

Manheim Township Parks & Recreation Board

MONTHLY BOARD MEETING MINUTES

Tuesday, January 6, 2015

- I. The meeting of the Manheim Township Parks and Recreation Board was held in the Stauffer Mansion Blue Room on Tuesday, January 6, 2014. Chairman Bohan called the meeting to order at 6:30 PM. In addition Chairman Bohan, board members present included DeLeo, Keene, Lee and Hillard. Also present was Recreation & Park Planning Director Earnest and Commissioner Heck.
- II. **Review and Approval of Parks & Recreation Board Meeting December 2, 2014 Minutes** – Mr. DeLeo made a motion to approve the December 2, 2014 Minutes as written. Mr. Keene seconded this motion. The motion was then approved unanimously. < Note: Date of meeting on minutes was incorrect, should have been 12/2/14. >
- III. **Treasurer's Report** – Chairman Bohan asked Recreation & Park Planning Director Earnest what the status was regarding the 2015 budget. Director Earnest explained the budget has been approved.
- IV. **Committee Reports:**
 - A. ***Facilities Management*** – Mr. Keene reported that a park tour of Landis Woods and Community Park had taken place on 12/18/14 to note issues that need addressed within both parks. Director Earnest and Martin Stolpe, volunteer Forester, attended. There was also a meeting held to discuss pathway(s) in the Belmont development. Commissioner Mecum is involved in a group that is interested in preserving cemeteries.

Vice-Chairman Lee asked who was in charge of shotguns in the park. Director Earnest stated that the Manheim Township Police Department is responsible. A loaded shotgun was found over the weekend in the creek at Jaycee Park. The police were called.
 - B. ***Facilities Coordination*** – Mr. Lee had no report.
 - C. ***Program*** – No report.
 - D. ***Youth Sports*** – No report.
 - E. ***Personnel*** – Chairman Bohan reported that the Board's recommendations for member openings was going to be acted upon by the Commissioners on Monday (1/12/15). Chairman Bohan stated that he was planning on attending the meeting.
- V. **Director's Report** – The Director's Report was enclosed within the packet.
- VI. **Liaison Reports**
 - A. ***Overlook Community Foundation Report*** – Chairman Bohan reported that there was nothing to report. This item will remain on the agenda until the board is resolved.
 - B. ***Commissioner's Report*** – No report.
 - C. ***School Board Report*** – Mr. DeLeo reported that a work session will be held on Thursday and then their regular meeting later on in the month.
 - D. ***Boettcher House Museum Board Report*** – Mr. Keene had no report. First meeting of the year will be held next week.
 - E. ***Pathway Committee*** – No report. Chairman Bohan shared that the Overlook Community Campus paths are used no matter what the weather.
 - F. ***MT Dog*** – Mr. Hillard reported on the last meeting of the MT Dog. Items addressed at the meeting were better communication amongst each other (board members) and accomplishments. The next meeting will be held 1/14/15. Vice-Chairman Lee requested a 10-year membership summary (from Director Earnest) available for next month's meeting. Mr. Hillard shared that discussion was also held on making a change to the current application to include the best communication method to communicate with the member and also discounting annual pricing for people interested in joining after September of the year. Currently pricing is on an annual basis.
 - G. ***Habitat MT*** – Director Earnest reported that the group will meet on the 1st Monday of the month alternating from morning (9 AM) and evening (5:30 PM). Native Plant and Wildlife Festival is set for April 25, 2015. Committee working to acquire speaker for Friday evening's "kick-off" event.

(Continued)

VII. Action Items

- A. Vote on 2015 Slate of Officers** – Chairman Bohan reported that a Slate of Officers was presented at last month's meeting. Bohan – Chairman, Lee – Vice-Chairman and Hillard – Secretary. A motion was made by Mr. Keene which was seconded by Mr. DeLeo to approve the Slate of Officers as presented for 2015. This motion was approved unanimously. Chairman Bohan stated that the committee members for 2015 will be presented at next month's meeting.

VIII. Discussion

A. Old Business

B. New Business

- IX. Correspondence** – Director Earnest shared-

- X. Public Comments** – None.

- XI. Adjournment** – The meeting was adjourned at 7:10 PM, with a motion made by Mr. Keene. Mr. Hillard seconded the motion. Motion approved.

Respectfully submitted,
Margie Earnest, Secretary
Manheim Township Park and Recreation Board