

Manheim Township Parks & Recreation Board

MONTHLY BOARD MEETING MINUTES

Tuesday, August 5, 2014

- I. The meeting of the Manheim Township Parks and Recreation Board was held in the Stauffer Mansion Blue Room on Tuesday, August 5, 2014. Vice-Chairman Lee called the meeting to order at 6:30 PM. In addition Vice-Chairman Lee, board members present included DeLeo, Hilliard and Keene. Also present was Recreation & Park Planning Director Earnest. Guest attending: Peg Adams, 1860 Melody Lane, Lancaster, PA 17601.
- II. **Review and Approval of Parks & Recreation Board Meeting June 4, 2014 Minutes** – Mr. Keene made a motion to approve the June 4, 2014 Minutes as written. Mr. Hillard seconded this motion. The motion was then approved unanimously.
- III. **Treasurer's Report** – No report.
- IV. **Committee Reports:**
 - A. **Facilities Management** – Mr. Keene reported that he and Director Earnest would be starting the Capital Budget process (Wednesday, August 6) which is due August 15th.
 - B. **Facilities Coordination** – No report.
 - C. **Program** – No report.
 - D. **Youth Sports** – Vice-Chairman Lee reported that he had contacted the Manheim Township Soccer Club. Their fall registration is looking good and Vice-Chairman Lee also stated that he will share copies of the Manheim Township Soccer Club's new constitution and by-laws next month. Vice-Chairman Lee also reported that the Soccer Club has requested to be included in the awareness of the Township's mowing schedule so that they can move/transport field goals around. Director Earnest stated that Terry Hildebrand, Youth Sports & Activities Manager, has been in contact with the Soccer Club's field coordinator.
- V. **Director's Report** – Vice-Chairman Lee asked Director Earnest about pavilion rental (comparison from 2013). Director Earnest reported that rentals have increased as compared to 2013. Vice-Chairman Lee commented on Golf Course (18-hole) tee time availability on Sunday mornings (play down this year). Director Earnest shared that she has discussed management of course with Commissioner Hodge. Vice-Chairman Lee further reported that he plays with a volunteer of the course and outings are down, no advertisement or promotion is being done for the course. Director Earnest pointed out that within the new comprehensive plan, a recommendation was made to return the golf course under Parks & Recreation's purview. Director Earnest stated to Mr. DeLeo that she would see he received a copy of the comprehensive plan (if he did not currently have one). Director Earnest corrected recognition date of Eagle Scout Joseph Stanavage at Board of Commissioners meeting date listed in report to August 25 and extended invitation to members, if interested, to attend. Vice-Chairman Lee asked if part of your Eagle Scout Project was coming up with your own project. Director Earnest replied yes and further explained that if the proposed project idea is not conducive for the parks department, a list of project ideas is available. Director Earnest encouraged members to forward project ideas to her if they have any and also asked members to keep in mind that the projects are funded by the scout.
- VI. **Liaison Reports**
 - A. **Overlook Community Foundation Report** – No quorum for meeting.
 - B. **Commissioner's Report** – In Commissioner DiMeo's absence, there was no report.
 - C. **School Board Report** – Mr. DeLeo reported that there was no July meeting. Mr. DeLeo reported that he met with the new Superintendent and discussed the future review the Township's Use Agreement. Director Earnest stated that she also met with Superintendent and will be sending him the current agreement. A meeting will then be scheduled to discuss.
 - D. **Boettcher House Museum Board Report** – Mr. Keene shared that the events are closed and a program will be held this Sunday (8/10 – Vivace Strings).
 - E. **Pathway Committee** – No meeting.
 - F. **MT Dog** – Mr. Hillard reported on last Overlook Dog Park meeting. Discussion was held regarding cancelling the Open Park Days. At last open event, an aggressive dog had to be removed from the park. Mr. Hillard asked Director Earnest the status of short-term memberships. Director Earnest stated that she had indicated to Jeff Grandner that this concept was acceptable. Vice-Chairman Lee suggested adding an "agility" amenity within the park. Mr. Hillard reported that memorial funds were received (Mike Williams) but discussion was to add a bench. Vice-Chairman Lee stated that he would send agility info to Mr. Hillard.

(Continued)

G. Habitat MT – Director Earnest reported that the minutes were enclosed. Director Earnest reported that Kelsey Frey is now working for her (Stauffer garden maintenance, Library traffic circle, paid staff person for special events). The group is progressing with the planning of the 2015 Native Plant and Wildlife Festival (last Saturday in April).

VII. Action Items

Motion to move meeting back to first Tuesday of the month – Mr. Keene made a motion (which would address Article 4, Section 4-02) to change the meeting from the 1st Wednesday of the month to the 1st Tuesday of the month (6:30 PM). Mr. Hillard seconded. This motion was then approved unanimously.

VIII. Discussion

A. Old Business – (None)

Director Earnest reminded members that if they have not already RSVP'd to attend the picnic (8/21/14 – 6 PM) it was not too late.

B. New Business – (None)

IX. Correspondence

X. Public Comments

Guest Peg Adams – Mrs. Adams shared a news article (8.5.14 AM) August, 1989 – mentioned that both Hempfield and Manheim Township considering purchasing golf courses (within their prospective Townships). By 1990, both had done so. Mrs. Adams commented that this spawned additional park purchases throughout the years and the resident of Manheim Township should be thankful and proud of what they have. Mrs. Adams commented that throughout the park planning meetings that were recently held, the item park maintenance was a key subject that was reiterated many times. Discussion regarding OCC retention basin dangers. Bushes and fences proposed. Mrs. Adams commented that it was a shame that the Township has stopped hosting community events (Community Day, Fall Family Night).

XI. Adjournment – The meeting was adjourned at 7 PM.

Respectfully submitted,

Lorri Haney