

Manheim Township Parks & Recreation Board

**MONTHLY BOARD MEETING MINUTES**

**Tuesday, November 10, 2015**

- I. The meeting of the Manheim Township Parks and Recreation Board was held in the Stauffer Mansion Blue Room on Tuesday, November 10, 2015. This meeting date was rescheduled from Tuesday, November 3, 2015 due to Election Day. Chairman Bohan called the meeting to order at 6:30 PM. In addition to Chairman Bohan, board members present included DeLeo, Green, Keene, Hillard, Humma and Lee. Also present was Commissioner Heck and Recreation & Park Planning Director Earnest. No guests were in attendance.
- II. **Review and Approval of Parks & Recreation Board Meeting October 6, 2015 Minutes** – Mr. Green made the motion to accept the minutes as written. Mr. DeLeo seconded this motion. The motion was then approved unanimously.
- III. **Treasurer's Report** – Director of Recreation & Park Planning Earnest reported the budget is out for review. Commissioner Heck explained that the budget was presented at the Commissioners meeting last night (11/9) and there is no proposed tax increase.
- IV. **Committee Reports:**
  - A. **Facilities Maintenance** – No report.
  - B. **Facilities Coordination / Youth Sports** – Vice-Chairman Lee thanked Director Earnest (& Matt Stopa) for supplying the monthly MTAC schedule. Vice-Chairman Lee suggested that this schedule should be posted on the Township website or placed on Google docs.
  - C. **Program** – Mr. Humma reported that information for the Winter/Spring 2016 Activities Edition was due 11/9/15.
  - D. **Youth Sports** – No report. Mr. Keene shared USA soccer's recommendation of changes regarding concussions, head injuries.
- V. **Director's Report** – The Director's Report was enclosed within the packet. Director Earnest reported that the Master Site plan documents were presented to the Commissioners 10/26/15. Copy of Comprehensive Plan distributed for review. Sections 4 and 5 missing. Director Earnest stated that she will see that all gets a complete copy. Director Earnest stated that some minor changes (typos, sentence structure) to be made on the document. Director Earnest reminded board members that the Boards and Commissions Annual Dinner will be held 12/10/15 at The Barn.
- VI. **Liaison Reports**
  - A. **Commissioner's Report** – Commissioner Heck had no further report.
  - B. **School Board Report** – Mr. DeLeo reported that the School Board will be voting on a solicitor this month (due to the dissolution of Hartman, Underhill & Brubaker).
  - C. **Boettcher House Museum Board Report** – Minutes were enclosed. Mr. Keene reported on WWII veteran presentation by Dan Dilley that was held Sunday, 11/8. Mr. Dilley served on the USS Quincy. Mr. Keene reported that a reevaluation of the Boettcher House Board will be completed and the group will reconvene in January (2016). Discussion was held regarding videotaping some of the programs that are presented next year.
  - D. **Pathway Committee** – Director Earnest reported that the minutes were enclosed (special meeting held discussing Wenger/Hoover property for proposed additional path off Jake Landis Road and connecting to St. Thomas Episcopal church. Director Earnest announced that John Furry will be retiring at the end of 2015. The Commissioners have invited Mr. Furry to attend the Boards & Commissions Dinner so that they may recognize him for his years of service.
  - E. **MT Dog** – The October meeting was cancelled. Mr. Hillard reported that a general membership meeting will be held 11/11/15. Membership is 600+.
  - F. **Habitat MT** – Director Earnest reported that there was no meeting held. The Native Plant Sale meeting minutes were enclosed.
- VII. **Action Items (None)**
- VIII. **Discussion**
  - A. **Old Business (None)**
  - B. **New Business (None)**

Chairman Bohan asked Vice-Chairman Lee to form the Slate of Officers for the next meeting which will be held 12/1/15.

**IX. Correspondence**

**X. Public Comments** – None.

**XI. Adjournment** – The meeting was adjourned at 7:10 PM. This motion was made by Vice-Chairman Lee and seconded by Mr. DeLeo, accepted by all.