

Manheim Township Parks & Recreation Board

MONTHLY BOARD MEETING MINUTES

Wednesday, December 4, 2013

- I. The meeting of the Manheim Township Parks and Recreation Board was held in the Stauffer Mansion Blue Room on Wednesday, December 4, 2013. Chairman Bohan called the meeting to order at 6:35 PM. In addition to Chairman Bohan, board members present included Dumser, Hillard, Keene and Lee. Mr. Walz was absent. Also present was Recreation & Park Planning Director Earnest and Public Works Director Neff. Guest attending included Patience Weaver, 219 Princess Avenue, Lancaster, PA 17601.
- II. **Review and Approval of Parks & Recreation Board Meeting November 13, 2013 Minutes** – Chairman Bohan announced that this agenda item has been postponed until January.
- III. **Treasurer's Report** – Chairman Bohan announced that Glenn Walz has resigned from the Board due to other commitments. Recreation & Park Planning Director reported that the 2014 budget should be approved by the Commissioners 12/9/13. Mr. Keene shared that the 2014 budget is on-line (Manheim Township website).
- IV. **Committee Reports:**
 - A. **Facilities** – No report.
 - B. **Personnel** – No report.
 - C. **Program** – No report. Director Earnest reported that the new school board member (liaison) will be Tony DeLeo and he will begin serving in January.
 - D. **Youth Sports** – Mr. Lee reported that he will be attending the MT Soccer meeting tonight at 7 PM. Elections will be held.
- V. **Director's Report** – In addition to the Director's Reports that were enclosed, Director Earnest reported on:
 - A. **Park Planning Update** – Director Earnest reported that the Public Meeting has been set for 1/22/14 at the MTPL Morgan Center at 6 PM. There will be a committee meeting at 5:30 PM, prior to the meeting. As the Winter/Spring edition has not gone to the printer yet, the Public Meeting date will be added (Director's Message), Director Earnest also reported.
 - B. **LASA Planting Update** – Director Earnest reported on the status of this project. December 10 and/or 11 (?) is the date that has been set for LASA (to move plantings). Director Earnest said that she will meet with Public Works Director Neff 12/5 to discuss this. Volunteers will be invited to participate in this event.
- VI. **Liaison Reports** - Chairman Bohan reported that Minutes were enclosed within the monthly package for all and entertained questions if anyone had any.
 - A. **Overlook Community Foundation Report** – No meeting, no quorum.
 - B. **Commissioner's Report** – No report.
 - C. **School Board Report** – No report.
 - D. **Boettcher House Museum Board Report** – Minutes included in package.
 - E. **Pathway Committee** – Minutes included in package.
 - F. **MT Dog** – No report.
 - G. **Habitat MT** – Minutes included in package.

Mr. Lee inquired about the development happening at the Fruitville Pike entrance to the Overlook Community Campus. Director Neff explained that the parcel was included in the original sales agreement and had an option deadline. The last day of the deadline the tract was sold to Kevin Lapp (to develop). Overlook Community Foundation benefitted from the sale of this parcel.
- VII. **Action Items**
 - A. **Recommendation on 2014 Board Appointments** – Mr. Lee made the motion to recommend that Mike Keene and John Hillard continue with MTPR Board Membership. Mrs. Dumser seconded this motion, to all ayes.

(Continued)

VII. Action Items (Continued)

B. Election of Officers – Vice-Chairman Lee reported the Election of Officers slate. In Mr. Walz resignation, the officer of Treasurer remains open. Director Earnest reported that she will ask Finance Department for a Treasurer's Report each month until a Treasurer is appointed. Mr. Keene made a motion to approve the following slate of officers: Jim Bohan - Chairman; Ray Lee – Vice-Chairman and John Hillard – Secretary. Mrs. Dumser seconded this motion. Motion approved unanimously.

VIII. Discussion

A. Old Business (none)

Reminder – Holiday Open House December 8, 2013.

Reminder - Board Appreciation Dinner December 12, 2013.

B. New Business (none)

IX. Correspondence – Belmont Path correspondence (received from Nate Milton to Lisa Douglas) shared.

X. Public Comments –

Chairman Bohan announced that Committee Assignments will be held in January.

XI. Adjournment – The meeting was adjourned at 7:53 PM. Approved unanimously.

Respectfully submitted,

Lorri Haney