

Manheim Township Parks & Recreation Board

**MONTHLY BOARD MEETING MINUTES**

**Tuesday, November 1, 2016**

- I. The meeting of the Manheim Township Parks and Recreation Board was held in the Stauffer Mansion Blue Room on Tuesday, November 1, 2016. Vice-Chairman Keene called the meeting to order at 6:30 PM. In addition to Vice-Chairman Keene, board members present included DeLeo, Green, Kreiner. Chairman Bohan, Mr. Hillard and Mr. Humma were absent. Also present was Recreation & Park Planning Director Earnest and Commissioner DiMeo. One guest attended: Dave Hixson, Manheim Township Baseball/Softball Association, 381 Koser Road, Lititz, PA 17543.

The October 4, 2016 meeting was cancelled.

- II. **Review and Approval of Parks & Recreation Board Meeting August 2, 2016 & September 6, 2016 Minutes**  
– Mr. Green made the motion to accept both the August 2, 2016 and September 6, 2016 Minutes as written. Mrs. Kreiner seconded this motion. The motion was then approved unanimously.

- III. **Treasurer's Report** – No report.

**IV. Committee Reports:**

- A. ***Facilities Maintenance*** – Vice-Chairman Keene had no report.  
B. ***Facilities Coordination*** – No report. A meeting with Superintendent Robin Felty, MT School District, will be scheduled in the future.  
C. ***Program*** – The program report for 2016 (through Summer Activities) was reviewed.  
D. ***Youth Sports*** – Mr. Hixson, Manheim Township Baseball/Softball Association representative, requesting permission to move forward on four (4) field dugouts to be added at Overlook Community Campus fields. Mr. DeLeo made the motion to permit the Manheim Township Baseball/Softball Association to move forward with their proposal to add four (4) dugouts at Overlook Community Campus. Mr. Green seconded this motion and motion carried unanimously.

- V. **Director's Report** – The Director's Report was enclosed within the packet. The Colanti Memorial Tree & Plaque was planted.

**VI. Liaison Reports**

- A. ***Commissioner's Report*** – Commissioner DiMeo reported on the ongoing budget process.  
B. ***School Board Report*** – Mr. DeLeo reported that the assistant superintendent of the school district resigned due to him getting a superintendent position.  
C. ***Boettcher House Museum Board Report*** – Vice-Chairman Keene reported that a meeting was not held last month. Vice-Chairman Keene reported also that the Landis Woods Outdoor Art Show was a success. This year's event added an Art Walk. There will be a Woodcarver's Demonstration held on Sunday, November 6.  
D. ***Pathway Committee*** – No report.  
E. ***MT Dog*** – In Mr. Hillard's absence, Director Earnest reported. Director Earnest will be meeting with the group next week. The group would like to dissolve as a group, keep the MT Dog entity and also the website. There are only a few active volunteers left. MT Dog will turnover their funds to the Township. Director Earnest stated that she will keep all posted on this progress.  
F. ***Habitat MT*** – No report.

**VII. Action Items**

None.

**VIII. Discussion**

- A. **Old Business**

(Continued)

## **VIII. Discussion**

### **A. Old Business**

1. Vice-Chairman Keene stated that there was a monthly maintenance report presented in May. Vice-Chairman Keene asked if a monthly maintenance report can be submitted and presented at the December meeting (June through November). Director Earnest explained that she, Crew Leader Mark Lefever and Public Works Director Phil Mellott do communicate on a weekly basis regarding the weeks progress. Park capital projects and completion of these projects on a timely basis was discussed. Director Earnest stated that there is not enough time for one (1) person to do all of the bids. Director Earnest shared a few unfinished projects: Pool cover (\$30,000) for Skyline Pool (4 years), the timber supports for the OAC (3-4 years). Director Earnest stated that she will follow up with Township Manager Mulchaney and Public Works Director Mellott to discuss these items.

### **B. New Business**

1. MTBSA request for Dugouts – Presented under IV. **Committee Reports, Item D. Youth Sports.**

**IX. Correspondence** – Correspondence attached. Merchandiser article on the Landis Woods Art Show. Director Earnest reported that a substantial donation (\$7,736) has been received from B & F Properties, Phil Frey, developer of Shoppes at Belmont to offset cost of the Interpretive Signs that will be installed within Landis Woods.

**X. Public Comments** – None.

**XI. Adjournment** – The meeting was adjourned 7:21 PM. This motion was approved unanimously.

Next meeting December 6, 2016.