

Manheim Township Parks & Recreation Board

**MONTHLY BOARD MEETING MINUTES**

**Tuesday, August 4, 2015**

- I. The meeting of the Manheim Township Parks and Recreation Board was held in the Stauffer Mansion Blue Room on Tuesday, August 4, 2015. [Note: There was no meeting in July.] Vice-Chairman Lee called the meeting to order at 6:30 PM. In addition Vice-Chairman Lee, board members present included DeLeo, Hillard, Humma, and Keene. Chairman Bohan was absent. Also present was Commissioner DiMeo and Recreation & Park Planning Director Earnest. Guest attending included: Vin Kneizys, 1653 Leola Avenue, Lancaster, PA 17601, Thomas Jous, 111 Caterbury Turn, Lancaster, PA 17601, Virginia Lancaster, 3001 Lititz Pike, Lancaster, PA 17601, Louise Joelebeugher, 1922 Robindale Avenue, Lancaster, PA 17601 and John Snoko, Lancaster, PA 17601.
- II. **Review and Approval of Parks & Recreation Board Meeting June 2, 2015 Minutes** – Recreation and Park Planning Director Earnest commented that Mr. Rick Green’s name was incorrectly spelled (3x) throughout the minutes (no “e” at the end of his last name) and stated that she will correct. Mr. Keene made the motion to accept the minutes as written with aforementioned corrections. Mr. Humma seconded this motion. The motion was then approved unanimously.
- III. **Treasurer’s Report** – No report.
- IV. **Committee Reports:**
  - A. ***Facilities Maintenance*** – Mr. Keene had no report.
  - B. ***Facilities Coordination / Youth Sports*** – Director Earnest reported that Facility Use Schedule for MTAC was included in this month’s packet. Should this information be on the website? Mr. Lee suggested that scheduling information should be forwarded to the Police Department to help possible curtail unauthorized use. Director Earnest reported that she will be meeting with Tony Aldinger, newly appointed Manheim Township School District’s Community Outreach Coordinator on August 11.
  - C. ***Program*** – No report.
  - D. ***Youth Sports*** – No report. Vice-Chairman Lee commented that he has attended a few Manheim Township Soccer Club meetings and “seem to be back on good footing”.
- V. **Director’s Report** – The Director’s Report was enclosed within the packet. Director Earnest shared highlights: Three (3) Eagle Scout projects completed, Board and Commission Picnic – Wednesday, August 26, sad news that Tony Colantoni, MT Soccer Club Treasurer, passed away suddenly on July 16. His children are in the Summer Playground program.

Mr. Keene asked what the status of the park plan. Director Earnest explained that the letter has been received from DCNR that the plan is approved. DCNR suggested that dates be added to the photos included in the plan. The next meeting will be a presentation to the Commissioners, date to be determined.
- VI. **Liaison Reports**
  - A. ***Commissioner’s Report*** – Commissioner DiMeo reported that street paving will begin soon (schedule on website). Also, the Golf Course is up in rounds and the budget process is starting. Commissioner DiMeo reported that a complaint had been received regarding the locker room shower curtains at Skyline (not as nice as Overlook’s). Director Earnest commented that Skyline is closing (8/7) for the season soon and the curtains will be replaced next season.

Vice-Chairman Lee reminded the Board Members that the Capital Request form was included within the packet. These are to be returned to Director Earnest for presentation to the Commissioners.
  - B. ***School Board Report*** – Mr. DeLeo reported that Ricky Wood resigned as a board member. Steven Grosh is his replacement. Budget has been approved at 0% increase. Student activity fees have been set at \$50 with a \$150 maximum cap. The newspaper reported that this was an increase, when in fact, Mr. DeLeo reported it is a decrease in fees (as compared to last year).
  - C. ***Boettcher House Museum Board Report*** – Mr. Keene reported that the minutes were enclosed within this month’s packet. Upcoming program (Sunday, 8/10) is Red Rose Quartet. The Herb Fest and the Landis Woods Art Show are upcoming in September.
  - D. ***Pathway Committee*** – Director Earnest reported that the minutes were enclosed. A “drive-around” meeting took place today (8/4/15) and minutes from that meeting will be included in next month’s package.

(Continued)

**E. MT Dog** – Mr. Hillard reported that there was no meeting in July. Continued discussion at the June meeting included the expansion of dog park. Director Earnest asked if the group had finalized the new logo, as it could be included in the fall activities edition if done. Mr. Hillard said yes and that he would forward to her.

**F. Habitat MT** – Director Earnest reported that the group had met 8/3/15. The group is looking for its “niche” as volunteerism is down and the core group doesn’t feel like it is accomplishing as much. Director Earnest explained that the group is looking into starting a chapter called “Maescapes” and run under the Penn State Cooperative Extension in Lancaster similar to a program run in York County. The group has committed to continue with the Native Plant & Wildlife Festival for 2016.

