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MTPL Foundation Board

Janet Carroll - President
James Adams - Vice President
Brian Mahon - Treasurer
Beth Crosby - Secretary
Susan Robertson - Board Member
Lois Morgan - Ex Officio

Manheim Township Public Library Foundation Board Meeting

Date: 2-26-25 Time: 5:30 PM Location: Morgan Center of MTPL

Meeting called to order at 5:30 PM by Janet Carroll with Roll Call and Agenda Review

Members Present: James Adams (on Zoom), Brian Mahon, Janet Carroll, Susan Robertson and Beth Crosby

Members Not Present: n/a

MT Board of Commissioner Liaison Present: Celso Mesias

Staff Members Present: Joyce Sands, Library Director; Alli Salimbeni, Deputy Director; Rennae Newman, Grant Writer/Fundraiser

Guests: Diana Reeves, former MTPLF board member, Martha Matt, Amazon Team Leader

Public Comment – State Representative Nikki Rivera offered greetings and support to the Board and the MTPL.

Motion to approve the minutes of the January 2025 board meeting was made by Brian Mahon seconded by Beth Crosby and unanimously approved.

Award Presentation : Commissioner Mesias presented a Manheim Township appreciation award to Diana Reeves for her years of MTPLF Board service. Diana expressed her appreciation for the MTPL.

Amazon Sales Annual Report : Martha Matt reviewed her annual report for 2024, distributed in the Board packet. The Board expressed appreciation for her service and that of the other volunteers who support these efforts.

Old Business : Janet Carroll explained the change in the order of this month's agenda to share the discussion of a recent meeting with Rick Kane, Township Manager. Meeting notes distributed at meeting. With the goal of splitting the MTPLF Board to go into effect 1/1/2026, the goal is to approach this year in such a way that we are prepared for the definition of two boards in the future. The Township solicitor has been asked to draft the two sets of bylaws as soon as possible so that we can use them as a framework to plan for the future.

Fundraising : Rennae reviewed the options she had researched and provided to the Board for conducting this year's Silent Auction. Per her recommendation, the Board agreed to keep to the current format of inperson bidding. Rennae also shared that the End of Summer Reading Celebration will also include a 15th Anniversary celebration of the MTPL building.

Committee Reports : Per the current bylaws, committee titles were updated with chairs appointed on a motion by Brian Mahon, seconded by Jim Adams and approved unanimously.

Executive – Consists of the President and the other three officers, Vice President, Treasurer and Secretary. There was no meeting of the Executive Committee.

Finance—Brian Mahon, chair. The Endowment and Pulkrabek were moved into the Finance Committee.

Resource 'grid' distributed at the meeting and described as a means of creating a reference tool for the various funds and accounts of the MTPLF. Board members were asked to review and make suggestions for additional information.

LCCF funds- LCCF statement for Q4 2024 distributed in the Board packet.

Montag and Caldwell Endowment and Fulton checking account updates (provided after the meeting)

\$222,191.88 M&C balance – 3/1/25

\$46,576.07 Fulton Bank balance –3/1/25

Motion to approve spending an EITC contribution of \$2500 from Mid Penn Bank on EITC-approved programs for the 2024-2025 program cycle by Brian Mahon, seconded by Jim Adams and unanimously approved.

Motion to approve payment of \$45.20 to Fed Ex for overnight delivery of MTPLF tax returns made by Brian Mahon, seconded by Beth Crosby and unanimously approved.

Pulkrabek – no update

Personnel/Nominating –Susan Robertson, chair. No report.

Facilities – Beth Crosby, chair. No report.

Library Director's Report Highlights –

See Library director's report for details in Board packet.

Discussed Fidelity Charitable giving issue, new Teen Advisory Board, and MT school outreach.

New business

PA Forward Gold Star Program was explained by Alli Salimbeni. MTPL has received the "Gold" designation once again for demonstrated programming for literacy on a variety of fronts.

3 Points for the Commissioners:

1. In the 13th year of Amazon used book sales, volunteer Martha Matt reported 1323 items sold for net revenues of \$16,551.14 in 2024.
2. The Teen Advisory Board has been reinstituted to provide the teen prospective.
3. A 15th Anniversary celebration will be included in the End of Summer Reading Celebration on August 16th.

Motion to adjourn at 7:03 PM was made by Brian Mahon, seconded by Beth Crosby and passed unanimously.

Next meeting in Morgan Center of MTPL on March 26th at 5:30 PM. (See addendum below.)

Submitted by Janet Carroll, President

Addendum: After the meeting, Susan Robertson agreed to serve as board secretary and due to numerous absences for the March meeting, it was suggested we waive that meeting and reconvene on April 23, 2025. An email was sent to the Board members with two motions made by Janet Carroll and seconded by Jim Adams, 1. To elect Susan Robertson secretary 2. To waive the March meeting, and they were unanimously approved.