

Manheim Township Public Library

Board of Directors Meeting

April 27, 2011

The meeting was called to order at 5:32 pm by President Gary Graziano

In attendance were Robin Lapi, Lisa Fulginiti, Jim Martin, Steven Bussanmas, Gary Graziano, Marylou Barton, Katrina Anderson, and Robert Sabatelli

Absent was David Miller, Lori Dietrich and Dan Coleman

The agenda was reviewed and a change in order of topics was approved.

Board Liability Insurance coverage – This is an open item because Mike Rimer has suggested that Library Board members may not be covered under the Township insurance. We need direction on this subject and it was agreed that Steve Bussanmas would follow up with Mike and report at the next Board Meeting.

Board Member Responsibilities – Marylou Barton agreed to circulate a copy of the Board Member Responsibilities document before the next meeting.

Discovery Meadow – Marylou Barton

- Marylou advised that the development and funding has been a moving target but since Barry Hogan got involved progress has been made.
- Donating companies include Erb Brothers, Hogan & Herr, Penn Stone, BR Krieder and Northcreek Nursery.
- We are still hoping for financial assistance from the Pioneer Grant and the Rotary Club.

Grants – Katrina Anderson

It was agreed that Katrina would pursue additional grants but the emphasis would be for any monies awarded to go for expenses other than Discovery Meadow.

Jim Martin made a motion to approve the March 23 meeting minutes and Steve Bussanmas seconded that motion. Motion passed.

Library Perception Study – Katrina Anderson

- Katrina reviewed the Study's highlight's with the Board, see attached.
- Take aways include:
 - People want more hours
 - Consider staying open on some public holidays.
 - 68% of Americans have a library card. It was agree that we should have that percentage as a goal since Manheim Township is at 44%.
 - Add more books to the collection.

Katrina shared that the Republican Committee endorsed candidates for Commissioner are to get a tour Monday evening at 5:30 pm. Dave Miller and Dan Coleman will assist Katrina with the tour.

Volunteer Recruiting – Katrina Anderson

- Eleven (11) new volunteers have joined the staff giving approximately three hours per week.
- Another ten (10) are in the process of being matched up with duties that fit their skills.
- Many others have joined the Friends group.
- Volunteer recruitment is going well, spurred by the Tea held earlier this year. Janice has this ongoing effort as one of her key responsibilities.
- Another event is planned for September.

System Board report by Bob Sabatelli:

- The county system has a balance of \$1,019,000 which is down significantly from the balance at the end of 2010.
- The new System Board is off to a slow start as they have asked the County Commissioners for a delay in presenting their Strategic Plan. They have targeted June for that presentation but it will probably be later.
- A System Board meeting that was to be held at our Library in December has been cancelled.

March Directors Report – Katrina Anderson (see attachment)

- Program attendees are not complete but will be updated when budget figures are updated.
- Performance vs Budget figures in the report are for February instead of March. It was agreed that Steve Bussanmas would talk to Mike Rimer about the lack of support for financial figures.
- The Friends book sale was a great success bringing in over \$13,000 versus a goal of \$10,000.

Golf Outing – Lisa Fulginiti

- We need \$5,000 of revenue to break even on this event.
- Must get two large sponsorships, 17 hole sponsors and a hole-in-one sponsor.
- A 50/50 raffle will be held
- Lori Dietrich is to give weekly updates on our progress.

Endowment Effort – Lisa Fulginiti

We need volunteers to approach contributors to the Endowment Fund. We need to wrap this up by 8-31-11.

A motion to adjourn was made at 7:03 pm by Steven Bussanmas and was seconded by Jim Martin. Motion passed.

Minutes submitted by Steven Bussanmas, Secretary