

Manheim Township Parks & Recreation Board

**MONTHLY BOARD MEETING MINUTES**

**Tuesday, August 2, 2016**

- I. The meeting of the Manheim Township Parks and Recreation Board was held in the Stauffer Mansion Blue Room on Tuesday, August 2, 2016. There was no meeting held in July. Vice-Chairman Keene called the meeting to order at 6:30 PM. In addition to Vice-Chairman Keene, board members present included DeLeo, Green, Hillard, Kreiner and Humma. Chairman Bohan was absent. Also present was Commissioner DiMeo and Recreation & Park Planning Director Earnest. Guests included: Ryan Sammet, 5 Crimson Lane, Lititz, PA, Adam Whitaker, President, Manheim Twp Soccer Club, 134 Prentis Place, Lancaster 17601 and Dave Vassilaros, 26 Jared Place, Lititz, PA, 17543, Vice-President, Manheim Township Soccer Club.  
  
Vice-Chairman Keene announced that there was a brief Executive Session prior to the meeting to discuss personnel and legal issues.
- II. **Review and Approval of Parks & Recreation Board Meeting June 7, 2016 Minutes** – Mr. Green made the motion to accept the minutes as written. Mr. Humma seconded this motion. The motion was then approved unanimously.
- III. **Treasurer's Report** – The Capital Budget update on the progress of assignments was enclosed. Vice-Chairman Keene asked board members if there were any questions. Vice-Chairman Keene questioned the status of the new Overlook Campus restroom. Director Earnest explained that the design has been completed and will be going out to bid. Director Earnest further explained that it is anticipated that this project be completed before opening season next April. Vice-Chairman Keene encouraged members to go and take a look at the new shade structures (10!) that have been installed at Overlook Community Campus. Vice-Chairman Keene reported that the Public Works department is working to get picnic tables and benches under each structure. Director Earnest stated that if anyone had any further capital improvement projects to let her know.
- IV. **Committee Reports:**
  - A. ***Facilities Maintenance*** – Vice-Chairman Keene reported that a Parks tour had taken place and notes taken for further improvement.
  - B. ***Facilities Coordination*** – No report.
  - C. ***Program*** – No report.
  - D. ***Youth Sports*** – No report.
- V. **Director's Report** – The Director's Report was enclosed within the packet. Vice-Chairman Keene questioned where the milkweed plants will be planted. Director Earnest explained that the plants will be planted in Landis Woods, Overlook Community Campus and Stauffer Park. Three or four different kinds were received that are native to our area. Mr. Hillard asked if some of the plants could be planted at Jaycee Park along the fence row. Vice-Chairman Keene asked what Mah Jongg (new program) was. Director Earnest explained that it was a tile game. Commissioner DiMeo further explained that Mah Jongg is a strategic game which originated in China.
- VI. **Liaison Reports**
  - A. ***Commissioner's Report*** – Commissioner DiMeo reported that the opening of Stoner's (formerly Barney's) is tentatively set for Labor Day weekend. Commissioners are setting 2017 budget presentation dates and will also be choosing a date when the budget will be open to the public. Commissioner DiMeo reported that Nick Gard has been elected to serve as a Stauffer Trustee.
  - B. ***School Board Report*** – Mr. DeLeo reported that the district has hired Robin Felty as the new superintendent. Mr. DeLeo also reported that two (2) school board members have resigned (Lynn Miller and Todd Heckman). John Sensenig and Nikki Rivera have been elected to serve out Miller and Heckman's terms.
  - C. ***Boettcher House Museum Board Report*** – Vice-Chairman Keene reported that there was no July meeting. The Board will meet informally at the Boards and Commissions picnic that will be held on 8/18/16. Director Earnest reminded members if they haven't done so already to RSVP to Lorri Haney as to whether they will be attending the picnic and also what pre-picnic activities they would like to participate in (18-hole Golf, Mini-Golf and Overlook Pool).
  - D. ***Pathway Committee*** – Director Earnest reported that a tour took place and the information was included in the packet.
  - E. ***MT Dog*** – Mr. Hillard reported that a meeting was held in mid-July. Discussions included in the meeting included shade structures within the common area, making a 2<sup>nd</sup> chute off entrance area leading to the large dog area (bypassing the common area) and pergola.

(Continued)

**F. Habitat MT** – Director Earnest reported that a wrap up meeting of the Native Plant & Wildlife Festival will be held Monday, 8/8/16. Also, discussed will be the start of planning for the 2017 Festival.

**VII. Action Items**

None.

**VIII. Discussion**

**A. Old Business**

Vice-Chairman Keene reminded the members to contact Lorri Haney regarding their RSVP for the annual Boards and Commissioners picnic.

**B. New Business**

**Manheim Township Soccer Club request for lighting at Foundation Fields** – Mr. Whittaker, President, Manheim Township Soccer Club made a presentation to request portable lighting at Foundation Fields (Overlook Community Campus). The soccer club services 1,200 children per year. Currently renting the Skyline facility which has lights. 200 children Monday through Thursday for four weeks. Mr. Whittaker stated that there are safety issues with using a small space (Skyline). Portable lighting being requested for fields 3 and 4 that would be utilized a few weeks in the spring and also in the fall. Mr. Whittaker thanked the board for listening to their presentation and also when a decision would be made. Vice-Chairman Keene replied that the board would discuss and let them know in a short amount of time. Discussion was held regarding the presentation (location [orientation] of lights, decibel levels, noise ordinance). Vice-Chairman Keene suggested the following for the fall season: a.) Conduct a fall season trial where practice would end by 8 PM; b.) Lights would be off by no later than 8:30 PM; c.) MTSC would provide insurance certification from lighting rental company naming the Township additional insured. Vice-Chairman Keene made a motion to accept the fall season trial. All in favor, motion carried. Director Earnest will contact MTSC regarding decision.

**Meadows or “No Mow” Zones** – Director Earnest reported that some “No Mow” Zones have been established within the Township. Two (2) specific areas are the area adjacent to the Overlook Dog Park and also an area at the Athletic Complex. Additional areas will be established and will be shared with the Board.

Ryan Sammet, Lock Haven Intern (Summer 2016) introduced himself to the Board. Ryan has completed his internship with the Recreation Department. He assisted Jodi Sulpizio, Naturalist with the Nature programs held throughout the summer.

**IX. Correspondence** – Correspondence attached.

**X. Public Comments** – None.

**XI. Adjournment** – The meeting was adjourned 7:51 PM. This motion was approved unanimously.

Next meeting September 6, 2016.