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MTPL Foundation Board

Susan Dyson - President

James Adams - Vice President

Brian Mahon - Treasurer & Secretary

Diana Reeves

Laura Slaymaker

Lois Morgan - Ex Officio

**Manheim Township Public Library Foundation Board Meeting**

**Date:** 10/25/24 **Time:** 5:30 PM **Location:** Morgan Center of MTPL

Meeting called to order at 5:30 PM by Susan Dyson, with Roll Call and Agenda Review

**Members Present:** Susan Dyson, James Adams, Brian Mahon, Diana Reeves

**Members Not Present:** Laura Slaymaker

**MT Board of Commissioner Liaison Present:** Celso Mesias

**Staff Members Present:** Joyce Sands, Library Director, Alli Salimbeni, Deputy Director, Hannah Stere, Library Services Manager

**Public Comment** – none

Motion to approve September 2024 meeting minutes, motion to approve James Adams, seconded by Diana Reeves, passed unanimously

**New Fundraising Event** – Former staff member, Janet Bailey introduced a silent auction with books paired with homemade textile handbags. The auction will run from November 25th through December 6th, with promotion starting prior to the start date. Rennae Newman to work on book pairings and logistics.

**Introduce new Library Services Manager:** Hannah Stere was introduced to board members. She started in June 2024 at the library in a full-time position. She has her MLS and is responsible for social media, training, and public communications.

**Committee Reports**

**Executive** – no report

**Finance**

**Motion** to approve annual appeal printing costs not to exceed \$2,100 put forth by Brian Mahon, seconded by James Adams, passed unanimously

**Motion** to approve annual appeal mailing costs not to exceed \$250, put forth by Brian Mahon seconded by James Adams, passed unanimously

**Motion** to approve annual appeal design costs not to exceed \$400, put forth by Brian Mahon seconded by James Adams, passed unanimously

MTPLF account balances reviewed and discussion regarding amounts to transfer for endowment and general fund for library operations. \$50,000 endowment transfer to be put on November agenda.

Motion to approve a \$10,000 transfer from MTPLF Fulton Checking account to the Manheim Township general fund for library operations, put forth by Brian Mahon seconded by James Adams passed unanimously.

**Nominating** – Joyce Sands and Celso Mesias shared that the Monday BOC meeting on 10/28/24 has an agenda item to appoint the following members to the MTPLF board: Janet Caroll, Beth Crosby and Susan Robertson. James Adams and Joyce Sands to perform orientation for new members and will include a library basement tour of book sale operations, including Amazon sales.

## **Personnel, Compensation and Benefits**

**Facilities** - no report

**Endowment** – no report

**Pulkabek** – no report

## **Library Director's Report Highlights –**

AI Training for staff has completed, trick or treat event on 10/24/24 is totally booked and there are wait lists, 2025 budget request completed, concern over Amazon Book Team volunteer gaps discussed, Extra Give is coming up November 2<sup>nd</sup> Rennae Newman, Library Grant Writer and Fundraiser has set everything up the same as prior years. See Director's full report for more details.

## **Old Business**

Board discussion was held about the Board of Commissioners' ("BOC") recommendation which had been explained by Township Commissioner Stacey Morgan Brubaker and Township Manager Rick Kane at our July 24, 2024, Board meeting, for our MTPL Board to create a MTPLF Board with at least some of that Board's members being different from those of our MTPL Board. The Commissioners seem to see it as being within the authority of our MTPL Board to select and appoint ourselves or others as members of the MTPLF Board. Township Manager, Rick Kane, said at the July 24 meeting that he will provide us with a report on the recommendations of the BOC as explained to us at the July 24th meeting, after which the MTPL Board would consider making appointments to the MTPLF Board. We have not yet received that report from Rick Kane, although the BOC would like this to be addressed in time for the 2025 Township budget.

Discussion regarding a potential Beam Consulting proposal was tabled to re-evaluate mid-2025.

## **3 Points for the Commissioners:**

1. Thank you for new appointees, Janet Carroll, Beth Crosby, and Susan Robertson, we will need two more for 2025 when two current board members terms expire.
2. **MTPLF has passed a motion to transfer \$10,000 for library operations**
3. Story Time Trick or Treat Halloween themed event is booked to capacity with 37+ on waiting list

**Motion** to adjourn at 6:29 PM by unanimous consent. Next meeting in Morgan Center of MTPL,

November 20th 2024, at 5:30 PM.

Recorded by Brian Mahon