

Manheim Township Parks & Recreation Board

MONTHLY BOARD MEETING MINUTES

Wednesday, May 7, 2014

- I. The meeting of the Manheim Township Parks and Recreation Board was held in the Stauffer Mansion Blue Room on Wednesday, May 7, 2014. Chairman Bohan called the meeting to order at 6:30 PM. In addition Chairman Bohan, board members present included DeLeo, Dumser, Elliott and Keene. Mr. Hillard and Mr. Lee were absent. Also present was Recreation & Park Planning Director Earnest and Public Works Director Neff. Guests attending: Miss Abby Polk, senior at Manheim Township High School, attending a public meeting to meet Civics class requirements.
- II. **Review and Approval of Parks & Recreation Board Meeting April 2, 2014 Minutes** – Mr. Keene made a motion to approve the April 2, 2014 Minutes as written. Mr. Lee seconded this motion. The motion was then approved unanimously.
- III. **Treasurer's Report** – Chairman Bohan stated that there was no Treasurer's Report. Chairman Bohan shared that the Finance Committee is having discussions with the MT Soccer Club regarding their 2014 Agreement.
- IV. **Committee Reports:**
 - A. ***Facilities Management*** – Mr. Keene distributed copies of proposed changes to Park Rules & Regulations. He urged members to review, make comments/changes and forward those to Director Earnest. Deadline for comments is Friday, May 23. Director Earnest announced that the ordinance regarding no smoking on sports fields and playgrounds will be incorporated within the revised Rules & Regulations. Chairman Bohan questioned regulation on carrying firearms within parks. The current regulation states that patrons can carry firearms (firearm permit required) but cannot be discharged on park property. Chairman Bohan explained that the Ordinance that is created will be submitted for recommendation, review and approval.
 - B. ***Facilities Coordination*** – In Vice-Chairman Lee's absence, there was no report. Mr. Keene reported on the success of the Great PA Clean Up that took place on Saturday, May 3 at Landis Woods. Mr. Keene commented that the group was well represented by a wide variety of groups (Sierra Club, Alcoa, Susquehanna Bank, Commissioners, etc.). Mr. Keene also shared information on the Sunday program that will be held at the Boettcher House (Celtic music).
 - C. ***Program*** – Mrs. Dumser reported that the group did not meet.
 - D. ***Youth Sports*** – In Vice-Chairman Lee's absence there was no report. Chairman Bohan shared that someone (from MTBSA) approached him to ask what the Recreation Department would charge for a tournament as they had heard we would charge \$50,000. The group went elsewhere for \$20,000. Chairman Bohan explained to the person that we would not charge \$50,000 and that interested rental parties should contact the office for fees and charges amounts.
- V. **Director's Report** – Director Earnest shared an update of the Board's recommendation on the path recommendation to the Commissioners (4.2.14 meeting). Director Earnest explained that the easement within Lancaster Bible College has not been finalized yet, so there will be a delay in the allocation of monies from the Township. John Furry will present his "vision" at the BOC meeting on Monday night (5.12.14). Director Earnest further explained that she and Mr. Furry will attend the BOC meeting when this recommendation is discussed. Director Earnest announced that board members can obtain an ID card with Diane at the front desk. Director Earnest shared that the OAC roof will be temporarily repaired (up to \$5,000) until permanent repair work is completed by September/October. This repair work will be put out to bid. Director Earnest reported on the status of repairs at the Overlook Skate Park. She explained that this will be the last year that repairs can be made to the existing equipment. Director Earnest suggested that a master site plan be done for the Overlook Community Campus which would include moving the Skate Park to another area.

Mr. Keene questioned what kind of sign will be installed at the Lititz Pike Overlook Community Campus entrance. Director Earnest explained that it will be similar to the one on the Fruitville Pike entrance with the exception of the LED board. Director Earnest stated that when she receives the proof of the sign she will share with board members.
- VI. **Liaison Reports**
 - A. ***Overlook Community Foundation Report*** – Chairman Bohan reported that the minutes of the last meeting were included in the packet. Chairman Bohan shared a brief overview of the Community Foundation.
 - B. ***Commissioner's Report*** – In Commissioner DiMeo's absence, there was no report. Chairman Bohan shared a brief overview of the Commissioners function.

C. School Board Report – Mr. DeLeo reported that the District has found a new Superintendent. Mr. John Nodecker will begin his duties July 1st. Work session Neff 2 and Neff 6 construction. K-11 snow make up day options will be voted on. Director Earnest stated that this may affect the start of the summer playground and day camp starts. Director Earnest asked Mr. DeLeo to inform her of the vote outcome so that we may adjust start dates. Chairman Bohan explained that Mr. Nodecker is coming from the Hatboro Horsham School District.

D. Boettcher House Museum Board Report – Mr. Keene reported that the minutes to the last meeting were included in the packet for this month. Mr. Keene shared information regarding the upcoming program at the Boettcher House (Sunday, May 11th at 2 PM). Mr. Keene reported that he and Director Earnest received instruction on how to clean mounts (located in museum) by Francis Velazquez. Mr. Keene reported that Mr. Landis, Fruitville Pike, has temporarily donated Fruitville Pike artifacts (books and certificates) that will be put on display. Chairman Bohan shared that it was great to have child volunteers at the Great PA Clean Up initiative that took place Saturday, May 3rd. Director Earnest stated that photos were taken and a press release will be prepared.

E. Pathway Committee – Meeting minutes were enclosed within the package. Director Earnest announced that she, Mr. Furry and two (2) representatives from the Lancaster County Planning Commission will be a meeting with DCNR on Friday, May 9 to discuss plans. She invited all to attend.

F. MT Dog – In Mr. Hillard's absence, there was no report.

G. Habitat MT – Mr. Elliott reported that he attended the Native Plant Sale and commented that the raptors display was very interesting. Next meeting – Wednesday, 5/8.

VII. Action Items

None

VIII. Discussion

A. **Old Business** – Chairman Bohan commented that the mounds are gone at Destination Playground. Mr. Elliott asked the status of Lititz Pike project (PennDOT). Director Earnest explained that she has not heard anything. Director Earnest explained that the Trustees will meet at the end of the month and she may hear something at that time.

B. New Business

Eagle Scout Project report – Director Earnest reported on an Eagle Scout Project that is taking place on Overlook Community Foundation property. Roy Baldwin will be overseeing the project (installation of a raised bed behind the Stoner House). Director Earnest shared plan sketch of the project. Director Earnest reported that this project will be reviewed by the Overlook Community Foundation Board. Director Earnest also reported on the status of the hollow log project that is being prepared which will be installed at Destination Playground.

Mr. Keene proposed program at Landis Woods. Draft horses to remove downed trees. He and Director Earnest will work on the program.

IX. Correspondence

None

X. Public Comments

Guest, Abby Polk, thanked the board for allowing her to attend and also for explanations.

XI. Adjournment – The meeting was adjourned at 7:34 PM.

Respectfully submitted,
Lorri Haney