

Manheim Township Parks & Recreation Board
MONTHLY BOARD MEETING MINUTES
Tuesday, April 4, 2017

- I. The meeting of the Manheim Township Parks and Recreation Board was held in the Stauffer Mansion Blue Room on Tuesday, April 4, 2017. Chairman Bohan called the meeting to order at 6:30 PM. In addition to Chairman Bohan, board members present included Boufford, DeLeo, and Kreiner. Also present was Recreation & Park Planning Director Margie Earnest and Commissioner DiMeo.
- II. **Review and Approval of Parks & Recreation Board Meeting March 7, 2017 Minutes** – The 3/7/17 Minutes were distributed and briefly reviewed. Ms. Kreiner made the motion to accept the Minutes as written. Mr. Boufford seconded the motion. The motion was then approved unanimously.
- III. **Treasurer’s Report** – Director Earnest distributed the 2017 Capital Budget update. Director Earnest reported on the status of the projects listed. Director Earnest reported on the following projects which are in progress: Circulation improvements at Skyline Pool in process and will be completed before pool opening; began resurfacing of the Basketball and Tennis Courts at Skyline; began tile repair at zero entry depth area at Skyline Pool, modification of the overhead electric at Community Park may be completed; painting and caulking projects at pavilions should begin; new fencing at bocce courts (OCC) started; Stoner Park drinking fountain is completed; fencing repair at MTAC has started.
- IV. **Committee Reports:**
 - A. **Facilities Maintenance** – February report was enclosed within the packet.
 - B. **Facilities Coordination** – Director Earnest reported that a meeting was held with Superintendent Dr. Felty and Assistant Superintendent, Mr. Dale Reimann. The draft agreement was distributed to the Board members for review and suggested changes. Director Earnest stated that it would be a good idea if Parks and Recreation Board members and Commissioners met to review the proposed agreement together. Director Earnest reported on a maintenance issue regarding the tennis, basketball and volleyball facilities at Reidenbaugh which is school/park concept. Director Earnest received photos from a concerned resident regarding the lack of maintenance to these areas. Director Earnest stated that the photos shared showed that these amenities are not being maintained. Director Earnest stated that when she spoke with Mr. Koch, Manheim Township School District Plant Manager, and he suggested that these facilities are required as part of the curriculum and could be removed.
 - C. **Program** – The 2017 Summer Activities Edition is currently being printed. Chairman Bohan asked what the dates were for the Early Season Pool Discount period. Director Earnest stated that the period runs from 4/3 through 4/13/17.
 - D. **Youth Sports** – Chairman Bohan reported that he and Vice-Chairman Keene met with the President and Vice-President of the Manheim Township Soccer Club to discuss the proposal that was discussed at last month’s meeting. Chairman Bohan shared that the proposal includes the removal of the restroom building and Concession Stand (which are owned by Manheim Township) and also two (2) sheds (that are owned by MTSC). They would like to build a Field House which would include restrooms, an indoor classroom, storage space and a covered patio. Director Earnest explained that there are nine (9) years left on the contract between the Township and MTSC. Chairman Bohan stated that the current contract agreement is the second one that was established with the Township. Chairman Bohan stated that if the concept is accepted by the board and recommended to the Commissioners and then another phase will begin as to how the plan will then be realized.
- V. **Director’s Report** – The Director’s report was included within the packet. Director Earnest reminded the board members about upcoming events which includes the Native Plant & Wildlife Festival (4/27/17 at Overlook Community Campus) and the Great PA Cleanup (5/6/17 at Stauffer Park). Director Earnest reported that next month’s meeting (5/2/17) will be held at the Boettcher House. Prior to that meeting the Formal Dedication for the Landis Woods Signage Project will take place at 5 PM. An invitation will be forthcoming. Chairman Bohan thanked Youth Sports & Activities Manager Stopa for a well-organized and run Youth Basketball Program.

(Continued)

VI. **Liaison Reports**

- A. **Commissioner's Report** – Commissioner DiMeo reported that the next Commissioner's meeting has been rescheduled for Wednesday, April 12. Commissioner DiMeo also reported that the Groundbreaking Ceremony for Wegman's was held 3/30.
- B. **School Board Report** – Mr. DeLeo reported that a meeting will be held on Thursday, 4/6 with three (3) architectural firms. Chairman Bohan questioned if an agreement is made with one of the firms whether it can then be redone after the election. Mr. DeLeo stated that it could.
- C. **Boettcher House Museum Board Report** – Ms. Kreiner reported that a Boettcher House program KidSong will be held 4/9 at 2 PM.
- D. **Pathway Committee** – There was no meeting.

VII. **Action Items**

- A. **Set date for Boards and Commissions Picnic** – Director Earnest reported that this event is historically held the third Thursday of August. Commissioner DeMeo asked why families are no longer included. Director Earnest explained that they were previously. The 2017 date set is August 17.

RECORDING WAS ENDED HERE.

VIII. **Discussion**

- A. **Old Business**
- B. **New Business**

1.) Historical Society – Doreen shared a couple of fund-raisers being held.

IX. **Correspondence** – None.

X. **Public Comments** – None.

XI. **Adjournment** – Mr. DeLeo made the motion to adjourn the meeting at 7:50 PM. This motion was approved unanimously.

Next meeting May 2, 2017 at the Boettcher House.