

MINUTES FOR MEETING OF THE
MANHEIM TOWNSHIP CIVIL SERVICE COMMISSION

Tuesday, March 11, 2025

I. Call to Order

A Public Session of the Manheim Township Civil Service Commission ("CSC") was held at the Manheim Township Municipal Building on Tuesday, March 11, 2025 at 4:30 P.M. and was presided over by Chairwoman Marsha DiBonaventuro.

II. Roll Call

Secretary Broskey noted a quorum by confirmation of the following CSC Members being present: Chairwoman Marsha DiBonaventuro, Secretary Debbie Broskey, Vice Chairman Jon Singer and Alternate members Michael Zimmerman, and Jerry Tueche and Philip Brubaker.

Guests: MT Fire Chief, Scott Little, Police Chief Duane Fisher and Attorney Angela Sanders

III. Approval of Previous Minutes

Secretary Broskey noted date changes needed on minutes and corrections to be made before posting on the website. Motion made by Mike Zimmerman to approve the minutes of November 26, 2024 and seconded by Jerry Tueche with these changes. Chairwoman DiBonaventuro asked if there were any further discussions, corrections or changes. Hearing none, motion carried unanimously.

IV. Old Business

Correction to minutes from November 26, 2024 were made to include removal of the date on last page under next public meeting and a year change on the current list expiration from 2025 to 2024 in the first paragraph and December 12, 2025 instead of 2026 will be put in under new expiration.

V. New Business

Chairwoman DiBonaventuro invited Attorney Angela Sanders to speak about updating Civil Service Regulations as the police and fire identify new changes needed when hiring candidates. Once approved by the CSC the final approval will come from the MT Board of Commissioners. Attorney Sanders went through all the changes in the regulations and explained all points in the changes and additions. All discussion questions were answered and a motion made by Jon Singer and seconded by Mike Tueche to approve the changes to the Civil Service Regulations. All members of the Commission were in favor. Motion approved unanimously.

VI. Additional Topics Presented by CSC Members

Election of the Officers for the 2025 year were discussed and voted on by the CSC with unanimous decision by all members.

Chairwoman, Marsha DiBonaventuro
Vice Chairman, Jerry Tueche
Secretary, Debbie Broskey
Alternates, Phil Brubaker, Jon Singer and Michael Zimmerman

VII. Public Comment Regarding CSC Matters

None

VIII. Adjournment

There being no further questions or comments brought before the CSC, it was moved by Mike Zimmerman to adjourn and was seconded by Jon Singer at 5:25 p.m. Motion carried unanimously.

Next public meeting scheduled as needed.

Respectfully Submitted,

Deborah A. Broskey

Secretary – Civil Service Commission