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**MTPL Foundation Board**

*Janet Carroll-President  
James Adams-Vice President  
Brian Mahon-Treasurer  
Susan Robertson-Secretary  
Beth Crosby-Board Member  
Ryan Tomsheck-Board Member  
Phillip Caramenico-Board Member*

**Manheim Township Public Library Foundation Board Meeting**

*Date: 6-25-25 Time: 5:30 PM; Location: Morgan Center of MTPL*

Meeting was called to order at 5:30 PM by Janet Carroll with Roll Call and Agenda Review with an additional agenda item added to discuss the two accounting proposals.

**Members Present:** Janet Carroll, Susan Robertson, Ryan Tomsheck; Jim Adams and Brian Mahon attended online.

**Members Not Present:** Beth Crosby and Phillip Caramenico

**MT Board of Commissioner Liaison, Celso Mesias,** not present

**Staff Members Present:** Joyce Sands, Director and Alli Salimbeni, Deputy Director

**Guests:** None

**Public Comment**—None

**Motion** to approve the minutes of the May 2025 board meeting was made by Ryan Tomsheck, seconded by Jim Adams and unanimously approved.

**Fundraising:** Joyce Sands spoke on Rennae Newman's behalf. The first June Summer Sun and Reading Fun Book Event was a success yielding \$3894. The 4<sup>th</sup> Annual Pop-up Silent Auction continues through June 28 when basket winners will be notified by the end of the day. Finally, planning continues for the Summer Reading Celebration on August 16. A petting zoo featuring a Flemish Giant Rabbit and tortoises is planned. Sponsors for the event are being sought and postcards will be mailed to promote the event.

**MOTION** to approve the printing and postage cost for a Summer Reading Celebration postcard, not to exceed \$1,350 was moved by Jim Adams, seconded by Ryan Tomsheck and unanimously approved.

Janet announced that the June Manheim Township Employee of the Month is Joelle Block who is MT Library's Youth Services Manager. Congratulations to Joelle!

**Committee Reports:** Janet Carroll

- **Executive:** nothing to report.
- **Finance: Accounts performance Review:** The Fulton Bank balance as of today is \$60,835.17. The Montag Caldwell Endowment balance is \$225,218.45. The Pulkrabek Enrichment fund has a

balance of \$3866.90, pending confirmation by the Township Finance Department, and should be moved to the foundation account once the division of the two boards is completed.

**MOTION** to set up a new MTPLF checking account at Mid Penn Bank was moved by Brian Mahon and seconded by Ryan Tomsheck and unanimously approved.

- **Bylaws:** On June 5 Rick Kane, MT Manager, met with Joyce Sands, Janet Carroll and Brian Mahon to discuss the creation of two Library boards. Status of new bylaws still uncertain.
- **Nominating:** Nothing to report.
- **Facilities:** Nothing to report.

#### **Old Business—**

- In an effort to develop Strategic Plans for the new boards Janet met with CoLAB and Janet and Brian met with Beam Consulting. A handout comparing the two consulting firms was distributed to the board. Both firms will be requested to submit a specific bid by the July Board meeting.
- Janet presented a draft timeline for the creation of the MTPL and MTPLF boards.

**New Business—**Ryan Tomsheck explained two proposals from two accounting firms who have expertise with non-profits: McKonly and Asbury and the Walz Group. After reviewing the two proposals, the Finance committee is recommending McKonly and Asbury. A motion will be offered at our July meeting for McKonly and Asbury to perform accounting services for the new MTPLF effective January 2026.

**Executive Director's Reports** –The Report for June was submitted to board for review. MTPL would like for residency to determine home library rather than the current system which permits patrons to select their home library. The Library System of Lancaster County (LSLC) Digital Resources Librarian reported that Overdrive/Libby may be able to authenticate based on municipality instead of home library thus limiting the costs of Overdrive/Libby to the MTPL. In the interim, library cards will be issued with home library set to the library where the card is issued. MTPL continues to advocate for a more equitable funding distribution formula based on usage data as MTPL circulates more physical items than any library in the Library System of Lancaster County. These efforts for a more equitable distribution of funds have been ongoing since 2019.

#### **Three Points for Manheim Township Board of Commissioners**

1. Recent used book event netted \$3894.
2. Silent Auction raised \$9,008.
3. 3,694 children, tweens, and teens registered for the Summer Reading Program as of July 11th.

**Motion** to adjourn at 6:52 pm was made by Ryan Tomsheck and seconded by Susan Robertson and approved unanimously.

**Next Meeting** to be held in the Morgan Center of MTPL on July 23, 2025 at 5:30 PM.

Submitted by Susan Robertson, Secretary