

Manheim Township Parks & Recreation Board

MONTHLY BOARD MEETING MINUTES

Tuesday, October 6, 2015

- I. The meeting of the Manheim Township Parks and Recreation Board was held in the Stauffer Mansion Blue Room on Tuesday, October 6, 2015. Chairman Bohan called the meeting to order at 6:30 PM. In addition Chairman Bohan, board members present DeLeo, Greene and Humma. Also present were Recreation & Park Planning Director Earnest and Commissioner DiMeo. Vice-Chairman Lee, Hillard and Keene were not in attendance. No guests in attendance.
- II. **Review and Approval of Parks & Recreation Board Meeting September 2, 2015 Minutes** – Mr. Humma made the motion to accept the minutes as written. Mr. Green seconded this motion. The motion was then approved unanimously.
- III. **Treasurer's Report** – Director of Recreation & Park Planning Earnest reported that the public budget workshop meeting has been moved from 10/28/15 to 11/6/15. Chairman Bohan asked if the impasse of the state budgets affected us in any way. Director Earnest stated no and we should receive our grant of \$11,000 check as soon as Master Site Plans are completed. Grant workshops are still scheduled and Director Earnest stated that she will attend one this year.
- IV. **Committee Reports:**
 - A. **Facilities Maintenance** – No report.
 - B. **Facilities Coordination / Youth Sports** – Director Earnest reported that the Cooperation Agreement between the Township and the School District is not in effect right now and a new agreement is in development. Director Earnest shared that Hartman, Underhill & Brubaker, MT solicitors, are closing November 1st and the agreement might be delayed due to this.
 - C. **Program** – Mr. DeLeo reported that a meeting was held to discuss the agreement.
 - D. **Youth Sports** – No report. Director Earnest reported that MTAC had nine separate renters this past weekend. Fall Fest (WIOV) event was also held this past weekend. Director Earnest reported that Adult Program Manager Norton is working on the Recreation website. She explained that this needs to be completed as it ties in with the QR Trail project.
- V. **Director's Report** – The Director's Report was enclosed within the packet. Director Earnest reported that the Master Site plans will be presented to the Commissioners 10/26/15.
- VI. **Liaison Reports**
 - A. **Commissioner's Report** – Commissioner DiMeo reported that the Commissioners are working on the budget and pension plan.
 - B. **School Board Report** – Mr. DeLeo reported that the School Board is also working on the budget process.
 - C. **Boettcher House Museum Board Report** – Minutes were enclosed. Director Earnest reported that 800+ attended the annual Landis Woods Art Show.
 - D. **Pathway Committee** – Director Earnest reported that the minutes were enclosed
 - E. **MT Dog** – Minutes were enclosed.
 - F. **Habitat MT** – Meeting was cancelled; no minutes.
- VII. **Action Items (None)**
- VIII. **Discussion**
 - A. **Old Business** –
 - B. **New Business**
 - 1.) **November Board Meeting moved to 11/10/15** - Mr. DeLeo made the motion to move the November meeting to 11/10/15 due to Election Day. This motion was unanimously approved. Director Earnest stated that this information will be advertised.
- IX. **Correspondence**
 - A. **Clair Garman Obituary** (Commissioners sent flowers on behalf of the relevant Boards).
 - B. **Program Thank You** – Butterfly/Monarch Nature Program
 - C. **Art Show Thank You**

X. Public Comments – None.

XI. Adjournment – The meeting was adjourned at 6:51 PM. This motion was made by Mr. DeLeo and seconded by Mr. Humma, accepted by all.