

MTPL Foundation Board
<i>Janet Carroll-President</i>
<i>James Adams-Vice President</i>
<i>Brian Mahon-Treasurer</i>
<i>Susan Robertson-Secretary</i>
<i>Beth Crosby-Board Member</i>
<i>Ryan Tomsheck-Board Member</i>
<i>Phillip Caramenico-Board Member</i>

Manheim Township Public Library Foundation Board Meeting

Date: 8-27-25 **Time:** 5:30 PM **Location:** Morgan Center of MTPL

Meeting was called to order at 5:24 PM by Janet Carroll. Roll Call ensued and an Agenda Review yielded no additions.

Members Present:, James Adams, Brian Mahon, Susan Robertson; and Phillip Caramenico. Janet Carroll by Zoom.

Members Not Present: Beth Crosby. Ryan Tomsheck

MT Board of Commissioner Liaison, Celso Mesias: absent

Staff Members Present: Joyce Sands, Library Director, Alli Salimbeni, Deputy Director

Guests: None

Public Comment—None

MOTION to approve the minutes of the July 2025 board meeting was made by PJ Caramenico, seconded by Jim Adams and unanimously approved.

MOTION to accept Janet Carroll's resignation from the office of Board President effective 8/27/25 was made by Janet Carroll, seconded by Jim Adams and unanimously approved.

MOTION to elect a new Board President, Phillip Caramenico, was made by Janet Carroll and seconded by Brian Mahon and unanimously approved.

MOTION to approve expenditures not to exceed \$2,500 for 15th Anniversary Celebration to be paid from MTPLF Fund Raising Revenues (41-387-763) or MTPLF Fulton checking account was made by Jim Adams and seconded by Brian Mahon and unanimously approved.

MOTION to approve \$8,500 in expenditures to coLAB for consulting services moved by Brian Mahon seconded by Jim Adams and unanimously approved.

MOTION to approve MTPLF Nora Roberts \$3,000 grant application to replace read along books moved by Jim Adams, seconded by Brian Mahon and unanimously approved.

Fundraising: Nothing to report.

Committee Reports: PJ Caramenico

- **Executive**-- nothing to report.
- **Finance**
 - Fulton account balance-\$68,868.69
 - Endowment Fund balance-\$233,700
 - LCCF quarterly account balance
 - MTPL Endowment – Agency Fund -- \$20,544.96
 - MTPL Fund – Designated--\$136, 828.80
 - Jay R. Frey Endowment Fund-- \$27,148.89
 - Pulkrabek Enrichment Series-no change
- **Bylaws** –There have been many emails and phone calls but little has been resolved. The bylaws for the MTPL Foundation will be drafted by Phillip Caramenico in his role as the Bylaws Committee and submitted to Manheim Township Solicitor Dwight Yoder for legal review.- It is unclear when this will occur.
- **Nominating, Personnel**—A list of prospective MTPL board members is being developed in an effort to add new members to the board.
- **Facilities**—nothing to report.

Old Business

- MTPL 15th Anniversary Celebration
 - Wegman's will cater the event.
 - Board member quotes about MTPL will be used for slideshow
 - Remarks will begin at 3:00pm by Brian Mahon followed by Joyce Sands.
 - Tours of the library will be offered to interested parties at the event.
- The goal is to have the boards split by January 1, 2026, however this may be overly ambitious.

New Business—None

Executive Director's Report –

- The retractable meeting room doors were repaired for a reasonable cost which was much cheaper than replacement.
- New vestibule carpet was installed.
- A lighting study will be conducted to improve programmable settings to improve energy efficiency.
- The referendum seeking a county wide library tax continues to be discussed at Directors Council but there has been little progress.
- The 2026 budgeting process continues with efforts to transition from part-time to full time positions. A full-time Youth Services Librarian position is proposed.
- Library merchandise is being designed for sale.
- Expansion of teen programming is a goal for 2026.
- An automated conveyance system is being sought to improve efficiency and fundraising for this project could be spearheaded by the MTPL Foundation board.

Three Points for Manheim Township Board of Commissioners

1. Over the last year the endowment fund has earned a 9% return.
2. More book donations are needed as well as Saturday volunteers. The search continues for more board members.
3. September 13 is the 15th Anniversary Library Celebration.

Meeting adjourned at 6:28pm.

Next Meeting to be held in the Morgan Center of MTPL on September 24, 2025 at 5:30 PM.

Submitted by Susan Robertson, Secretary