. ***Program*** – The 2017 Summer Activities Edition has been mailed.
 - D. ***Youth Sports*** – There was no report. Director Earnest requested that the committee meet before the June board meeting to discuss Manheim Township Soccer Club.
- V. **Director’s Report** – The Director’s report was included within the packet. Director Earnest shared that a garden plot has been rented to someone with special needs (blind and deaf). Director Earnest reported that Skyline Pool is currently being filled and ready for opening.
- VI. **Liaison Reports**
 - A. ***Commissioner’s Report*** – Commissioner DiMeo reported that five (5) bids have been received for construction, three (3) for electrical and zero (0) for plumbing. Subsequently, the bid went back out. Commissioner DiMeo reported also that the bid came in \$100,000 higher than anticipated. This was due to a clause that was added to the bid to dynamite the rock in order for the lines to run from the toilets to the sewer lines. This clause will be taken out of the bid and sent back out in an effort to reduce the cost of the project. Discussion was held regarding the timing of when the bid was released. Commissioner DiMeo reported that Peg Adams, who attended the Commissioners meeting, shared a 2-page spread that was published in The Merchandiser of school program offerings. Possibility for the Recreation Department to do that also? Discussion held regarding content (programs, street cleaning, leaf collection, board volunteers, etc.). Commissioner DiMeo reported that the annual boards and commissions picnic will include families and former board members. The picnic is scheduled for 8/17/17.
 - B. ***School Board Report*** – Mr. DeLeo reported that Crabtree, Rohrbaugh & Associates has been hired as the architectural design firm for the Middle School project. \$3.16M is the architectural design cap for this project.
 - C. ***Boettcher House Museum Board Report*** – Ms. Kreiner reported that the next Boettcher House Museum program will be “Abigail’s Garden”, a gypsy celtic band, to be held on Sunday, May 14. Ms. Kreiner also shared

that a wine tasting may be added to the June program and also a dedication for Clair Garman and two (2) board members that left the board.

D. Pathway Committee – No report (did not meet).

E. Manheim Township Historical Society – Ms. Kreiner reported that a fund raiser will be held on 5/18/17 (11AM-9PM) at JB Dawson. Also, an Ice Cream Social and miniature golf event will be held in July to be coordinated with Pelvo's Putt Putt Mini Golf. Ms. Kreiner also reported that on 9/9/17, a "Trash to Treasures" event will be held at the Activities Center and at 4 PM a 9/11 Ceremony which will be held at the 9/11 site. Director Earnest explained that this is a joint event between the township and the Historical Society.

VII. Action Items

None.

VIII. Discussion

A. Old Business

1.) MTSC Proposal – Chairman Bohan stated that this item will be discussed at the upcoming Youth Sports Committee meeting.

B. New Business

1.) E-mail Volunteer Board Member – Vice-Chairman Keene requested that the applicant for the board that has been received could be e-mailed letting them know that their application has been received and is being reviewed and also to thank her for applying. Vice-Chairman Keene suggested that since only one (1) applicant has been received to date, wait an additional month to see if we receive any more.

IX. Correspondence – None.

X. Public Comments – None.

XI. Adjournment – The meeting was adjourned at 6:20 PM.

Next meeting June 6, 2017 at Stauffer Mansion.