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Inspiring. Connecting.**

**MTPL Foundation Board**

Susan Dyson - President  
James Adams - Vice President  
Brian Mahon - Treasurer & Secretary  
Diana Reeves - Board member  
Susan Robertson - Board Member  
Janet Carroll - Board Member  
Beth Crosby - Board Member  
Lois Morgan - Ex Officio

**Manheim Township Public Library Foundation Board Meeting**

*Date: 12-18-24 Time: 5:30 PM Location: Morgan Center of MTPL*

Meeting called to order at 5:30 PM by Susan Dyson, with Roll Call and Agenda Review

**Members Present:** Susan Dyson, James Adams (remote), Brian Mahon, Diana Reeves, Janet Carroll, Susan Robertson (remote) and Beth Crosby

**Members Not Present:** n/a

**MT Board of Commissioner Liaison Present:** n/a

**Staff Members Present:** Joyce Sands, Library Director, Alli Salimbeni, Deputy Director, Katy Basile, Adult Services Manager

**Public Comment** – no public in attendance

**Motion** to approve the minutes of the November 2024 board meeting was made by Janet Carroll, seconded by Beth Crosby and unanimously approved.

**Fundraising Updates**

Books & Bags completed and brought in approximately \$1,400. We are grateful to Janet Bailey for her work on this event and look forward to another potential event.

**Introduction of Adult Services Manager Katy Basile**

Katy is a Lancaster native and has vast experience working in libraries. Part of her responsibility is managing the circulation department. She shared that there are four daily in person hours available to patrons. Recently, this time has been used to offer technology assistance. She is looking forward to restarting programs with Pulkrabek & Seed Library. She received a quote of approximately \$1,000 from a local nursery. Pulkrabek account balance to be investigated.

**Motion** to approve Jim Adams to be the Select District Advisory Council MTPLF board representative and Susan Robertson as alternate was made by Janet Carroll, seconded by Beth Crosby and unanimously approved.

**Committee Reports**

**Executive** – no report

## **Finance**

### **Montag and Caldwell Endowment Account performance update**

\$222,911 M&C – as of 12/18/24

\$23,720 Fulton Bank – as of 12/18/24

\$20,484.14 LCCF – Agency Account as of 9/30/2024

\$136,384.10 – LCCF Designated Account as of 9/30/2024

\$27,072.01 – LCCF JR Frey Account as of 9/30/2024

**Motion** made by Brian Mahon and seconded by Beth Crosby to approve spending of 2024 EITC contribution of \$1,000 from Fulton Bank on EITC-approved programs for the 2024-2025 program cycle. Motion passed unanimously.

**Nominating** – no report

**Personnel, Compensation and Benefits** – no report

**Facilities** – no report

**Endowment** – no report

**Pulkrabek** – no report. Committee to reform in the new year.

### **Library Director's Report Highlights –**

Polar Express Christmas movie 12/17/24 was very successful. Staff and board will do what we can to offset county wide budget decrease. Ecstatic with two additional full time positions approved from Manheim Township budget for 2025. Other highlights of December can be found in the Library Director's report.

### **Old Business**

Board discussion was held about the Board of Commissioners' ("BOC") recommendation which had been explained by Stacey Morgan Brubaker at our July 24, 2024, Board meeting, for our MTPL Board to create a MTPLF Board with at least some of that Board's members being different from those of our MTPL Board. The Commissioners seem to see it as being within the authority of our MTPL Board to select and appoint ourselves or others as members of the MTPLF Board. Township Manager, Rick Kane, said at the July 24 meeting that he will provide us with a report on the recommendations of the BOC as explained to us at the July 24th meeting, after which the MTPL Board would consider making appointments to the MTPLF Board. We have not yet received that report from Rick Kane, although the BOC would like this to be addressed in time for the 2025 Township budget.

### **New business**

2025 County Funding decrease discussed.

### **3 Points for the Commissioners:**

1. Books & Bags completed and brought in approximately \$1,400.
2. Polar Express Christmas movie 12/17/24 was very successful.
3. We are grateful for the two full-time positions added to the budget for 2025. Thank you!

**Motion** to adjourn at 6:25 PM made by Susan Dyson, seconded by Brian Mahon and unanimously approved.  
Next meeting in Morgan Center of MTPL on January 22nd at 5:30 PM.

Recorded by Brian Mahon