

Manheim Township Parks & Recreation Board

MONTHLY BOARD MEETING MINUTES

Wednesday, April 3, 2013

- I. The meeting of the Manheim Township Parks and Recreation Board was held in the Stauffer Mansion Blue Room on Wednesday, April 3, 2013. Chairman Bohan called the meeting to order at 6:30 PM. In addition to Chairman Bohan, board members present included Dumser, Hillard, Keene, Lee, Miller and Walz. Also present was Recreation & Park Planning Director Earnest and Public Works Director Neff. Guests attending included Jessica Gordon and Larry Pulkrabek.
- II. **Review and Approval of Parks & Recreation Board Meeting March 6, 2013 Minutes** – March minutes were not completed. Both March and April minutes will be reviewed and approved at the May meeting. The Board suggested that minutes be compiled immediately following the Board meeting to ensure completion by next meeting date. Director Earnest will ensure this process going forward.
- III. **Treasurer's Report** – Treasurer Walz reported that \$47,000 has been received to date from developer “fee in lieu of” monies; \$22,000 of this from Grandview.
- IV. **Committee Reports:**
 - A. **Facilities** – Mr. Keene shared facilities report.
 - B. **Personnel** – No report.
 - C. **Program** – Mr. Hillard and Ms. Dumser shared their ideas as presented to the Programming Committee for cross promotional opportunities. (i.e. program participants receive one-day pool pass, etc.)
 - D. **Public Relations** – No report.
 - E. **Youth Sports**.
- V. **Director's Report** – Recreation & Park Planning Director Earnest reported that her report was included within the packet and asked if anyone had any question upon their review.
- VI. **Liaison Reports**
 - A. **Overlook Community Foundation Report** – Chairman Bohan stated that the minutes from the last meeting were enclosed and asked that the work at Destination be added to the agenda until completed (lighting, trees and mound removal).
 - B. **Commissioner's Report** – In Commissioner Martin's absence, there was no report.
 - C. **School Board Report** – Mrs. Miller reported on the board meeting agenda.
 - D. **Boettcher House Museum Board Report** – Meeting minutes were enclosed within the package.
 - E. **Pathway Committee** – Minutes enclosed.
 - F. **MT Dog** – Mr. Walz asked when the water line would be completed. Public Works Director Neff stated the line would be complete by July 1st.
 - G. **Habitat MT** – Minutes were enclosed.
- VII. **Action Items**

There were no action items, however Chairman Bohan asked that the Nicholson Square parking concerns be added to the May agenda.
- VIII. **Discussion**
 - A. Old Business – Director Neff shared the LASA planting plan for Landis Woods
 - B. New Business
 - 1.) Doug Harris proposal to broker MTAC – Mr. Lee made a motion that Chairman Bohan draft a letter of response to Mr. Harris's proposal to broker the fields at the Manheim Township Athletic Complex stating that we appreciate the offer, however, we are confident that the allocation time to youth sports groups and rental of remaining time slots for all Manheim Township facilities is best handled by the Department of Recreation and Park Planning. Mrs. Miller seconded the motion. All in favor.

IX. Correspondence

X. Public Comments

Ms. Gordon thanked the board for hard work. Mr. Pulkrabek reminded the board to purchase tickets and attend the Conservationist of the Year Dinner.

XI. Adjournment – The meeting was adjourned at 8:30 PM with a motion made by Mrs. Miller. This motion was seconded by Mr. Walz. All in favor.

Respectfully submitted,

Margie Earnest