

Manheim Township Parks & Recreation Board

**MONTHLY BOARD MEETING MINUTES**

**Wednesday, March 6, 2013**

- I. The meeting of the Manheim Township Parks and Recreation Board was held in the Stauffer Mansion Blue Room on Wednesday, March 6, 2013. Chairman Bohan called the meeting to order at 6:30 PM. In addition to Chairman Bohan, board members present included Dumser, Hillard, Keene, Lee, Miller and Walz. Also present was Recreation & Park Planning Director Earnest, Public Works Director Neff and Commissioner Martin. Guests attending included Judy Mase, Bonnie C. Miller and Joe Loccasiano.
- II. **Review and Approval of Parks & Recreation Board Meeting February 6, 2013 Minutes** – A motion was made to approve the February 6, 2013 Minutes as written. This motion was seconded. The motion was approved unanimously.
- III. **Treasurer's Report** – No report.
- IV. **Committee Reports:**
  - A. ***Facilities*** – Mr. Keene shared facilities report.
  - B. ***Personnel*** – No report.
  - C. ***Program*** – Mrs. Miller reported that the meeting that was scheduled for today has been postponed. The date for the rescheduled meeting will be scheduled at the end of this meeting.
  - D. ***Public Relations*** – No report.
  - E. ***Youth Sports*** – Vice-Chairman Lee reported soccer trending down. Chairman Bohan reported that he had forwarded an e-mail that he had received from Doug Harris. Mr. Harris expressed interest in scheduling the MTAC fields for Manheim Township. He had initially contacted Commissioner Kling. Commissioner Kling advised that Mr. Harris would need to present to the Parks & Recreation Board and Recreation & Park Planning Director Earnest. Director Earnest and staff will meet with Mr. Harris in the near future. Chairman Bohan further explained that as a result of that meeting, a recommendation will be presented to the Board.
- V. **Director's Report** – Recreation & Park Planning Director Earnest reported that her report was included within the packet and asked if anyone had any question upon their review. Mr. Keene asked what the status was of the park planning grant. Director Earnest explained that our grant representative went out on early maternity leave and we have been assigned another representative. Director Earnest further explained that if we use Ann Yost as our consultant there is no need to prepare an RFP and we would be saving six (6) weeks preparation time. Director Earnest reported that Matt Leisses, Buchart-Horn, is no longer the principal on the LASA project. Director Earnest asked if Director Neff could bring the planting plan to next month's meeting.

Chairman Bohan welcomed guests that were in attendance.

VI. **Liaison Reports**

- A. ***Overlook Community Foundation Report*** – Chairman Bohan stated that the minutes from the last meeting were enclosed.
- B. ***Commissioner's Report*** – Commissioner Martin had no report.
- C. ***School Board Report*** – Mrs. Miller reported that the agenda (with action approved items) was included within the packet. Mrs. Miller reported that the District's social worker reported that the District has thirty (30) homeless students within the District.
- D. ***Boettcher House Museum Board Report*** – Meeting minutes were enclosed within the package. Mr. Keene shared upcoming programs (Hydroponics) that will take place at the Boettcher House.
- E. ***Pathway Committee*** – Minutes enclosed. Chairman Bohan asked if pathways were maintained on a regular basis. Director Neff reported that most times pathways are maintained as report based.

(Continued)

**F. MT Dog** – Minutes enclosed. Mr. Walz reported that a meeting was held regarding the water line project at the Dog Park. Mr. Walz, Directors Earnest and Neff and Jeff Grandner were present at the meeting. As a result of the meeting, it was asked if the Township could obtain a bid to extend water line to a different part of the park. Director Earnest will see that Mr. Walz receives this bid. Director Earnest explained that plan also needed to be presented to the Commissioners.

**G. Habitat MT** – Minutes were enclosed.

**VII. Action Items**

**VIII. Discussion**

- A. Old Business
- B. New Business

1.) Park and Recreation Board / Boettcher House Board Picnic – Commissioners cancelled annual volunteer picnic. Discussion held on combining with the Boettcher House Board. All were in favor.

**IX. Correspondence**

**X. Public Comments**

Bonnie Miller – Ms. Miller is a licensed broker in Lancaster, who is marketing homes in Nicholson Square. Ms. Miller spoke to the Board representing two (2) residents of the Nicholson Square development regarding parking and trespassing issues that occur when there are sporting events (games/practices) at the soccer fields. A fence the entire length towards parking lot was suggested. Chairman Bohan questioned what the consensus is within the development. Chairman Bohan shared that a petition was received last month from residents that did not want a fence put up. Ms. Miller asked if a petition to install a fence as a remedy would be helpful. Chairman Bohan stated that would be helpful, however would not mean a fence would be installed. Mr. Lee reiterated this as well. Chairman Bohan stated that the Board will explore options.

**XI. Adjournment** – The meeting was adjourned to Executive Session at 7:30 PM with a motion made by Mrs. Miller. This motion was seconded by Vice-Chairman Lee.

Respectfully submitted,

Lorri Haney