**VII. Action Items (None)**

**VIII. Discussion**

**A. Old Business –**

**B. New Business**

1.) **9/11 Memorial – Vin Kneizys Presentation** – Director Earnest introduced Mr. Vin Kneizys who represents the Manheim Township Historical Society. Director Earnest explained that the Manheim Township Parks & Recreation Board was not involved in the 9/11 Memorial project. She further explained that the memorial is on park property and is now something that the Parks & Recreation Board needs to advise on going forward. Mr. Kneizys explained that a letter of recommendations to enhance knowledge of the Manheim Township site was sent to Township Manager Molchany. Township Manager Molchany asked Mr. Kneizys to present recommendations to the Parks & Recreation Board. Mr. Kneizys presented a photo journey of the site and the recommendations that were suggested. Recommendations includes signage issues, unpaved and weedy path, nine (9) flags torn (were replaced), spotlights on the memorial are on all day (needs timer). Mr. Kneizys also shared additional alternative recommendations. Virginia Lancaster, guest, suggested that signage needs to be out on Fruitville Pike. Director Earnest explained that maintenance and signage plan is necessary and will be addressed. Director Earnest commented that information that was given to Mr. Kneizys was information that is published on the Manheim Township website. This information that is on the website acknowledges the site as a September 11, 2001 Memorial. It is not meant as a veteran’s memorial site. Director Earnest further explained that it could be a combined memorial site if the Township chooses to do so. Vice-Chairman Lee stated that the current issues at the site (maintenance/signage) should be addressed and then revisit the proposed enhancements to the site. Virginia Lancaster, guest, commented that she has a contact if the Township is interested in having the Honor Guards do a 21 gun salute at the site on September 11. Mr. Kneizys reported that various small donated plaques have been placed on the site.

John Snoke, guest, commented on maintenance issues that Mr. Kneizys brought to attention. Mr. Snoke shared information about Manheim Township High School’s veterans’ honorary wall. Mr. Snoke continued by stating that he would like to obtain one of the items on display at the High School (cloth/gold star) and move it to the MT Library to be displayed there. Mr. Snoke stated that he is “very concerned with the Township’s lack of effort to honor their veterans” (as compared to other areas/communities). Mr. Snoke challenged attendees to do something to make this happen. Vice-Chairman Lee thanked Mr. Snoke for his comments.

2.) **Stoner House Patio – Greg Will Presentation** – Mr. Will presented information regarding the installation of a 20’ x 25’ patio. This concept will be voted on by the Board and then forwarded to the Commissioners. Mr. Keene made the motion to recommend going forward with the plan for the patio to the Commissioners. This motion was seconded by Mr. DeLeo and favored by all. Mr. Will also presented the concept of a bench and tree memorial for Peg Adams son, who recently passed away. Director Earnest reported that memorial plaques are done all the time through the Recreation & Park Planning Department.

3.) **Stoner House Budget Request** – Director Earnest reported that the Stoner House has asked the Township to assume some of the expenses of the House. Director Earnest explained that the group is a 501(c)3 non-profit and also that their income is unpredictable. Director Earnest recommended that approximately \$9,200 (\$6,200 utilities and security system, \$2,500 for building maintenance annually and \$500 Miscellaneous) be included in the 2016 budget. Discussion was held with regard to having a Parks and Recreation liaison on the Stoner House Board. Mr. Hillard made the motion to include Stoner House 2016 budget request with the caveat that we have a voting member of the Parks and Recreation Board serve on the Manheim Township Historical Society Board. Mr. DeLeo seconded and favored by all.

4.) **Fishing at Overlook Pond** – Director Earnest reported that she receives a few requests per year on opening the pond up for fishing. Director Earnest reported that she met with PA Fish and Boat Commission representative, Jeff Schmidt. Director Earnest’s recommendation would be to make it an age 12 and under “Learn to Fish” pond. This are will be monitored by the Fish and Boat Commission. Mr. Keene made the motion to open pond for age 12 and under fishing to be monitored by

the Fish and Boat Commission. Mr. Hillard seconded this motion and it was then favored by all. A guest questioned if a fishing license is needed. Director Earnest replied that no fishing license is required for persons age 15 and under.

**IX. Correspondence** – None. Sympathy card signage needed for Peg Adams.

**X. Public Comments** – Mrs. Lancaster, guest, asked if the retention basin north of entrance at Overlook (Fruitville Pike) was the Township's. Director Earnest stated that the basin is owned by the developer.

**XI. Adjournment** – The meeting was adjourned at 7:48 PM.