

Manheim Township Parks & Recreation Board

MONTHLY BOARD MEETING MINUTES

Tuesday, February 2, 2016

- I. The meeting of the Manheim Township Parks and Recreation Board was held in the Stauffer Mansion Blue Room on Tuesday, February 2, 2016. Chairman Bohan called the meeting to order at 6:30 PM. In addition to Chairman Bohan, board members present included DeLeo, Green, Hillard, Keene, Kreiner and Humma. Also present was Commissioner Hodge and Recreation & Park Planning Director Earnest.
- II. **Review and Approval of Parks & Recreation Board Meeting January 5, 2016 Minutes** – Mr. Humma made the motion to accept the minutes as written. Mr. Hillard seconded this motion. The motion was then approved unanimously.
- III. **Treasurer's Report** – Chairman Bohan announced there was a Capital Budget Report. Recreation and Park Planning Director Earnest reviewed year-end report that was included in the packet. Director Earnest distributed 2016 Capital Budget worksheet (Excel spreadsheet) and reviewed. This worksheet will be used to update the Board each month, Director Earnest explained. Chairman Bohan asked if the worksheet could be sorted by estimated completion date. Mr. Keene asked if a column could be added for start date and/or bid date of project. Director Earnest explained bid items vs. non-bid items.
- IV. **Committee Reports:**
 - A. ***Facilities Maintenance*** – No report.
 - B. ***Facilities Coordination / Youth Sports*** – No report.
 - C. ***Program*** – No report. The 2016 Winter/Spring Activities Edition is out and the Aquatics Edition is in the hands of the person that is putting it together, Director Earnest reported.
 - D. ***Youth Sports*** – No report. Director Earnest reported that MTBSA has a very simple “bullpen” at McNickle field (next to the Police Station on Municipal Drive).
 - E. ***Personnel Committee*** – No report.
- V. **Director's Report** – The Director's Report was enclosed within the packet. Director Earnest explained that she added programming numbers on the report for some of our larger programs. Chairman Bohan questioned the 45 pavilion reservations to date as compared to last year (2015). Director Earnest reported that reservations have been improved each year, probably due to the Board's decision to split in rental times. Director Earnest reported that the garden plots are nearly full. Mr. DeLeo questioned if the gardens could be expanded. Director Earnest replied that it could not be expanded at its current location but discussion has been held with regard to expanding the program and moving it elsewhere.
- VI. **Liaison Reports**
 - A. ***Commissioner's Report*** – Commissioner Hodge reported that at the last Commissioner's meeting confirmation of the Nolt showroom on PP & L property (corner of Delp Road and Manheim Pike) was voted on. Commissioners concerns were the continuance of access to the Little Conestoga for fishing and boating access. Nolt to provide full access to the public. Chairman Bohan commented on the disassembling of the barn located on the Belmont Property. Chairman Bohan questioned status of the house renovation. Commissioner Hodge reported that the original use proposed a dual use facility. The Corps of Engineers are now involved with the issues that exist at the pond (old quarry).
 - B. ***School Board Report*** – Mr. DeLeo reported that there is not much going on. The School Board voted on a preliminary budget. The actual budget will be voted on in May. Also approved the 2016/2017 school calendar. Resignation accepted the resignation of Dr. John Nodecker. A meeting will be held to discuss hiring a firm for the superintendent search. Interviews will be held after superintendent search meeting for an interim superintendent. Brief discussion on sunshine law / right to know interpretation. Chairman Bohan asked the timeline for acquiring a superintendent. Mr. DeLeo commented that the Board would like to have a superintendent in place by July 1, 2016.
 - C. ***Boettcher House Museum Board Report*** – Mr. Keene reported that the Minutes were enclosed. He also reported that Nat Netcher and Joan Randall have resigned. A reevaluation of the direction of the board is now being reviewed. The board will meet every other month (vs. every month), Mr. Keene reported. The Sunday programs, Herb Fest and the Art Show will continue. Chairman Bohan congratulated the Board for all of their service.
 - D. ***Pathway Committee*** – Director Earnest reported that the minutes were enclosed. Director Earnest reported that John Furry has resigned and Brenda Kauffman is heading up this committee. A meeting was held to prioritize the list of accomplishments for 2016.
 - E. ***MT Dog*** – No report. A meeting will be held in February. A survey will be discussed for distribution in 2016.

F. Habitat MT – Minutes not enclosed. Director Earnest announced the date for the 5th Annual Native Plant Festival will be Saturday, April 30 at the Overlook Community Campus. Director Earnest reported that this group has changed their name to Lancaster County Native Plant & Wildlife Committee. Director Earnest commented that she will need to discuss the name change with them as she stated that Habitat MT must be above the new name in order for the group to realize Township funding.

VII. Action Items

None.

VIII. Discussion

A. Old Business

- 1.) Plan Update – Director Earnest reported that a change has been requested by the Commissioners on one of the plans which will be corrected and resubmitted for approval. Director Earnest will let the Board know when it will be back on the agenda.
- 2.) By-Law Update – No discussion needed.
- 3.) Historical Society thoughts on 9/11 artifacts – Director Earnest reported that items place on site will be kept. Mr. John Snoke will be taking charge on display of items.

B. New Business

None.

IX. Correspondence – Photo of Overlook Community Campus in Pennsylvania Magazine, resignation letter received from Nat Netscher and Joan Randall, Boettcher House Board members. Mr. Keene asked if we could get a copy of the photo of Overlook.

X. Public Comments –

XI. Adjournment – The meeting was adjourned at 7:10 PM with a motion made by Mr. Hillard. This motion was seconded by Mr. DeLeo. Approved unanimously. Next meeting March 1, 2016.