

Manheim Township Parks & Recreation Board

MONTHLY BOARD MEETING MINUTES

Tuesday, January 5, 2016

- I. The meeting of the Manheim Township Parks and Recreation Board was held in the Stauffer Mansion Blue Room on Tuesday, January 5, 2016. Chairman Bohan called the meeting to order at 6:30 PM. In addition to Chairman Bohan, board members present included DeLeo, Green, Keene and Humma. Members not in attendance included Hillard and Lee. Also present was Commissioner Hodge and Recreation & Park Planning Director Earnest. Guest attending: Jocelyn Engle, 247 N. Shippen Street, Lancaster, PA 17602.
- II. **Review and Approval of Parks & Recreation Board Meeting December 2, 2015 Minutes** – Mr. Green made the motion to accept the minutes as written. Mr. DeLeo seconded this motion. The motion was then approved unanimously.
- III. **Treasurer's Report** – Chairman Bohan announced that the 2016 Budget is approved. Recreation & Park Planning Director Earnest shared that the restroom addition at Destination has been approved and will begin very soon.

Chairman Bohan welcomed the guest – Joslyn Engle, Engle Publishing and part of Leadership Lancaster.

Meeting forwarded at this time to:

VII. Action Items

- A. **Committee Assignments** – Chairman Bohan distributed the proposed Committee Assignments for 2016. Election of officers will be discussed later on in the meeting. Vice-Chairman Lee will remain on the Board until another appointment is found. The Finance and Personnel Committees are on an as needed basis. Joslyn Engle, Engle Publishing and part of Leadership Lancaster. Mr. Humma accepted the motion for the Committee Assignments that were presented. This motion was seconded by Mr. DeLeo. The motion was passed unanimously.

IV. Committee Reports:

- A. **Facilities Maintenance** – No report.
- B. **Facilities Coordination / Youth Sports** – No report.
- C. **Program** – No report. 2016 Winter/Spring Activities Edition has been completed.
- D. **Youth Sports** – No report.
- E. **Personnel Committee** - Chairman Bohan reported that recommendations for board opening have been forwarded to the Commissioners.

- V. **Director's Report** – The Director's Report was enclosed within the packet. The Stauffer Mansion Holiday Open House hosted over 300 people. Chairman Bohan commented that Harry Norton did a fantastic job as Santa. Director Earnest explained that the Park Plan resolution has been tabled for now.

VI. Liaison Reports

- A. **Commissioner's Report** – Commissioner Hodge reported that the re-elected Commissioners were sworn in at a meeting that was held 1/4/16. Also, Commissioner Hodge reported that reappointments and new appointments were made on committee assignments.
- B. **School Board Report** – Mr. DeLeo reported that the School Board decided to go with exceptions with regard to the 2016 Budget and tax increase.
- C. **Boettcher House Museum Board Report** – No meeting, no report.
- D. **Pathway Committee** – Director Earnest reported that she would be meeting with Brenda Kauffman and John Furry on 1/6/16. Ms. Kauffman will be the new chairperson for this committee. Chairman Bohan commented that he has been enjoying walking at the Heritage Path. Director Earnest shared that Penn DOT will be (potentially?) adding a safe crossing at Delp, Kissel Hill and Valley Road. Chairman Bohan commented best wishes to Mr. Furry.
- E. **MT Dog** – No report. Chairman Bohan commented that the Dog Park was quite busy last week when he was out playing golf at Overlook. Director Earnest reported that 2016 Dog Park memberships and renewals have been quite busy.
- F. **Habitat MT** – No meeting. Director Earnest announced the date for the 5th Annual Native Plant Festival will be Saturday, April 30. Also, the Great PA Clean Up is Saturday, May 7th.

VII. Action Items

B. **Committee Assignments** – Reported on previously.

VIII. Discussion

A. **Old Business**

1.) By-Laws Update – Mr. Keene reported that according to current By-Laws (Section 4, Item 5, 02) the Slate of Officers is presented at the November meeting and to be voted on at the December meeting. Mr. Keene stated that this revision had been made previously. Director Earnest stated that in 2014 the Slate was presented in November and then tabled in December. Chairman Bohan stated that the Committee Assignments are presented in January.

B. **New Business**

1.) Historical Society thoughts on 9/11 artifacts – Director Earnest reported that items are left at the site. Question how to decide what items left are kept. The Historical Society would like items to possibly keep and display articles.

IX. Correspondence – None

X. Public Comments –

XI. Adjournment – The meeting was adjourned at 6:59 PM with a motion made by Mr. DeLeo. Approved unanimously. Next meeting February 2, 2016.