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MTPL Foundation Board

Janet Carroll - President
James Adams - Vice President
Brian Mahon - Treasurer
Beth Crosby - Secretary
Susan Robertson - Board Member
Lois Morgan - Ex Officio

Manheim Township Public Library Foundation Board Meeting

Date: 1-22-25 Time: 5:30 PM Location: Morgan Center of MTPL

Meeting called to order at 5:30 PM by Brian Mahon with Roll Call and Agenda Review

Members Present: James Adams, Brian Mahon, Janet Carroll, Susan Robertson and Beth Crosby

Members Not Present: n/a

MT Board of Commissioner Liaison Present: n/a

Staff Members Present: Joyce Sands, Library Director, Alli Salimbeni, Deputy Director

Public Comment – no public comment. Two individuals were present.

Motion to approve the minutes of the December 2024 board meeting with minor spelling changes was made by Brian Mahon seconded by Beth Crosby and unanimously approved.

Nomination and Election of 2025 MTPLF Board Officers

Motion to elect Janet Carroll as President was made by Susan Robertson, seconded by James Adams, and unanimously approved

Motion to elect James Adams as Vice President was made by Brian Mahon, seconded by Beth Crosby, and unanimously approved

Motion to elect Brian Mahon as Treasurer was made by James Adams, seconded by Janet Carroll, and unanimously approved

Motion to elect Beth Crosby as Secretary was made by Susan Robertson, seconded by Brian Mahon, and unanimously approved

District Advisory Council – 2025 MTPLF board representative and alternate

Motion to approve Janet Carroll as District Advisory Council board representative was made by Brian Mahon seconded by Susan Robertson, and unanimously approved

Motion to approve James Adams as District Advisory Council board representative alternate was made by Brian Mahon, seconded by Susan Robertson, and unanimously approved

Committee Reports

Executive – no report

Finance

Montag and Caldwell Endowment Account performance update

\$223,999.02 M&C balance – as of as of 1/22/25

\$43,742.87 Fulton Bank balance – as of 1/22/25

LCCF 2024 Q4 statements not yet available

Extra Give was deposited

Motion to renew commercial crime insurance policy using MTPLF Fulton checking account in the amount of \$694 was made by Brian Mahon, seconded by Janet Carroll, and unanimously approved.

Nominating – discussion occurred of only having five board members and wanting seven. Robin Howard applied a year ago and may be considered.

Personnel, Compensation and Benefits – discussion on library's updated organizational chart with two new full time positions took place. Reoccurring part time employees having high turnover discussed.

Facilities – no report

Endowment – no report

Pulkrabek – Remaining Pulkrabek fund balance under investigation for potential use to start a seed bank.

Library Director's Report Highlights –

Director will attend a virtual meeting scheduled 2/27 with the District Advisory Council to discuss potential countywide library tax

Various services discussed as being discontinued due to Library System of Lancaster County countywide cut in funding. Alternative funding to keep services at MTPL discussed.

Please see Library director's report for further details.

Old Business

Discussion of creation of a second board tabled.

New business

Motion to approve Library Policy Manual was made by Janet Carroll, seconded by Brian Mahon, and passed unanimously.

3 Points for the Commissioners:

1. We are still in need of two more board members.
2. *New Year New Book*-Book Event was a success raising over \$4,200.
3. 2024's Extra Give raised \$18,274.45 compared to \$15,933.63 in 2023.

Motion to adjourn at 6:45 PM was made by Janet Carroll, seconded by Brian Mahon, and passed unanimously. Next meeting in Morgan Center of MTPL on February 26th at 5:30 PM.

Recorded by Brian Mahon