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MTPL Foundation Board

Susan Dyson - President
James Adams - Vice President
Brian Mahon - Treasurer & Secretary
Diana Reeves - Board member
Susan Robertson - Board Member
Janet Carroll - Board Member
Beth Crosby - Board Member
Lois Morgan - Ex Officio

Manheim Township Public Library Foundation Board Meeting

Date: 11-20-24 *Time:* 5:30 PM *Location:* Morgan Center of MTPL

Meeting called to order at 5:30 PM by Susan Dyson, with Roll Call and Agenda Review

Members Present: Susan Dyson, James Adams, Brian Mahon, Diana Reeves, Janet Carroll, Susan Robertson, Beth Crosby

Members Not Present: n/a

MT Board of Commissioner Liaison Present: Celso Mesias

Introduction to three new MTPLFB Board Members

- Susan Robertson - moved to MTPL in 2010, retired Southern Lancaster teacher, loves to read
- Beth Crosby - avid reader, former teacher and administrator, volunteers reading to youth in Lancaster city
- Janet Carroll - long time Lancaster resident since late 70s, nursing background, just finished serving on Manheim Township School District board after six years, also involved with reading to youth locally via non-profits.

Staff Members Present: Joyce Sands, Library Director, Alli Salimbeni, Deputy Director, & Joelle Block, Youth Services Manager, Rennae Newman Grant Writer & Fundraiser

Public Comment – no public in attendance

Motion to approve the minutes of the October 2024 board meeting with minor spelling changes was made by Susan Dyson and seconded by Jim Adams and unanimously approved.

Local author James Wegert contacted the Library about having his book *Straight Talk About Dating* reinstated in the collection. Because the book received no professional reviews or awards, its original inclusion in the collection was based solely on its local authorship, hence suggesting there may be local interest. However, it had minimal circulation and, therefore, was withdrawn during the normal weeding process. The author's request was based on his plans to give more presentations to local youths via community events and schools, where he refers students to the book. It was determined by library collection development staff that there are not many alternative books in the collection on the same subject matter, so the book will be reinstated. The Collection Development Policy, part of the Library Policy Manual, was recently vetted by the Township Solicitor for submission to the Board of Commissioners for approval and implementation in January 2025.

Fundraising Update:

1. Rennae Newman shared the annual appeal is underway. Also gave update of a new way to donate via credit card and DonorPerfect (donor management database) that is set up and functioning. Funds go directly to MTPLF Fulton Bank checking account. So far, \$9,709.45 has been donated compared to 2023 that was \$11,000 total. 70 total contributions so far.
2. ExtraGive is also a MTPLF fundraiser and our page, video, photos are all up and running. Extra Give opens Friday for donations.
 - a. Funds will not be received until late January 2025 for ExtraGive.
3. Reminder of new Books and Bag fundraiser, similar to silent auction. Dates are from November 25th through December 6th at noon.
4. 2025 MTPL/MTPLF Fundraising Calendar reviewed. First Book Sale will be in Morgan Center January 4th through 8th.

Introduction of Youth Services Manager Joelle Block

Started volunteering in 2015, and hired in 2017. Joelle holds her master's in library science, finishing in 2022 and came from a nursing background. Joelle loves children's programming and teaching literacy skills. Joelle shared our strength is in our programming for preschool aged children. Our weakness is the lack of year-round programing for teens. Joelle shared challenges with hiring individuals in her department with teaching experience.

Committee Reports

Executive – no report

Finance

Transfer of \$50,000 from the MTPLF checking account to the Endowment Account at Montag & Caldwell motion was made by Brian Mahon seconded by Susan Dyson and unanimously approved

MTPLF checking account payment of \$770 invoice for Directors and Officers Liability Insurance renewal motion made by Brian Mahon seconded by Susan Robertson and unanimously approved

MTPLF checking account payment of \$78.44 to reimburse Board President Susan Dyson for donor luncheon motion was made by Brian Mahon seconded by Jim Adams and unanimously approved.

Montag and Caldwell Endowment Account performance update

As of September 2024

YTD 12.43%

1 year 21.50%

Since Inception (starting 8/15/22) 7.32%

Nominating – no report

Personnel, Compensation and Benefits – no report

Facilities – no report

Endowment – no report

Pulkrabek – no report. History of donor was discussed. The remaining funds and reestablishing this committee was noted to explore. Prior board member Rebcca Doster was leading efforts on Pulkrabek.

Library Director's Report Highlights –

Dec 9th meeting of Board of Commissioners' (BOC) will vote on 2025 budget, hopeful for library asks. Staffing is the biggest focus of budget.

Library Policy Manual reviewed by Township Solicitor. It may be approved at Dec 9th BOC meeting. Policy, procedure, and forms given to patrons are all included in manual, including facility rentals.

Alli Salimbeni now has supervisory responsibility of two managers, passport coordinator, and passport agent.

Other highlights of November can be found in the Library Director's report.

Old Business

Board discussion was held about the Board of Commissioners' ("BOC") recommendation which had been explained by Stacey Morgan Brubaker at our July 24, 2024, Board meeting, for our MTPL Board to create a MTPLF Board with at least some of that Board's members being different from those of our MTPL Board. The Commissioners seem to see it as being within the authority of our MTPL Board to select and appoint ourselves or others as members of the MTPLF Board Township Manager, Rick Kane, said at the July 24 meeting that he will provide us with a report on the recommendations of the BOC as explained to us at the July 24th meeting, after which the MTPL Board would consider making appointments to the MTPLF Board. We have not yet received that report from Rick Kane, although the BOC would like this to be addressed in time for the 2025 Township budget.

3 Points for the Commissioners:

1. Last summer, we completed 331 Children's programs continuing with 9 to 11 programs per week during winter, spring and fall.
2. Thank you for our new board members!
3. Youth Services is looking to expand into additional programing geared towards teens in 2025.

Motion to adjourn at 6:30 PM by unanimous consent. Next meeting in Morgan Center of MTPL, December 18th 2024, at 5:30 PM.

Recorded by Brian Mahon