

Manheim Township Parks & Recreation Board

**MONTHLY BOARD MEETING MINUTES**

**November 7, 2012**

- I. The regular meeting of the Manheim Township Parks and Recreation Board was held in the Blue Room of Stauffer Mansion, Wednesday, November 7, 2012. The meeting was called to order at 6:30 PM. In addition to Vice-Chairman Lee, board members present included Hillard, Keene, Miller and Walz. Chairman Bohan arrived at 7 PM. Also present was Recreation and Park Planning Director Earnest, Public Works Director Neff and Commissioner Martin. Guests attending the meeting: Larry and Kaye Pulkrabek, 230 Eshleman Road, Lancaster, PA 17601 and Shannon Dumser, 2488 Raleigh Drive, Lancaster, PA 17601.
- II. **Review and Approval of Parks & Recreation Board Meeting October 3, 2012 Minutes** – Mr. Walz asked the minutes be amended to show that he was not present at the meeting. Minutes stated that he was present at the meeting. Vice-Chairman Lee so noted. Mrs. Miller made a motion to approve the minutes of October 3, 2012 as amended above. This motion was seconded by Mike Keene and approved unanimously.
- III. **Treasurer's Report** – No report.
- IV. **Committee Reports:**
  - Facilities** – Mr. Keene reported on a meeting that was held with Fast Signs (Centerville) to discuss pricing and design of new sign(s) for Manheim Township Athletic Complex (MTAC). Vice-Chairman Lee added that park sign(s) continuity was recommended and included in the new Comprehensive Plan. Mr. Keene also reported on park tours that he and Mr. Hillard had conducted. They visited Perelman, Stoner and Jaycee Parks.
  - Personnel** – Vice-Chairman Lee had no report.
  - Program** – Mrs. Miller reported that a Program Committee Meeting will be held next week to discuss what is coming up in late winter and spring.
  - Public Relations** – No report.
  - Finance** – No report.
  - Youth Sports Committee** – Vice-Chairman Lee reported that he developed a fee schedule and this will be discussed later on in the meeting.
- V. **Director's Report** – Director Earnest stated that it was enclosed within the package and asked if anyone had any questions. Director Earnest distributed memo from Linda DiPerna announcing 2013 meeting dates. Director Earnest distributed the 2013 Fee Schedule. This item will be discussed under Action Items. Director Earnest announced that the Maggie Moo banner was erected at MTAC.
- VI. **Liaison Reports**
  - Overlook Community Foundation Report** – Mr. Keene made the motion to recommend to the BOC that prior to any additional Capital improvements made at OCC, the Parks & Recreation Board recommends that lighting and security be put in place. Mr. Walz seconded this motion. This motion was accepted with ayes.
  - Commissioner's Report** – Commissioner Martin reported that the budget is underway and will be presented next Monday (11/12) night at the Commissioner's Meeting.
  - School Board Report** – Mrs. Miller stated that a report was enclosed.
  - Boettcher House Museum Board Report** – Mr. Keene reported that the minutes of the last meeting were enclosed. There will be a Veteran's Day program held at the Boettcher House this coming Sunday at 1 PM (11/11).
  - Pathway Committee Report** – Director Earnest reported on the brief meeting that was held last week (11/1). Discussion was held on 2013 funding, Westminster Presbyterian connection to Nitrauer Elementary (Worthington). Public Works Director Neff gave an update on Westminster connection. Vice-Chairman Lee questioned the status of the LASA proposed work in Landis Woods. Mr. Keene reported that no clearing will take place along the stream bank (PP&L).
  - MT Dog Report** – Mr. Walz' presented information asking for permission for the MTDog group to sell advertising at the Dog Park. Mr. Walz made a motion requesting approval of the recommendation and Mr. Keene seconded and the motion carried with all ayes.

(Continued)

**VI. Liaison Reports (Cont'd.)**

Habitat MT Report – Director Earnest reported the next meeting will be held tomorrow at 8:30 AM (11/8), Stauffer Mansion.

**VII. Action Items**

Recommended 2013 Fee Schedule – Mr. Walz made the motion to recommend the 2013 Fee Schedule as presented to the BOC. Mr. Hillard seconded this motion, to all ayes.

Recommended 2013 Youth Sports Billing - Mr. Hillard made the motion to recommend the 2013 Youth Sports billings as presented to the BOC. Mr. Walz seconded this motion, to all ayes.

**VIII. Discussion**

**Old Business**

Shannon Dumser Appointed – Will be sworn in on 11/12/12 Commissioner's Meeting.

**New Business**

None.

**IX. Correspondence** – None.

**X. Public Comment** – None.

**XI. Adjournment** - The meeting was adjourned at 8:47 PM with a motion made by Mr. Hillard and seconded by Mr. Walz. All ayes followed.