

Manheim Township Parks & Recreation Board

MONTHLY BOARD MEETING MINUTES

January 2, 2013

- I. The regular meeting of the Manheim Township Parks and Recreation Board was held in the Blue Room of Stauffer Mansion, Wednesday, January 2, 2013. Chairman Bohan called the meeting to order (and wished everyone in attendance a Happy New Year) at 6:30 PM. In addition to Chairman Bohan, board members present included Dumser, Hillard, Keene, Miller and Walz. Mr. Lee was excused. Guests attending the meeting: Larry Pulkrabek, 230 Eshleman Road, Lancaster, PA 17601.
- II. **Review and Approval of Parks & Recreation Board Meeting December 5, 2012 Minutes** – Chairman Bohan announced that the 12.5.12 Meeting Minutes were not enclosed and review and approval will take place at the February meeting.
- III. **Treasurer's Report** – Mr. Walz' reported that he had requested and received (capital) reports from Dawn Stratchko, Finance. Mr. Walz' reported that he and Director Earnest will be meeting with Dawn in January to discuss Dog Park financials for 2013.
- IV. **Committee Reports:**
 - Facilities*** – No report.
 - Personnel*** – No report.
 - Program*** – Mrs. Miller reported that a Program Committee Meeting will be held in February.
 - Public Relations*** – No report.
 - Finance*** – No report.
 - Youth Sports Committee*** – Vice-Chairman Lee had no report.
- V. **Director's Report** – In Director Earnest's absence, there was no report.
- VI. **Liaison Reports**
 - Overlook Community Foundation Report** – Chairman Bohan reported that there was no meeting in December except for a special meeting called to discuss the long term lease and dissolution. Chairman Bohan reported that a few changes have been submitted to update the draft Lease Agreement that was received. Requested that dissolution date be changed from June 30, 2014 to January 1, 2015. Steve Bussanmus term expired (and not renewed).
 - Commissioner's Report** – In Commissioner Martin's absence, there was no report.
 - School Board Report** – Mrs. Miller stated that a report (agenda) was enclosed. Mrs. Miller announced that the School Board Minutes are available on their website. Minutes are a month behind.
 - Boettcher House Museum Board Report** – Mr. Keene reported that the minutes of the last meeting were enclosed. Mr. Keene reported on the Veteran's Day program that was held.
 - Pathway Committee Report** – Director Earnest reported that there is a meeting planned for Friday, 12/7 (w/ School District on Nitrauer property).
 - MT Dog Report** – Mr. Walz reported that there was no meeting. Mr. Walz reported that he had received a copy of the revised advertising (signs on fence) letter that will be sent to Director Earnest and also to be presented to the Commissioners.
 - Habitat MT Report** – Minutes enclosed. Director Earnest reported that the 12/13 meeting has been cancelled and meetings will resume in January.
- VII. **Action Items**
 - A. **Committee Appointments** – Chairman Bohan announced the Committee Appointments for 2013. Facilities (**Lead in Bold**): Keene/Hillard; Personnel: Lee/Walz; Program: Miller/Hillard/Dumser; Public Relations: Bohan/Earnest; Youth Sports: Lee/Bohan; Finance: Walz/Bohan.
 - B. **By-Laws Update** - Mr. Keene reviewed the proposed by-laws changes. Section 5. All officers must have served one (1) year prior to serving as an officer. Mr. Walz made the motion to accept changes as presented. This motion was seconded by Mr. Hillard. All favored. Mrs. Miller thanked Mr. Keene for all of his work on the By-Laws. The By-Laws will be updated and then distributed.

(Continued)

Mr. Keene commented that all Board members should receive a copy of the finalized 2013 Capital Budget.

VIII. Discussion

A. Old Business

Consultant Grant funds – park planning process, timeline and update. \$32,500 + \$32,500

LASA Report – Restoration process at Landis Woods.

Mr. Walz commented that updates on these items should be reported on each month.

B. New Business

Mr. Hillard reported that he noticed that the sign has changed at Gammache Property (New Holland Pike) and wondered if anyone knew the status of the project. No one knew the status.

IX. Correspondence – None.

X. Public Comment – Guest, Larry Pulkrabek thanked board members for all of their work in 2012 and wished everyone well moving into 2013. Mr. Pulkrabek clarified his comment regarding demographics in the Township that he made at the December meeting. He explained that what he meant was that the Township is always “changing” as well as people’s expectations (of Township programs, services) and we should always offer “something fresh”.

XI. Adjournment - The meeting was adjourned at 7:07 PM.

Respectfully submitted,

Lorri Haney