

Manheim Township Parks & Recreation Board

MONTHLY BOARD MEETING MINUTES

Tuesday, April 5, 2016

- I. The meeting of the Manheim Township Parks and Recreation Board was held in the Stauffer Mansion Blue Room on Tuesday, April 5, 2016. Chairman Bohan called the meeting to order at 6:30 PM. In addition to Chairman Bohan, board members present included Hillard, Keene, Kreiner and Humma. Also present was Commissioner DiMeo and Recreation & Park Planning Director Earnest. Guest present was Tom Kelly, 1039 Lehn Drive, Lancaster, PA 17601, Vice-President of Operations, Manheim Township Youth Baseball Softball Association.
- II. **Review and Approval of Parks & Recreation Board Meeting March 1, 2016 Minutes** – Mr. Humma made the motion to accept the minutes as written. Mr. Hillard seconded this motion. The motion was then approved unanimously.
- III. **Treasurer's Report** – Recreation & Park Planning Director Earnest reported that she had met with the new Parks Crew Leader to discuss some items and would e-mail report to members. She announced that the new Parks Crew Leader is Mark Lefever.
- IV. **Committee Reports:**
 - A. **Facilities Maintenance** – Vice-Chairman Keene had no report.

Meeting forwarded at this time to IX. Discussion, Item B. New Business, Item 1. Presentation by MTBSA on bullpens at Overlook.

Manheim Township Youth Baseball Softball Association Presentation – Mr. Tom Kelly presented a proposed plan to add four (4) bullpens at the Overlook Community Campus fields. Mr. Kelly shared a diagram. Mr. Kelly further explained that the group had obtained a quotation from Tomlinson & Bomberger to perform the work and the MTBSA would fund the project. Two (2) mounds will be added on the left side of the lower field (cut outs be 6' in diameter). On the upper fields, the bullpens would be placed on one field between the batting cage and the stands and on the other field by the stands and the equipment sheds. Mr. Kelly explained that this project will address safety concerns that the group has had regarding spectators accidentally getting hit by pitchers warming up. The bullpens will provide a safer designated area for the pitchers. Chairman Bohan asked where the pitchers warm up currently. Mr. Kelly explained that they try to warm up away from spectators. Vice-Chairman Keene asked if the bullpens will be similar to the one that was recently repaired at McNickle field (minus the wood). Mr. Kelly stated that the bullpens would be similar and would not have any wood. Mounds and plates would be installed per age group requirements. Chairman Bohan asked if there would be any maintenance issues. Mr. Kelly explained that the group would take care of maintaining the mounds and plates and the maintenance crew (mowing) should have no problems mowing around these areas. Director Earnest reported that she will be meeting with Parks Crew Leader Lefever and Youth Sports & Activities Manager Stopa on site to review proposal. Vice-Chairman Keene made the motion to approve bullpen installation as presented after approval of review of the plans by Director Earnest, Parks Crew Leader Lefever and Youth Manager Stopa. This motion was seconded by Mr. Humma and approved unanimously. Mr. Kelly commented that in the future the group would like to be put on the meeting agenda to discuss tournament play on these fields.
 - B. **Facilities Coordination / Youth Sports** – No report.
 - C. **Program** – No report. Director Earnest reported that the Summer Activities Edition has arrived in some homes as we have received registration.
 - D. **Youth Sports** – No report.
 - E. **Personnel Committee** – No report.
- V. **Director's Report** – The Director's Report was enclosed within the packet. Director Earnest reported that the Great PA Cleanup initiative would be held at Stauffer Park this year. If interested, please register with Lorri Haney. Director Earnest reported that she is going to request approval from the Commissioners to move forward on the master site plans for Jaycee Park. She will seek a grant for this project.
- VI. **Liaison Reports**
 - A. **Commissioner's Report** – No report.
 - B. **School Board Report** – In Mr. DeLeo's absence, there was no report.
 - C. **Boettcher House Museum Board Report** – No minutes. A meeting will be held this month.
 - D. **Pathway Committee** – No report.

E. MT Dog – No report. Mr. Hillard reported on the Open Park Day which will be held at the Dog Park on Saturday, April 9 from 10 AM to 2 PM. These dates are advertised in the Summer Activities Edition. Magnets and draw-string bags will be sold.

Commissioner DiMeo reported that there was going to be a “walk through” for the Post Prom event at the High School for anyone that wanted to attend.

F. Habitat MT – Director Earnest reported that the Native Plant Festival poster was enclosed. The group will attend the next Commissioners meeting.

VII. Action Items

None.

VIII. Discussion

A. Old Business

None.

B. New Business

1.) Presentation of MTBSA on bullpens at Overlook – Presented previously.

IX. Correspondence – Kudos to Sue Funk for catering event at the MT Library was received.

Chairman Bohan asked if the MT Community Life Task Force group had recently restarted meeting. Director Earnest explained that she has replaced Kelly Wells (who is no longer with the Township) as the Township’s designee to attend their meetings. Director Earnest further explained that she and a few other Township representatives now attend the meetings. Director Earnest stated that she will direct other staff members to attend if she is unable to and continue to provide information regarding these meetings.

X. Public Comments – None.

XI. Adjournment – The meeting was adjourned at 6:55 PM with a motion made by Mr. Hillard and approved unanimously. Next meeting May 3, 2016.