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Carol Simpson

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## **Manheim Township Public Library Foundation Board Meeting**

Date: 9/28/2011

Time: 5:30pm

Location: MT Public Library

### **Administration**

#### **■ Call to Order, Roll Call & Agenda Review:**

- All board members were present, excluding Marylou Barton.
- Also in attendance were Dan Coleman, and Bill Hudson, Acting Administrator of the Library System of Lancaster County.

#### **■ Welcome:**

- Board President Gary Graziano welcomed Mr. Hudson, who attended the meeting to update the Board on the LSLC's strategic plan.

#### **■ Public Comment on September 27<sup>th</sup> Agenda:**

- No members of the public were in attendance.

#### **■ Minutes of Prior Meeting (August) and MOTION to Approve:**

- Approval of minutes of the prior meeting was delayed as many of the members did not receive the email.

### **Current Business**

#### **■ Meeting with Bill Hudson from the LSLC:**

- Mr. Hudson reviewed the 2011-2014 Strategic Plan with the Board.
- The plan's five strategic focus areas include 1) Improving relationships and increasing synergies with member public libraries; 2) Rethinking and restructuring how LSLC conducts business; 3) Upgrading technology; 4) Supporting library relevancy; and 5) Advocating for libraries.
- Mr. Hudson reported the plan's goals will focus the system on working on strategic priorities which will improve the System's efficiency and effectiveness in these key areas. The plan is available online at [www.lancasterlibraries.org](http://www.lancasterlibraries.org).
- The MTPL Board made several recommendations:
  - The System should communicate to member libraries how the Strategic Plan's success indicators will be measured;
  - That the system focus on advocacy for state funding;
  - That the system encourages member libraries to work together on common goals and interests such as advertising, job sharing, collection development, and the measurement of customer satisfaction.
- Mr. Hudson will update the Board in six month's on the plan's progress and any new developments.

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#### **■ Discovery Meadow Update:**



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- About 60-100 people attended the grand opening of the Children's Discovery Meadow on September 10. The Meadow is complete pending a few final touches. The Board extends special thanks to Barry Hogan for his efforts in the quick turn-around for the facility to be constructed.

■ **MTSD/MTPL Collaboration:**

- Dave Miller reported that the collaboration committee for the Manheim Township Public Library and MT School District was very positive, and the next meeting will be held in October. We will also be pursuing similar collaborative meetings with the Lancaster Catholic and Lancaster Country Day schools.

■ **MTPL Capital Budget for 2012:**

- Carol Simpson reported that the Capital Budget has been set for 2012 and the Library will receive funding for software for the Children's Library as well as funding for an engineering study for expanding the parking lot.

■ **MTPL Operating Budget Proposal for 2012:**

- The proposed operating budget for the library will be considered by the Commissioners at their upcoming day-long retreat.

■ **Endowment Campaign - Progress and Needs:**

- Fulginiti indicated that pledges and donations totaling \$4,150 have been received to date towards our \$10,000 match for the Endowment Fund. Board members and volunteers will coordinate the parking on October 2<sup>nd</sup> for the WIOV concert to be held at Overlook, and proceeds for the parking are projected to make up the remainder of the amount needed for the Endowment.

■ **Director's Report - Q&A:**

- Dan Coleman reported that we continue to pace ahead of our goals on all key measures. Facility rentals have increased significantly, which has also positively impacted Café sales.

■ **Fundraising:**

- The Night at the Library... Rockin' the Stacks fall fundraising event is in development and promises to be a fun night including a cocktail reception, gourmet food, live music and dancing, and a chance option spotlighting goods and services from businesses in Manheim Township and beyond. We continue to seek gift-in-kind donations for the auction and sponsorships, and encourage the public to attend. Individual tickets will be \$75, Couples \$125, and a website, [www.nightatthelibrary.com](http://www.nightatthelibrary.com) has been launched where you can buy tickets online.

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**Operating Hours:**



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- A vote was held to adjust the Library's operating hours for 2012 so that the facility is open Thursdays 10:00 AM - 2:00 PM and Friday 10:00 AM - 8:00 PM. (Motion Fulginiti, Second - Lapi) This adjustment will better accommodate patrons' needs , and will be effective January 1, 2012.
- Dan Colman will explore ways to fit it into the budget to open the Library on Sundays from 1:00 to 5:00, and report to the Board at the next meeting.

**Old Business:**

- All additional agenda items are postponed to the next meeting.

**Adjourn**

- The meeting was adjourned at 7:20 p.m. (Motion by Lapi, second by Simpson.)

Cc: Board of Directors: M. Barton, L. Fulginiti, G. Graziano, R. Lapi, J. Martin, D. Miller, C. Simpson, L. Morgan

Cc: MT Staff: K. Anderson, D. Coleman, L. Dietrich, M. Rimer