

Manheim Township Parks & Recreation Board

MONTHLY BOARD MEETING MINUTES

Tuesday, September 1, 2015

- I. The meeting of the Manheim Township Parks and Recreation Board was held in the Stauffer Mansion Blue Room on Tuesday, September 1, 2015. Chairman Bohan called the meeting to order at 6:30 PM. In addition Chairman Bohan, board members present included DeLeo, Greene, Hillard, Humma, and Keene. Vice-Chairman Lee was not in attendance. Guest attending: Peg Adams, 1960 Melody Lane, Lancaster, PA 17601.
- II. **Review and Approval of Parks & Recreation Board Meeting August 4, 2015 Minutes** – Mr. Green made the motion to accept the minutes as written. Mr. DeLeo seconded this motion. The motion was then approved unanimously.
- III. **Treasurer's Report** – Director of Recreation & Park Planning Earnest reported that she is waiting to receive the capital budget to date from finance. The Public Budget meeting is scheduled for Wednesday, October 28 at The Barn (8 AM). Chairman Bohan asked whether public comments were entertained at the public meeting. Director Earnest stated that yes, questions were permitted but only at the end of the meeting.
- IV. **Committee Reports:**
 - A. ***Facilities Maintenance*** – Mr. Keene reported that the parks review process will continue. MTSC's soccer field use and goal orientation discussion. This needs to be addressed at the start of every season. Mr. Keene also reported that the disc golf signs have been "tagged" (graffiti). Director Earnest reported that the plexi-glass that was installed on the opening in the hollow sycamore log play piece has already been broken (just dedicated last month).
 - B. ***Facilities Coordination / Youth Sports*** – No report.
 - C. ***Program*** – Mr. DeLeo reported that there will be a meeting held at the end of the month with the newly appointed Community Outreach Coordinator (MTSD), Tony Aldinger.
 - D. ***Youth Sports*** – No report. Director Earnest reported that with the Youth Sport groups securing scheduled play time, the department is able to offer more rentals. Director Earnest reported on the MTSC use of fields with regard to them profiting from "For Profit" use of fields.
- V. **Director's Report** – The Director's Report was enclosed within the packet. Director Earnest reported that there will be a public presentation of Master Site Plans on October 26 at the Commissioners Meeting (5:30 PM). The presentation will be sent to the Committee and MTPR Board members prior to this meeting.

Director Earnest reported on Overlook Dog Park gate issue. Staff is working diligently to fix this issue. The separate dog park database was hit by a virus and that database was lost. It was restored from the Rec Trac database and is now being backed up on a secure server. She further explained that the \$1,100 invoice from Wacor is being mitigated (One2One) as they should have had the information backed-up from the beginning. Mr. Hillard suggested that Director Earnest check with the Township's insurance regarding cyber insurance.

Chairman Bohan asked if we had any preliminary numbers on pools for the summer. Director Earnest stated that "we are at or above our projected revenues in daily admission, punch cards and season pass holders". She also stated that concession numbers are not yet projected for the year but we are covering our costs.

Chairman Bohan questioned the discussion that took place at the pool designer meeting (that was mentioned in the Director's Report - Skyline). Director Earnest explained that the pool builder made some changes from the designer's plans. The chemicals and water are being monitored to see if the changes that were made are working. One of the changes that was made was with regard to the weirs that were installed previously. A portion was cut off to direct the water elsewhere.

Discussion was held regarding adding the Manheim Township Athletic Complex schedule onto the Township website.

VI. Liaison Reports

- A. ***Commissioner's Report*** – In Commissioner DiMeo's absence, there was no report.

Chairman Bohan commented that he and a few other board members attended the 2015 Boards and Commissions picnic.

- B. ***School Board Report*** – Mr. DeLeo reported that school started 8.31.15. Chairman Bohan questioned the status of meeting again with Superintendent Nodecker to discuss Cooperation of Agreement. Director Earnest explained another meeting had been held and additional meetings will be held with Tony Aldinger, Community Outreach Coordinator.

C. Boettcher House Museum Board Report – Mr. Keene reported that the meeting was cancelled due to no quorum. Clair Garman who is hospitalized is doing better. Mr. Keene also shared upcoming events at the park which include the Herb Fest and the Landis Woods Art Show.

D. Pathway Committee – Director Earnest reported that the minutes were enclosed

E. MT Dog – Mr. Hillard reported that the group will be presenting their new logo and also they have appointed a new facilities coordinator. Mr. Hillard also reported that pavers will be installed by the back benches so dogs do not dig there. Director Earnest announced that Jeff Grandner has resigned and a replacement is being searched. Mr. Hillard shared that there are a few openings on the Board.

F. Habitat MT – Director Earnest reported that the minutes were enclosed.

VII. Action Items (None)

VIII. Discussion

A. Old Business –

1.) **9/11 Memorial** – Director Earnest reported that the maintenance suggestions are being addressed. Vin Kneizys sent a thank you communication. Director Earnest explained signage that will be installed.

B. New Business

1.) Mr. DeLeo asked if the November meeting will be held due to the date being Election Day. Director Earnest will get information and present next month.

IX. Correspondence – Mr. Vin Kneizys thank you letter, thank you letter from MTBSA and an editorial from Joan Hawkins. Chairman Bohan will respond to Ms. Hawkins to explain the Board's position regarding the development and acquisition of the property.

X. Public Comments – Peg Adams, Guest, thanked the department and the board for the sympathy card.

XI. Adjournment – The meeting was adjourned at 7:12 PM. This motion was made by Mr. Hillard and seconded by Mr. Humma, accepted by all.